

Te Manawhenua Forum Mo Matamata-Piako



Kaupapataka Wātea | Open Agenda



Notice is hereby given that an Ordinary meeting of the Te Manawhenua Forum Mo Matamata-Piako will be held on:

Ko te rā | Date: Tuesday 11 February 2025
Wā | Time: 10:00
Wāhi | Venue: Council Chambers
35 Kenrick Street
TE AROHA

Ngā Mema | Membership

te kaunihera ā-rohe o |
Matamata-Piako District
Council

Manuhua | Mayor
Adrienne Wilcock, JP

Koromatua Tautoko | Deputy Mayor
James Thomas

Kaunihera ā-Rohe | District Councillors

Gary Thompson

Ngāti Hauā

Mema Tūturu | Principal Member
Mrs Te Ao Marama Maaka (Chair)

Mema Tautoko | Alternate Member
Ms Rangitionga Kaukau

Ngāti Hinerangi

Mr Reece Marsh

Ms Hinerangi Vaimoso

Ngāti Maru

Mrs Kathy Ngamane

Mr Wati Ngamane

Ngāti Rāhiri-Tumutumu

Mrs Jill Taylor

Mr Norm Hill

Ngāti Pāoa

Mr Tahauariki Thompson

Mrs Glenice Puke

Ngāti Whanaunga

Mr Michael Baker

Mr Gavin Anderson

Raukawa

Mr Leo Whaiapu

Mrs Andrea Julian

Ngāti Tamaterā

Waea | Phone:

Wāhitau | Address:

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1 Whakatūwheratanga o te hui | Meeting Opening

Chairperson to welcome members and open the meeting.

2 Karakia

The opening karakia is to be performed.

3 Ngā whakapāha/Tono whakawātea | Apologies/Leave of Absence

At the close of the agenda no apologies had been received.

4 Pānui i Ngā Take Ohore Anō | Notification of Urgent/Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

5 Whākī pānga | Declaration of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

6 Whakaaetanga mēneti | Confirmation of Minutes

Minutes, as circulated, of the Ordinary meeting of the Te Manawhenua Forum Mo Matamata-Piako, held on 3 December 2024

4 Pūrongo me whakatau | Decision Reports

4.1 Waikato Water Done Well update

CM No.: 2989705

Te Kaupapa | Purpose

Vaughan Payne from Co-Lab Solutions in attendance to present and update on Waikato Water Done Well.

Rāpopotonga Matua | Executive Summary

All New Zealand councils must identify a sustainable model for delivering water services while complying with regulations. Councils must analyse existing options and explore alternatives, including establishing a Council-Controlled Organisation (CCO).

Council must follow a process to:

- Identify a preferred option
- Consult the community

Councils must submit water service delivery plans to the Department of Internal Affairs by 3 September 2025.

A number of Waikato councils have been working collaboratively to explore options for a regional delivery model.

This co-designed regional model will be evaluated alongside existing arrangements. The proposed model seeks to achieve greater efficiency and access to borrowing beyond the level available for individual councils. Under the regional model, a limited liability water services company (CCO) would be established, with specific governance structures and a Shareholder Representative Forum involving iwi chairs.

Vaughan Payne of Kahu Manawa has been leading the project on behalf of the Councils and will be in attendance to provide an update.

Tūtohunga | Recommendation

That:

1. The information be received.
2. The forum provide feedback *[feedback to be specified]*

Horopaki | Background

Councils must demonstrate their commitment to delivering water services in a manner that is financially sustainable and meets regulatory requirements. They must do this through water services delivery plans which are a requirement of the Local Government (Water Services Preliminary Arrangements) Act 2024¹ (**Preliminary Arrangements Act**). The plans are due to be

¹ Enacted in September 2024

delivered to the Department of Internal Affairs (**DIA**) by 3 September 2025 for consideration and approval.

The Waikato Joint Mayors and Chairs Forum requested that work be carried out to identify collective water services challenges and facilitate co-designing an aggregated water services delivery model, regionally or sub-regionally, to address those challenges.

Before confirming Councils intended service delivery model, as a minimum, Council must:

- a) identify and assess the advantages and disadvantages of two options: retaining existing arrangements (i.e. Option 1: the internal business unit) versus joining, establishing or amending a CCO (i.e. Option 2 or 3) or another form of joint arrangement
- b) carry out an analysis of the above two options with reference to rates, debt, levels of service and water charges
- c) identify a preferred option and make the analysis of the other option publicly available
- d) decide on the future model and include that in its water services delivery plan.

On 27 November 2024, Council authorised the then Chief Executive Officer to sign a Heads of Agreement to further develop a proposal for a regional CCO. Information from this process will inform the consultation process on the service delivery option.

The following Councils have also signed the Heads of Agreement:

- Waipā
- Taupō
- Matamata-Piako
- Hauraki
- South Waikato
- Waitomo
- Ōtorohanga

A briefing on the project was provided to the Te Manawhenua Forum in December 2024 and updates will be provided to future meetings.

Ngā Take/Kōrerorero | Issues/Discussion

Council must consult on a minimum of two options for the future delivery of water services.

There has been extensive work undertaken and momentum gained on the regional delivery model.

Notwithstanding the many benefits of a regional model, it would be a major advantage to leverage off that work as one of the options for consultation. The alternative is staff would have to develop a second option for Council. There have been many advantages from working collaboratively, including:

- Sharing and generating ideas
- Wider perspectives on issues
- Efficient and effective use of resources (e.g. avoiding duplication of effort).

This update is an opportunity for Forum members to clarify or raise any issues.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

Local Government Act 2002 (LGA 2002) Decision-making requirements

Having regard to the decision making provisions in the LGA 2002 and Councils Significance Policy, a decision in accordance with the recommendations is assessed as having a low level of significance.





All Council decisions, whether made by the Council itself or under delegated authority, are subject to the decision-making requirements in sections 76 to 82 of the LGA 2002. This includes any decision not to take any action.

Local Government Act 2002 decision making requirements	Staff/officer comment
Section 77 – Council needs to give consideration to the reasonable practicable options available.	Options are addressed above in this report.
Section 78 – requires consideration of the views of Interested/affected people	The water service delivery options will be subject to public consultation. This report is dealing with progressing one of the two options for the consultative process.
Section 79 – how to achieve compliance with sections 77 and 78 is in proportion to the significance of the issue	The Significance and Engagement Policy is considered above. This issue is assessed as having a low level of significance.
Section 82 – this sets out principles of consultation.	Consultation will be undertaken at a future date.

Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes

Matamata Piako District Council’s Community Outcomes are set out below:

MATAMATA-PIAKO TŌ MĀTOU WĀHI NOHO OUR PLACE	MATAMATA-PIAKO DISTRICT COUNCIL TE ARA RAUTAKI STRATEGIC DIRECTION
--	---

TŌ MĀTOU WHAKAKITENGA OUR VISION			
Matamata-Piako District is vibrant, passionate, progressive, where opportunity abounds. 'The heart of our community is our people, and the people are the heart of our community.'			
TŌ MĀTOU WHĀINGA MATUA OUR PRIORITIES (COMMUNITY OUTCOMES)			
			
He wāhi kaingākau ki te manawa A place with people at its heart	He wāhi puawaitanga A place to thrive	He wāhi e poipoi ai tō tātou taiao A place that embraces our environment	He wāhi whakapapa, he wāhi hangahanga A place to belong and create

All of the above community outcomes are relevant to this report.

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

The costs of the next stage of the regional delivery model are still to be finalised. It is expected that the costs will be less than Council developing a second option in isolation.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Tamara Kingi Kaiārahi Kāwana Governance Team Leader	
Approved by	Manaia Te Wiata Tumu Whakarae Chief Executive Officer	

4 Pūrongo me whakatau | Decision Reports

4.2 Policy and Bylaw update

CM No.: 2990470

Te Kaupapa | Purpose

To provide the Forum with an update on upcoming policy and bylaw consultations.

Rāpopotonga Matua | Executive Summary

Council are consulting on a number of policies and bylaws in the period from the end of February to the middle of April 2025. The majority of these documents have been previously discussed with Te Manawhenua Forum. These include:

- 1) Gambling and TAB Venue Policies
- 2) Community Safety Bylaw
- 3) Cemeteries Bylaw
- 4) Alcohol Licensing Fees Bylaw
- 5) Dangerous and Insanitary Buildings Policy
- 6) Fees and Charges 2025/26

Tūtohunga | Recommendation

That:

1. The information be received.
2. Te Manawhenua Forum mō Matamata-Piako provide feedback on how Council can effectively engage with iwi and communities during the consultation on relevant policies, bylaws and documents *[feedback to be specified]*.

Horopaki | Background

Council is required to regularly review its policies and bylaws. All bylaws must be reviewed at least every 10 years, with review times for statutory policies set out in the relevant legislation. Council's work programme for 2024/25 includes the following:

1. Gambling and TAB Venue Policies

Council's Gambling and TAB Venue Policies are due for review in 2025.

The policies **must** cover:

- Whether venues can be established in your area and if so, where.

It **may** cover:

- What restrictions, if any, will be placed on the maximum numbers of machines
- Whether to include a relocation policy

- Restrictions on the number of electronic gaming machines (EGMs) and/or TAB venues that may operate at one time
- Restrictions on the number of electronic gaming machines (EGMs) that will be allowed on one site if two or more clubs in your district merge

The Forum reviewed the current policies and the most up-to-date information on gambling in October and December 2024. The Forum have provided feedback to Council on changes that could be made to the policies that was taken into consideration during the review process.

Council considered a number of factors for these policies, and identified areas in the policies that can be changed and have put these changes into a proposal for the wider community to provide feedback on. The draft Policies include the following proposals:

- Keeping the current restrictions on the number of gambling venues, EGMs and TAB venues
- Having a district-wide cap that remains in place for the next three years on the number of gambling venues, EGMs, and TAB venues allowed to operate in the district at one time
- Requiring that new gambling or TAB venues be at least 100 metres from sensitive sites.

The full list of proposed changes will be available on our consultation website from 27 February until 13 April 2025, along with an online submission form for people to have their say.

2. Community Safety Bylaw

Council has completed a review of its Public Safety Bylaw and Public Amenities Bylaw. This review has included early engagement, including with this Forum during 2024.

Following this engagement, a draft bylaw has been prepared. This bylaw has been re-named from *Public* to *Community Safety* Bylaw. This reflects a broader focus on fostering safer, more inclusive communities and conveys the aim of the bylaw to promote safety, amenity and respect within the Matamata-Piako district, not just in public places but also to address nuisance issues on private property.

The purpose of the Community Safety Bylaw is to ensure that acceptable standards of convenience, safety, visual amenity and civic values are maintained for the safety and enjoyment of citizens, visitors and businesses within the district.

The draft bylaw includes strengthened wording to reflect community concerns, removal of clauses due to legislation, e.g. food safety, and general consolidation of information to support readability and assist in clarity and understanding for the public.

A key concern received during early consultation was a perceived lack of enforcement. In response, Council is refocusing on core responsibilities, ensuring that only issues directly within its jurisdiction are addressed in the bylaws, whilst ensuring that other matters are managed by relevant partner agencies. For example, Council has removed the Food Hygiene provisions due to this being replaced by the Food Act 2014, and references to illegal activities have been removed, as such activities are prohibited by central government legislation and the New Zealand Police are primarily responsible for enforcement.

3. Cemeteries Bylaw

This draft bylaw constitutes a statutory review of Council's Public Amenities Bylaw. Council is proposing to amend its Public Amenities Bylaw by keeping the clauses relating to cemeteries, renaming the bylaw to the Cemeteries Bylaw and including remaining clauses as required in the

draft Community Safety Bylaw. This is in line with other council's approaches and makes it easier for the operational team to administer and for the public to find information.

The purpose of the Cemeteries Bylaw is to:

- enable the Council to facilitate the safe, orderly, and efficient management of Cemeteries under the ownership or control of the Council, and
- minimise the potential for offensive behaviour in Cemeteries under the ownership or control of the Council.

As with the draft Community Safety Bylaw, explanatory notes have been added to assist understanding and readability. Further draft changes include not allowing breakable containers, and guidance around vehicle safety. The safety aspect of the bylaw has been strengthened through adding a clause that all parties shall ensure that cemeteries are a safe site at all times, particularly during a funeral or burial.

4. Alcohol Licensing Fees Bylaw

Currently, the fees Council charges for alcohol licenses are those set by statute, which have remained the same since their introduction in 2012. The draft Alcohol Licensing Fees Bylaw establishes the ability for Council to set alcohol licensing fees itself, at a level that reflects the current actual costs of administering the service.

The draft Bylaw proposes a phased approach to implementing increases to the alcohol licensing fees. It proposes increases over a three-year period, with a 25 per cent increase from 1 July 2025, another 25 per cent from 1 July 2026 and a 3 per cent increase from July 1, 2027.

5. Dangerous and Insanitary Buildings Policy

The current Dangerous, Affected and Insanitary Buildings Policy was reviewed by Council in 2024. The Ministry of Business, Innovation & Employment (MBIE) subsequently conducted a performance monitoring assessment of the Policy. The assessment looked at territorial authority powers and obligations under the Building Act 2004 in relation to dangerous, affected or insanitary buildings. MBIE's assessment recommended changes be made to the Policy to reflect legislation and other recommendations.

The new draft Policy contains the following amendments:

- Updates to reflect current legislation and Council's priorities when performing dangerous and insanitary building functions
- Updates referencing Council's Enforcement Policy as applicable to undertake monitoring and enforcement actions
- Inclusion of Te Reo translation in policy headings.

Other recommendations that sit outside of the policy are also being progressed.

6. Fees and Charges 2025/26

Council reviews its Fees and Charges annually, and consults on any proposed changes with the community.

Some fees and charges are set by statute, while others are at Council's discretion. Generally, Council's approach is to increase its Fees and Charges by inflation each year. For the 2025/26 year, the inflation rate has been set at 3.2%, as determined by Business and Economic Research Ltd.

Some of the more significant changes proposed in the draft Fees and Charges 2025/26 are as follows:

- Building: changes to the fee structure due to changes implemented by the external software provider
- Licensing: as described above, we are consulting separately on introducing an Alcohol Licensing Fees bylaw which would allow Council to set these fees, currently set by statute
- Wastewater: changes to the fee structure to reflect actual costs to Council

Consultation Timeframe

Formal engagement on the above policies, bylaws and documents is scheduled in the period 27 February to 13 April, with staggered starting dates to allow for clearer communication.

Annual Plan 2025/26

Council is required to produce an Annual Plan each year with the exception of the years when a Long Term Plan (LTP) is produced. The Annual Plan is Council's budget for the financial year 1 July to 30 June. The Annual Plan 2025/26 represents year 2 of the 2024-34 LTP.

The Local Government Act 2002 does not require Councils to formally consult on Annual Plans where the changes from the LTP for that year are not material or significant.

An assessment of materiality and significance was completed by staff, and reviewed by Council in December 2024. Council confirmed there were no significant or material differences from year 2 of the LTP 2024-34 and that no formal consultation was required, and instead an information campaign would take place to keep the community informed.

Ngā Take/Kōrerorero | Issues/Discussion

The Forum are invited to submit feedback on the above topics and share this opportunity with their communities and relevant interest groups. Information on all policies and bylaws mentioned above will be available via Councils consultation website.

Mōrearea | Risk

There is a risk that if iwi and the wider community are not engaged in the review of policies and bylaws, these documents may not be effective in achieving/supporting community wellbeing.

The Committee is invited to provide feedback on how Council can effectively engage with iwi and communities during the consultation on relevant policies and bylaws.

We are seeking Forum support to share the consultation opportunity widely. Staff are available to attend hui and/or provide further information to assist in making submissions.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

Legislative requirements are noted in the relevant Statements of Proposal. Consultation is being undertaken in accordance with the special consultative procedure of the LGA and to give effect to section 82 (principles of consultation).

Local Government Act 2002 (LGA 2002) Decision-making requirements

Having regard to the decision making provisions in the LGA and Council’s Significance Policy, these policies have been assessed as having a medium level of significance. This is due to the following considerations:

- The proposals affect a large number of people in the community (and represent a varied number of topics of interest/concern);
- It is determined that the proposals will have a moderate level public interest; including the public health issues of gambling, and wellbeing considerations in the Community Safety Bylaw.
- It is anticipated that the public health issues will be of interest to iwi/Māori organisations and health providers as they have a focus on protecting health and wellbeing of their communities;
- Early engagement has been undertaken, with a wide range of views shared. The consultation period provides an opportunity for formal feedback to Council on the draft documents to understand if any additional changes should be made.

All Council decisions, whether made by the Council itself or under delegated authority, are subject to the decision-making requirements in sections 76 to 82 of the LGA. This includes any decision not to take any action.

Local Government Act 2002 decision making requirements	Staff/officer comment
Section 77 – Council needs to give consideration to the reasonable practicable options available.	Options are outlined in the relevant Statement of Proposal for each topic and addressed above in this report.
Section 78 – requires consideration of the views of Interested/affected people	Public consultation will occur in accordance with the prescribed special consultative procedure of the Local Government Act 2002 (LGA).
Section 79 – how to achieve compliance with sections 77 and 78 is in proportion to the significance of the issue	The Significance and Engagement Policy is considered above. This issue is assessed as having a medium level of significance.
Section 82 – this sets out principles of consultation.	Consultation will give effect to section 82 of the LGA which includes the following principles: (a) Persons who will or may be affected by, or have an interest in, the decision or matter should be provided with reasonable access to relevant information in a manner and format that is appropriate to their preferences and needs. (b) Persons who will or may be affected by, or have an interest in, the decision or matter should be encouraged to present their views to

	<p>Council.</p> <p>(c) Persons who are invited or encouraged to present their views to Council should be given clear information concerning the purpose of the consultation and the scope of the decisions to be taken following the consideration of views presented.</p> <p>(d) Persons who wish to have their views on the decision or matter considered by Council should be provided with a reasonable opportunity to present those views to the local authority in a manner and format that is appropriate to their preferences and needs.</p> <p>(e) Views presented to Council should be received with an open mind and should be given due consideration.</p> <p>(f) Persons who present views to the Council should have access to a clear record or description of relevant decisions made by Council and explanatory material relating to the decisions.</p>
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Policy Considerations

To the best of the writer’s knowledge, this recommendation is not significantly inconsistent with nor is anticipated to have consequences that will be significantly inconsistent with any policy adopted by this local authority or any plan required by the LGA or any other enactment.

Ngā Pāpāhonga me ngā Whakawhitiwhitinga | Communications and engagement

The consultation process will include newspaper advertising, social media, email newsletters to subscribers and interest groups, information included on Council’s consultation website, and in person engagement at various community events.

Submissions can be made electronically or via hard copy submission forms available from Council’s libraries and offices.

Submitters are able to present their views to Elected Members at a Council hearing to be held on 7 May 2024 (and 8 May if required). All submissions will be considered before the Council adopt the various documents.

The updated policies/documents will then come into force from 1 July 2025.





Timeframes

Key Task	Dates
<p>The following documents and associated Statements of Proposal approved by Council for consultation.</p> <ul style="list-style-type: none"> • Gambling Venue Policy • TAB Venue Policy • Community Safety Bylaw 	<p>11 December 2024</p>

<ul style="list-style-type: none"> • Cemeteries Bylaw 	
The following documents and associated Statement of Proposal approved by Council for consultation. <ul style="list-style-type: none"> • Fees and Charges 2025/26 • Alcohol Licensing Fees Bylaw • Dangerous and Insanitary Buildings Policy 	5 February 2025
Consultation period opens for Gambling/TAB Policies, Community Safety Bylaw and Cemeteries Bylaw	27 February 2025
Consultation period opens for remaining documents	13 March 2025
Consultation period ends for all documents	13 April 2025
Council hearing of submissions	7 May 2025 (and 8 May if required)
Adoption of documents	May/June 2025
Documents come into force	1 July 2025

Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes

Matamata-Piako District Council’s Community Outcomes are set out below:

MATAMATA-PIAKO TŌ MĀTOU WĀHI NOHO OUR PLACE		MATAMATA-PIAKO DISTRICT COUNCIL TE ARA RAUTAKI STRATEGIC DIRECTION	
TŌ MĀTOU WHAKAKITENGA OUR VISION			
Matamata-Piako District is vibrant, passionate, progressive, where opportunity abounds. ‘The heart of our community is our people, and the people are the heart of our community.’			
TŌ MĀTOU WHĀINGA MATUA OUR PRIORITIES (COMMUNITY OUTCOMES)			
			
He wāhi kaingākau ki te manawa A place with people at its heart	He wāhi puawaitanga A place to thrive	He wāhi e poipoi ai tō tātou taiao A place that embraces our environment	He wāhi whakapapa, he wāhi hangahanga A place to belong and create

The bylaws and policies contribute to the achievement of all of Council’s community outcomes above.

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

The costs of reviewing Council's policies/bylaws relate to the consultation process including print advertising and public notices. Costs are funded within existing budgets through the Strategies and Plans activity as outlined in Council's Long Term Plan 2024-2034.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Laura Hopkins Kaitohu Kaupapahere Mātāmua Senior Policy Advisor	
	Anne Gummer Kaitohu Kaupapahere Mātāmua Senior Policy Advisor	
	Olivia Picard Kaitohu Kaupapahere Paetahi Graduate Policy Advisor	
	Charlotte Walker Kaitohu Kaupapahere Paetahi Graduate Policy Advisor	
Approved by	Sandra Harris Pou Kaupapahere, Rāngai Mahitahi me te Kāwana Policy, Partnerships and Governance Manager	

5 Ngā Pūrongo Whakamārama | Information Reports

5.1 Climate Change update

CM No.: 2991553

Te Kaupapa | Purpose

The purpose of this report is to provide an overview of the presentation that Waikato Regional Council gave to Council in October 2024 on the topic of Climate Risks and Resilience in the Waikato, and to give an update on Council's climate change work programme.

Rāpopotonga Matua | Executive Summary Waikato Regional Council presented to Matamata-Piako District Council on the topic of Climate Risks and Resilience in the Waikato at a Council workshop on 30 October 2024. Te Manawhenua Forum mō Matamata-Piako members were invited to attend. Slides from the presentation are attached, and an overview of the presentation and opportunity for discussion will be provided at the meeting.

Council's climate change work programme is progressing across the five workstreams of the Climate Change Rivermap. An update and opportunity for discussion will be provided at the meeting.

Tūtohunga | Recommendation

That:

1. The report be received.
2. Any feedback that Forum members have on the presentation from Waikato Regional Council be provided *[feedback to be specified]*.
3. Any feedback that Forum members have on the climate change work programme be provided *[feedback to be specified]*.

Horopaki | Background

Council developed a Climate Change Rivermap for the Long Term Plan 2024-2034 which gives an overview of work happening across the organisation to respond to climate change.

The Rivermap has five workstreams, each with a climate resilience goal:

- Water – increasing water sustainability
- Stormwater – reducing risk for communities
- Wastewater – reducing risk for the environment
- Rubbish – waste minimisation, emissions reduction
- Strategy – community adaptation planning

The Climate Change Rivermap is below, and an update and opportunity for discussion will be presented at the meeting.



Ngā Take/Kōrerorero | Issues/Discussion

One of the aims within the Strategy workstream of the Climate Change Rivermap is to grow governance knowledge of climate risks and resilience.

The presentation by Waikato Regional Council was an action to help achieve this aim. Te Manawhenua Forum mō Matamata-Piako members were invited to attend.

The presentation was presented by four speakers who each covered a different aspect of the topic as follows:

- 1) **Climate change governance and opportunities for collaboration**
Presenter: Cr Jennifer Nickel – Chair, Climate Action Committee
- 2) **Water Security**
Presenter: Mike Scarsbrook – Environmental Science Manager
- 3) **WRC Infrastructure Strategy**
Presenter: Dave Wade – Business and Technical Services Manager
- 4) **Regional Resilience**
Presenter: Rick Liefiting – Regional Resilience Team Lead

The slides from the presentation are attached and an overview of the presentation and opportunity for discussion will be presented at the meeting.

Ngā Tāpiritanga | Attachments

[A↓](#). WRC Climate Change Presentation

Ngā waitohu | Signatories

Author(s)	Anne Gummer Kaitohu Kaupapahere Mātāmua Senior Policy Advisor	
Approved by	Sandra Harris Pou Kaupapahere, Rāngai Mahitahi me te Kāwana Policy, Partnerships and Governance Manager	



Presentation to Matamata Piako District Council

Inviting collaboration
across councils
for elected members
workshop

30 October 2024

waikatoregion.govt.nz





Ngā aronga nui Our strategic priorities



Wai
Water



Rerenga rauropi, tiakitanga taiao
Biodiversity and biosecurity



Takutai moana
Coastal and marine



Hanganga tauwhiro
Sustainable development and infrastructure



Hononga hapori
Community connections

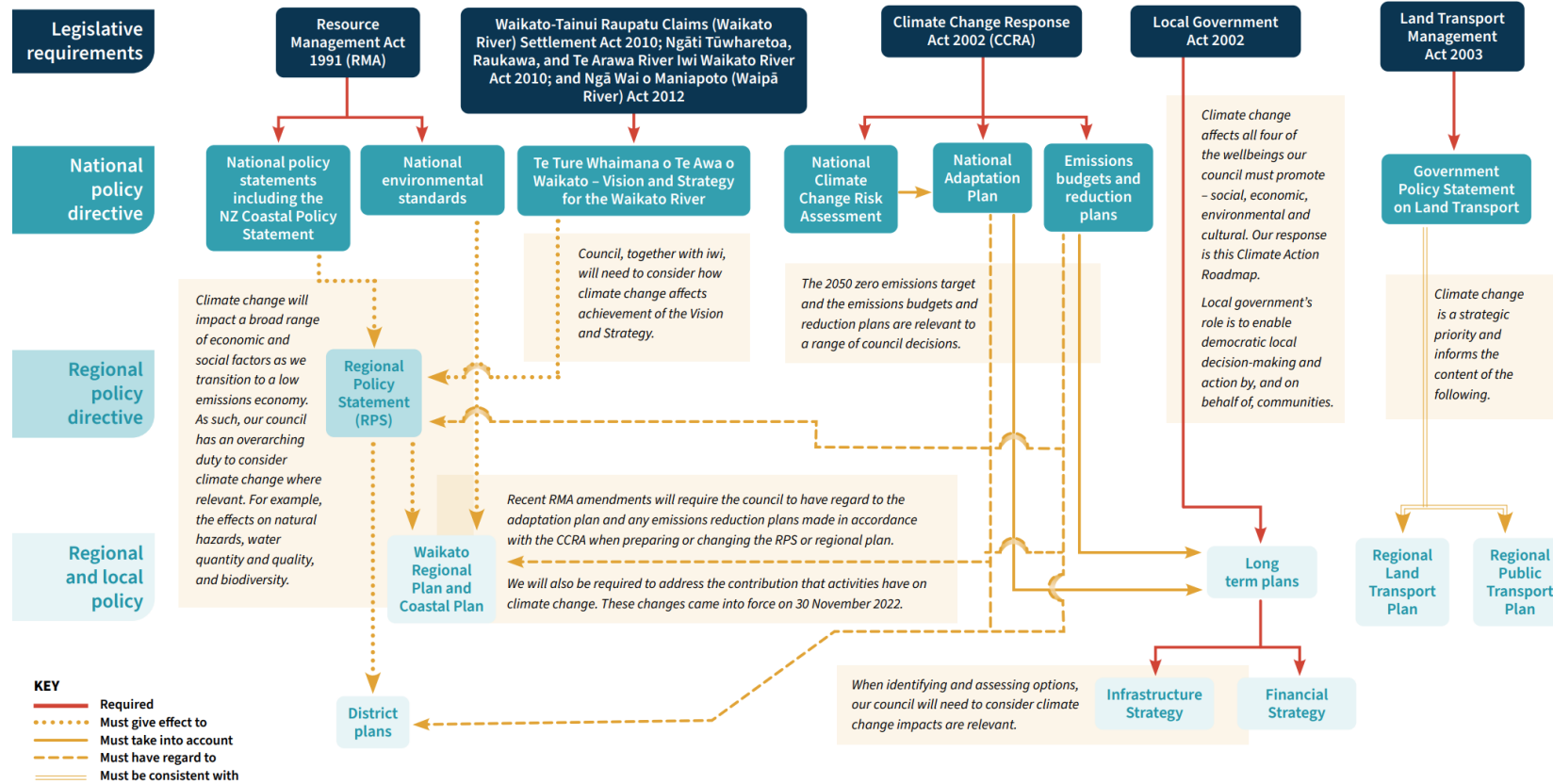


Whakaheke tukunga
Transition to a low emissions economy





Legislation guiding climate response





Council directions

- Strategic Direction 2023-2025
- Climate implications in all council decision-making
- Climate Action Roadmap
- Climate Change Response Position Statement

Governance and implementation

- Climate Action Committee
- Risk management
- CE KPIs
- Climate Action Roadmap Advisory Group (cross org staff group)
- Climate Action Work Plan



Climate Action Committee activity summary

Speaker examples

- **Kelly Forster** - He Waka Eke Noa – national primary sector climate action partnership and discussion on the work programme and opportunities for collaboration.
- **Paul Winton** – consultant - introduction of the Transport 2030 tool to assist with quantifying the carbon effects of options to reduce transport emissions.
- **David Hall** – AUT - new approaches to financing biodiversity restoration and climate action.
- **Belinda Storey** – consultant - financing mechanisms for coastal retreat/climate leases.
- **Richard Hobbs** - Transpower - renewable energy projects and opportunities for the Waikato region.
- **Lachlan Rule** – MBIE - Just Transitions Unit supporting business and communities during transition to low emissions economy.
- **Mike Jebson and Jane Davidson** - Ministry of Primary Industries - presentation on water availability and security issues for the food and fibre sector and rural communities.

Topic examples

- Development of the council's corporate emissions reduction plan to 2050.
- Inclusion of climate as a strategic priority in 10-year strategy, aligned to UN's Sustainable Development Goals.
- Three yearly update to the Waikato's regional greenhouse gas inventory - identified priority areas for action: agriculture, planting opportunities, transport, transition to renewables.
- Discussion about 'blue carbon' stocks in the Waikato region looking at the current and future issues threatening blue carbon generation and opportunities for management and improved carbon accounting.
- Approval of the approach to incorporating Mātauranga into the Climate Action Roadmap using the Mātauranga Māori project management toolkit.
- Climate Change Investment Strategy.
- Reports on series of stakeholder workshops for transition to a low emissions economy and risk assessments/adaptation.
-and more

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Data and evaluate impacts

Item 5.1

Attachment A

MITIGATION



Low carbon economy

Reducing carbon emissions and building community resilience will be considerations in all policies, plans and services.

Scientific data and mātauranga Māori will guide all decision making on mitigation and adaptation.

ADAPTATION

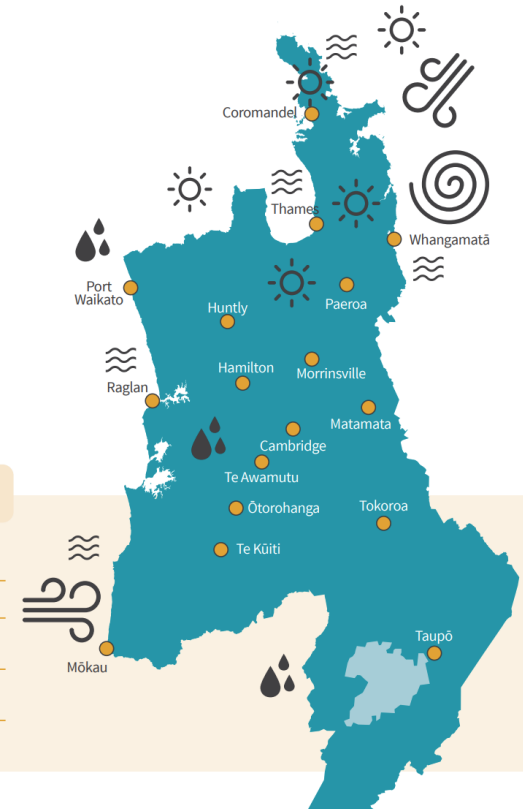


Resilient communities



Summary of projected climate changes for the Waikato region

- Warmer. Increased drought.
- Increased rainfall intensity.
- Increasing sea levels. Increased storm surge.
- Increased westerly winds (winter and spring). Increased north easterly winds (late summer and autumn).
- Increased tropical cyclones.







Waikato region emissions

Structure of the Waikato economy (value added by industry) ²²

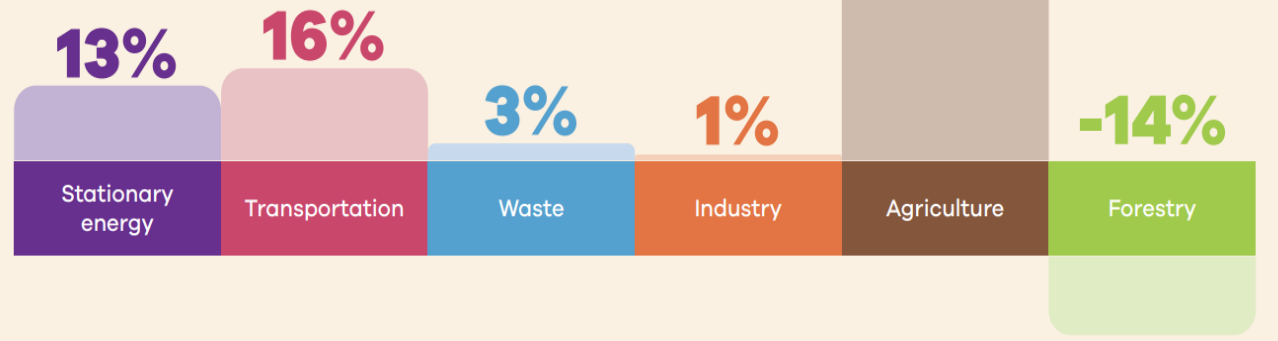


- Agriculture
- Education and training
- Other primary
- Other services
- Primary manufacturing
- Property related services
- Other manufacturing
- Distribution
- Utilities
- Information media, telecoms etc
- Construction
- Financial and insurance services
- Wholesale and retail
- Public admin and safety
- Healthcare and social assistance

Waikato emissions in 2021/22

	Gross emissions	12,023,719t CO ₂ e
	Less forestry	-1,749,712t CO ₂ e
	Net emissions	10,274,006t CO ₂ e

Note: Due to rounding, numbers presented may not add up precisely to the totals provided.

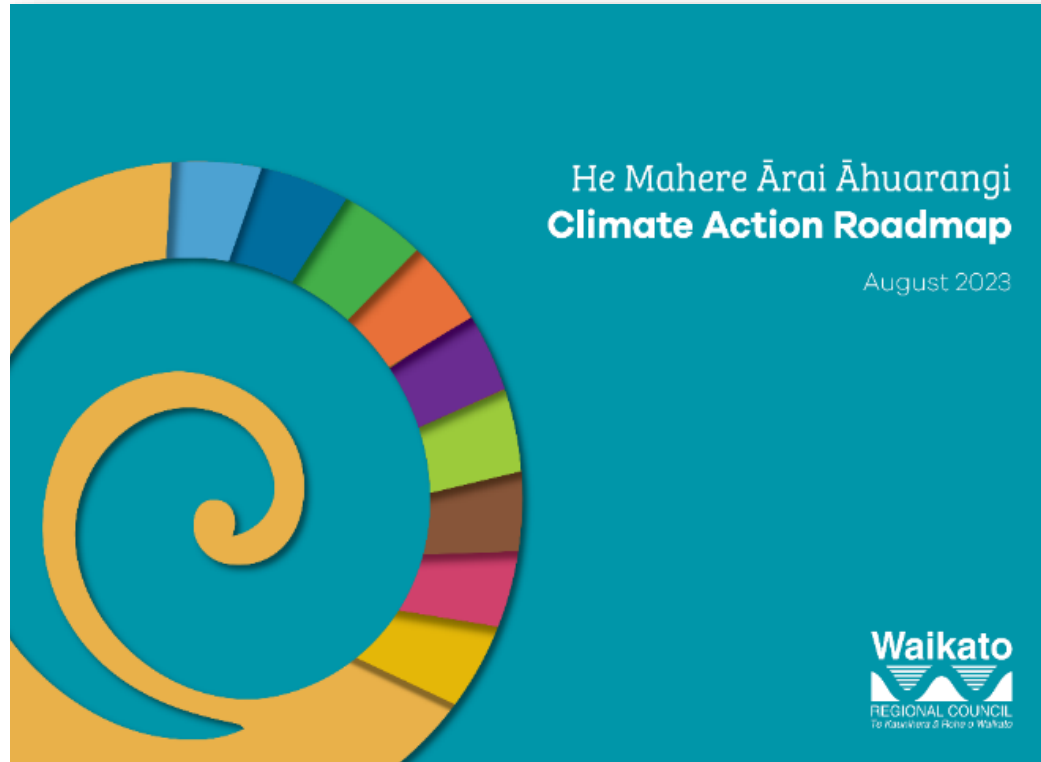




Climate Action Roadmap

.....what it is

- Evidence-based document
- Integrates climate change responses across all council activities
- Provides guidance and direction for staff on how to integrate climate change into council activities and inform work programme planning and delivery
- Iwi and stakeholders can see our general direction of travel and how we might work together
- Guides investment decision-making for our Long Term Plan 2024-2034





Ngā ara o te mahere **Roadmap pathways**

Wai
Water

Te takutai me te moana
Coastal and marine

Rerenga rauropi, tiakitanga taiao
Biodiversity and biosecurity

Kia aumangea te rohe
Regional resilience

Te pūngao me te ahumahi
Energy and industry

Te whakatupu ngāhere me te whakatō tupu
Afforestation and planting

Ahuwhenua me te whenua haumako
Agriculture and soils

Te hanga tāone me te tūnukutanga
Urban form and transport

Ngā puna pūtea mā te hapori
Community funding and investment





Water

Goals for success

- Increase regional water security through a multi-stakeholder plan to ensure wellbeing and resilience within defined environmental limits for the next 30 years.
- Put the health of our region's waterbodies and freshwater ecosystems first when making decisions, giving effect to Te Mana o Te Wai and Te Mana o te Awa.
- Leverage our investment in catchment and river restoration work through funding partnerships and community actions, contributing to long term water quality improvements.





Coastal and marine

Goals for success

- Adopt a ki uta ki tai – mountains to sea – approach to consider coastal ecosystems as sensitive receiving environments.
- Work with communities, iwi and hapū to carry out integrated coastal and catchment management planning and restoration activities to protect and enhance coastal and marine ecosystems.
- Partner with communities and iwi and hapū to deliver a future-focused coastal plan





Biodiversity and biosecurity

Goals for success

- Work with partner agencies to have an agreed region-wide biodiversity accord in place.
- Progress a prioritised strategic pathway for our region that protects and restores biodiversity out to 2050 and beyond.
- Work with others to protect ecosystems, human health and economic activities through effective pest management.
- Support and empower people to protect and restore the natural environment and taonga species by integrating their efforts with councils and other agencies.

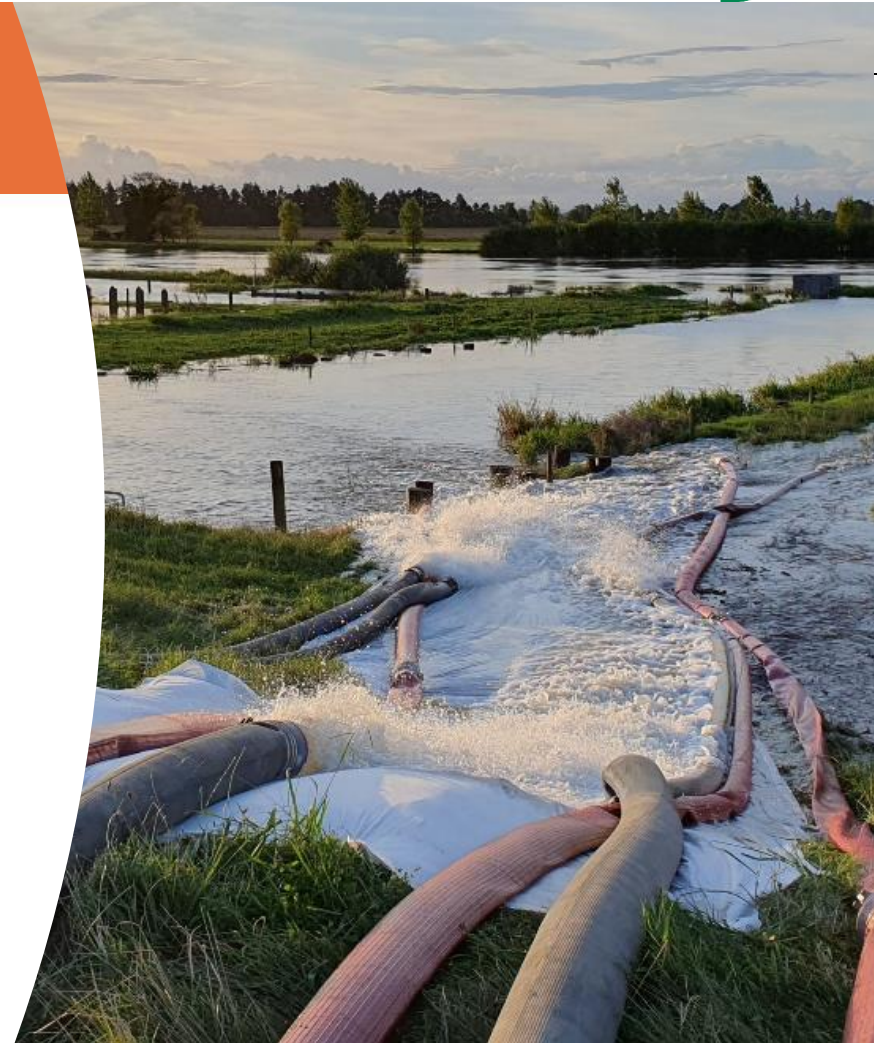




Regional resilience

Goals for success

- Engage communities, iwi and hapū in the development of a sustainable flood management and land drainage infrastructure strategy that considers land uses, working with nature and funding





Energy and industry

Goals for success

- Work with iwi partners and stakeholders to agree options and equitable pathways to help guide industries and communities to reduce use of fossil fuels and increase energy efficiency in our transition to a resilient, low emissions economy.
- Deliver an updated regional energy strategy and facilitate an increase in access to and use of renewable energy.
- Achieve year on year progress toward reducing the council's own corporate emissions, including through our supply chain, consistent with New Zealand's target for net zero greenhouse gas emissions by 2050





Afforestation and habitat restoration

- Promote awareness of the climate risks and landscape and farm-scale transformational changes to land use that will be needed in our region to respond to climate change and supporting land users to adapt.
- Review and update zone and catchment plans with a climate lens to address the key issues identified in this roadmap.
- Incentivise afforestation and planting programmes in priority catchments through targeted rates and in partnership with the Ministry of Primary Industries, Waikato River Authority, Department of Conservation and others. Priority will increasingly be given to native afforestation and planting programmes.
- Investigate opportunities for the council to make use of a voluntary carbon market or incentivise additional planting as a result of such a market.





Agriculture and soils

Goals for success

- Enable the Waikato region's farmers to be national leaders in the adoption of climate smart practices and technologies by aligning our farmer education and support services with those of industry bodies and central government.
- Engage with land users and iwi and hapū in the development of a sustainable flood management and land drainage infrastructure strategy for a changing climate that considers land uses, working with nature and funding





Urban form and transport

Goals for success

- Lead and encourage land-use decisions that shape sustainable, resilient transport networks to ensure communities have affordable access to services, amenities and social life.
- Improve safe, accessible and affordable low emissions passenger transport options for our communities, with a particular focus on frequency and reliability.
- Advocate for infrastructure and investment decisions that support greater climate resilience and a rapid transition to a low carbon freight and distribution network through the upper North Island.





Community funding and investment

- Follow the Principles of Responsible Investment, which embody an internationally accepted framework for investors to manage ESG issues in a manner consistent with improving long-term investment returns
- Continue to work with the council's strategic investment advisor to ensure fund investment processes and practices reflect good industry practice and remain current with emerging opportunities.
- Monitor central government's work to consider whether to extend the application of mandatory climate-related disclosures to ensure our climate reporting and disclosure practices will meet foreseeable future requirements.





Roadmap progress update

- Update on progress against delivery of the roadmap quarterly.

Commitment Current Status	April to June 2024	January to March 2024	October to December 2023
In Progress	74	70	67
In Planning	11	13	13
Not Started yet	12	14	16
Awaiting Central Government	7	7	5
Completed	5	4	1
Awaiting Updates	0	1	7
Total	109	109	109

- Interconnectivity
- Link to the Roadmap – [Climate Action Roadmap](#)



Te Āki Tūroa | Nature+

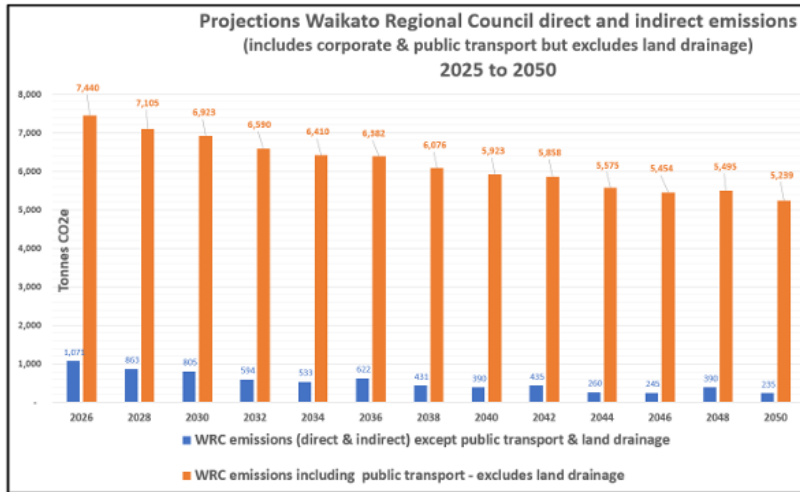
- Framework using nature-based solutions to offset hard-to-reduce emission pollution
- Focus on planting native trees and shrubs on council land, provide habitat for native birds, improve water quality and resilience to climate change
- Target to achieve WRC net carbon emissions neutrality by 2050
- Generate carbon credits and, in time, biodiversity credits.





Example planting plan

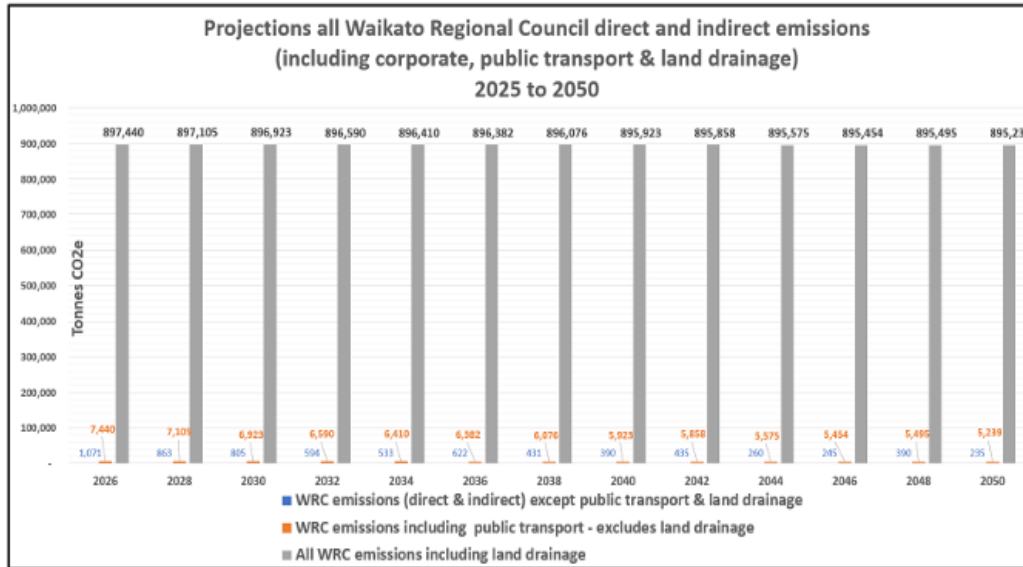
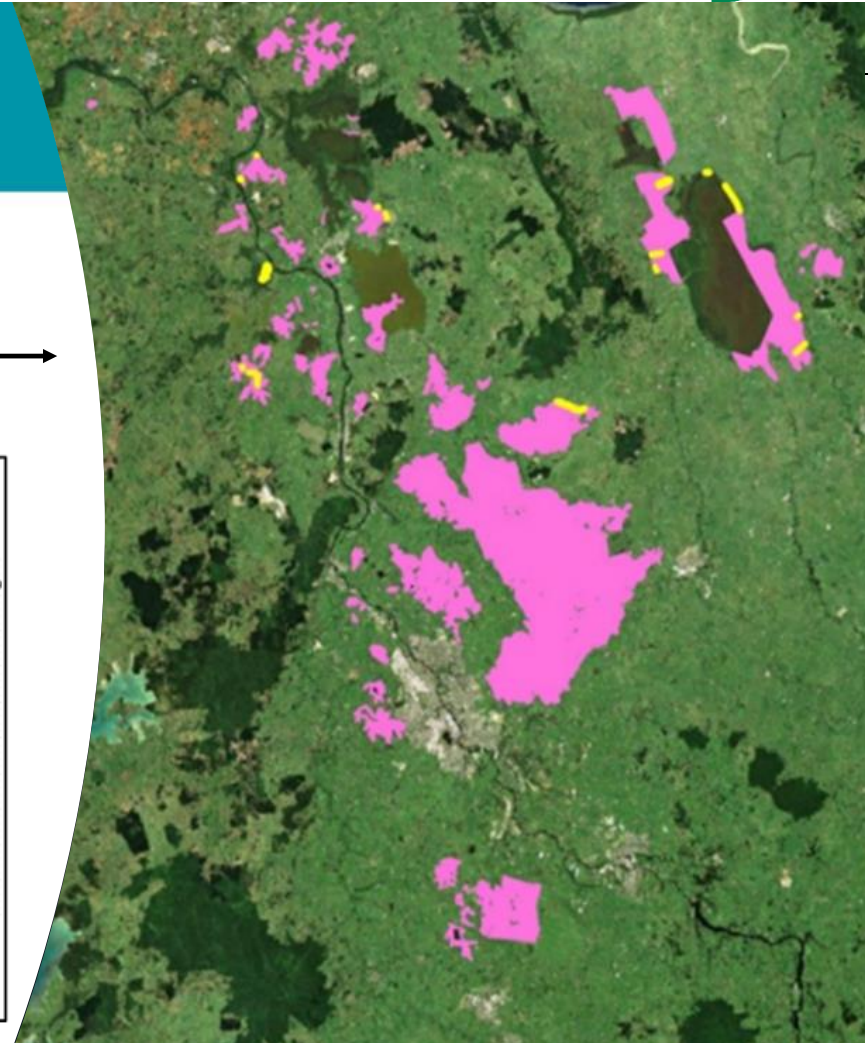
Planting 9.6% of WRC's 2507ha of suitable land in natives (140-240 ha) would achieve carbon neutrality for inhouse & public transport at less cost than buying ETS credits.





Peat Soils

Map of peat (organic) soils in the Waikato Region drained by council infrastructure





Iwi partnership workgroup

- Workgroup formed to explore Raukawa & WRC's Climate Strategies synergies via JMA
- Keen to work together





Questions?

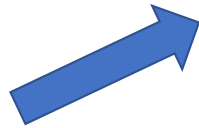
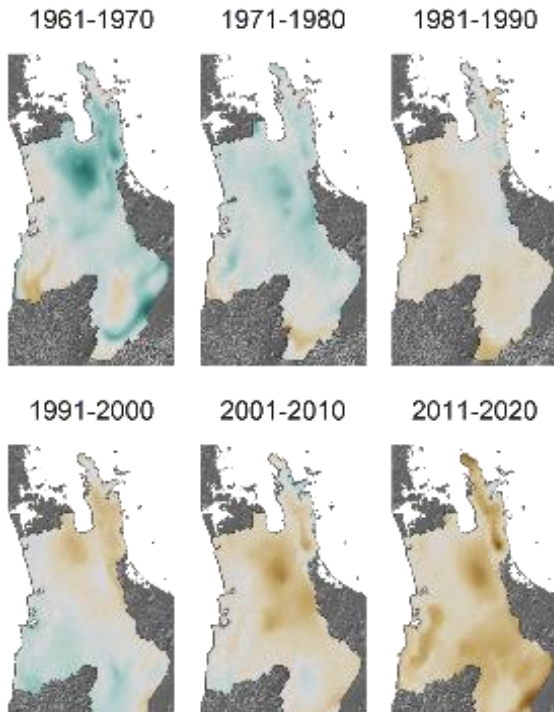
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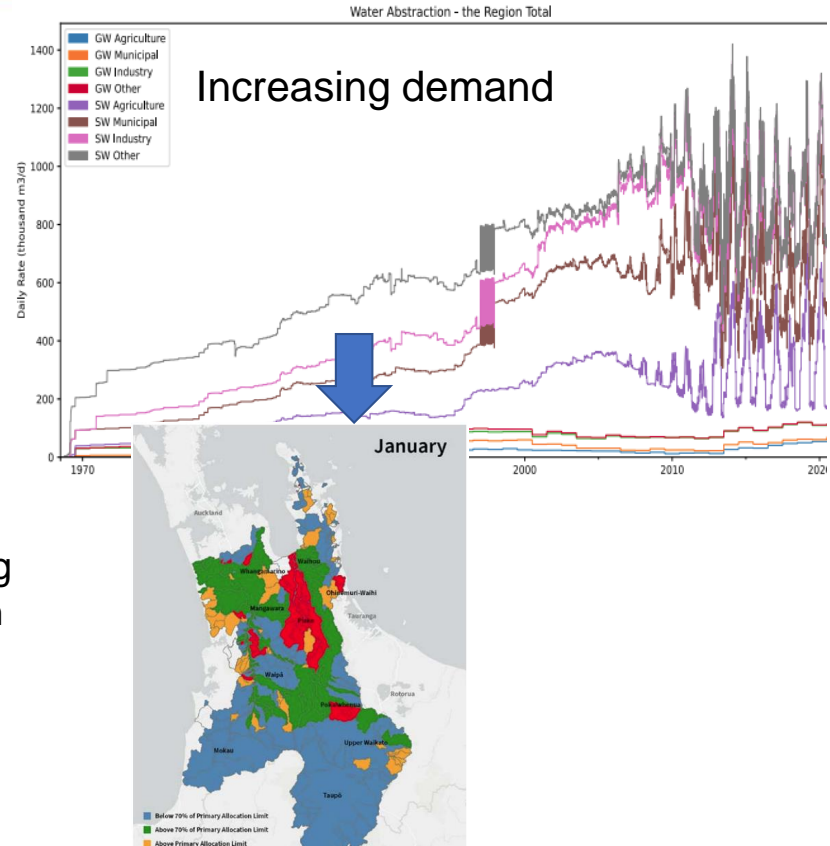
Our Water Security Challenge

Reduced water availability



Exceeding allocation limits

Increasing demand





Water Security Strategy

Item 5.1

Establish a roadmap for improved water security in the Waikato, with a clear understanding of the issues, objectives for the region, measures of success and how we'll achieve them.

“The capacity of a population to safeguard sustainable access to adequate quantities of ...

water for sustaining livelihoods, human well-being, and socio-economic development, for ensuring protection against water-borne pollution and water-related disasters, and for preserving ecosystems in a climate of peace and political stability.” UN-Water 2013

www.waikatoregion.govt.nz/assets/WRC/Water-Security-Strategy.pdf

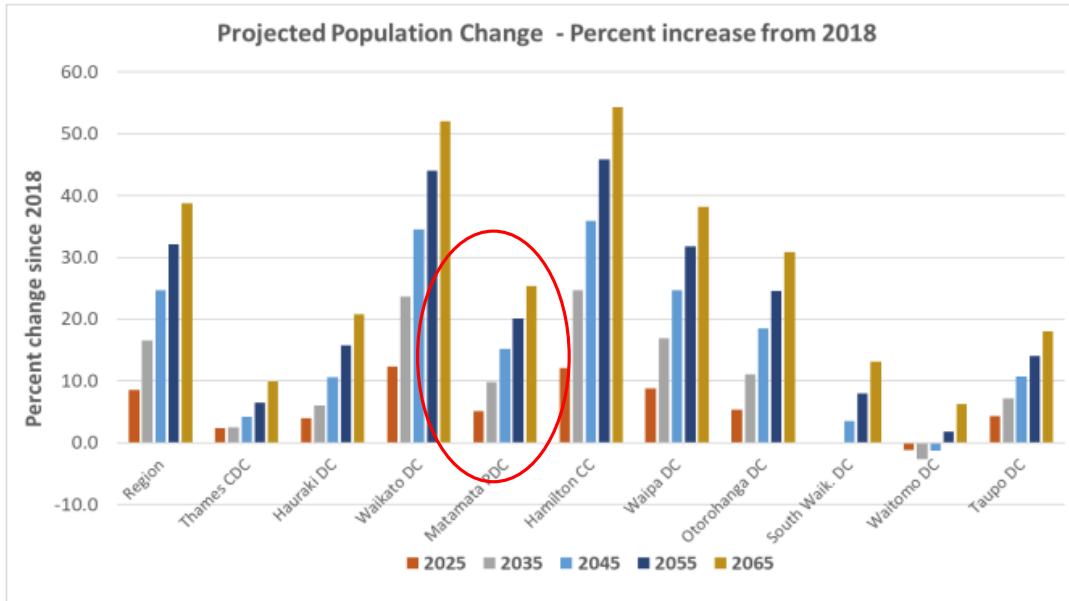


Attachment A



Water Security & Population Growth

Growth projections need to fully consider reducing water security

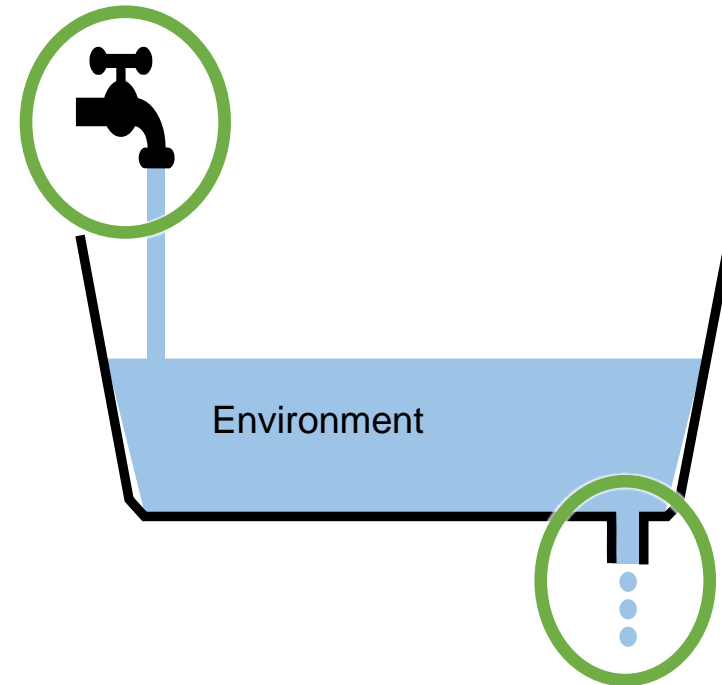


- Implications of increasing environmental limits on water availability
- Where will the water come from to support future growth?



Planning for Water Security

- Water deficit periods are likely to intensify and expand with climate change and increasing demand
- Solutions require a combination of improved supply, system efficiencies and improved environmental resilience
- Developing a regional Water Security Management Plan (by June 2026 – CE KPI)
- Looking for MPDC input





Questions?

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The Infrastructure Strategy



Required by the Local Government Act 2002
s101B (c) (iv)

Item 5.1

Attachment A



Asset types



Stoplog



Stopbanks



Pumpstations



Spillway



Detention dams



Ponding area



Land drain



Canal



Flood gate



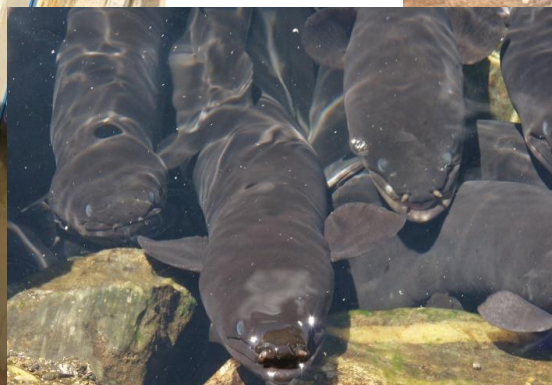
Control gate



Drivers for change - Legislation

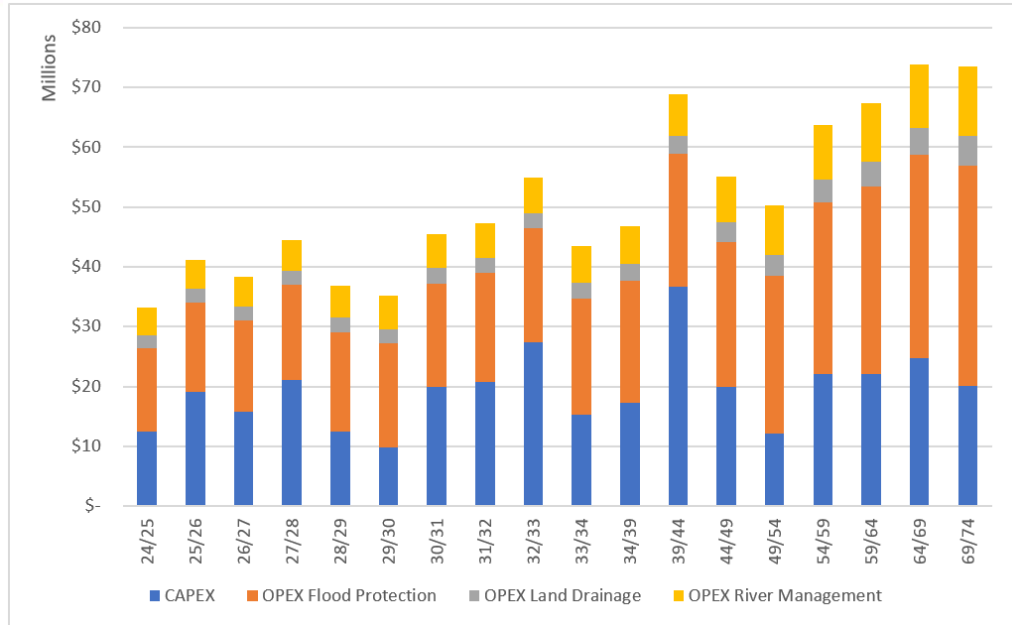
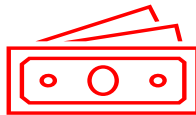
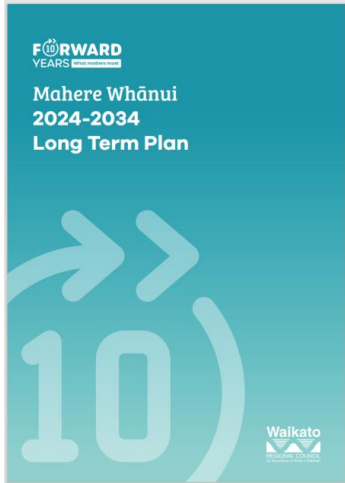
Item 5.1

Attachment A





Drivers for change - Affordability



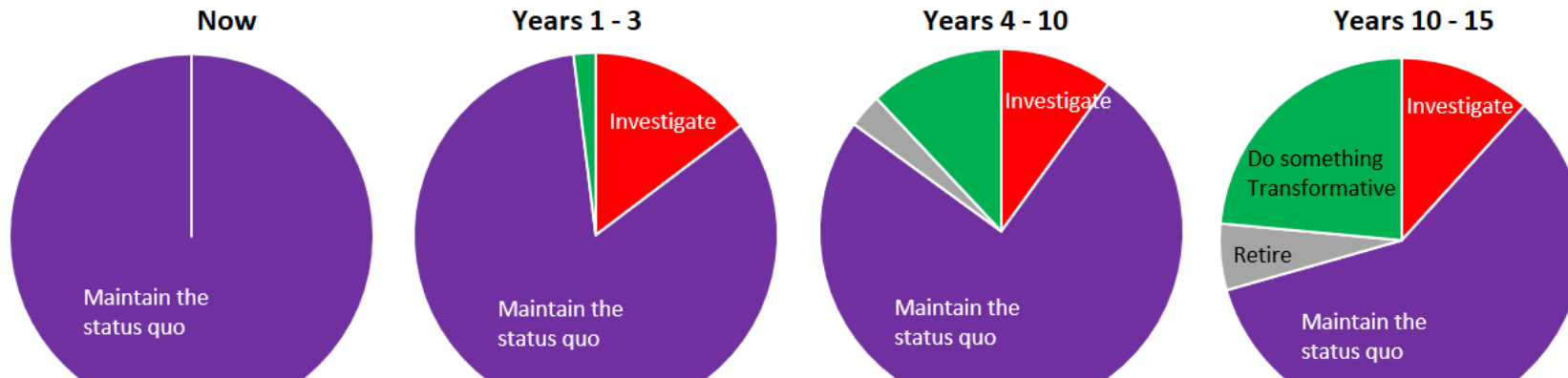


Strategic Pathways

Item 5.1

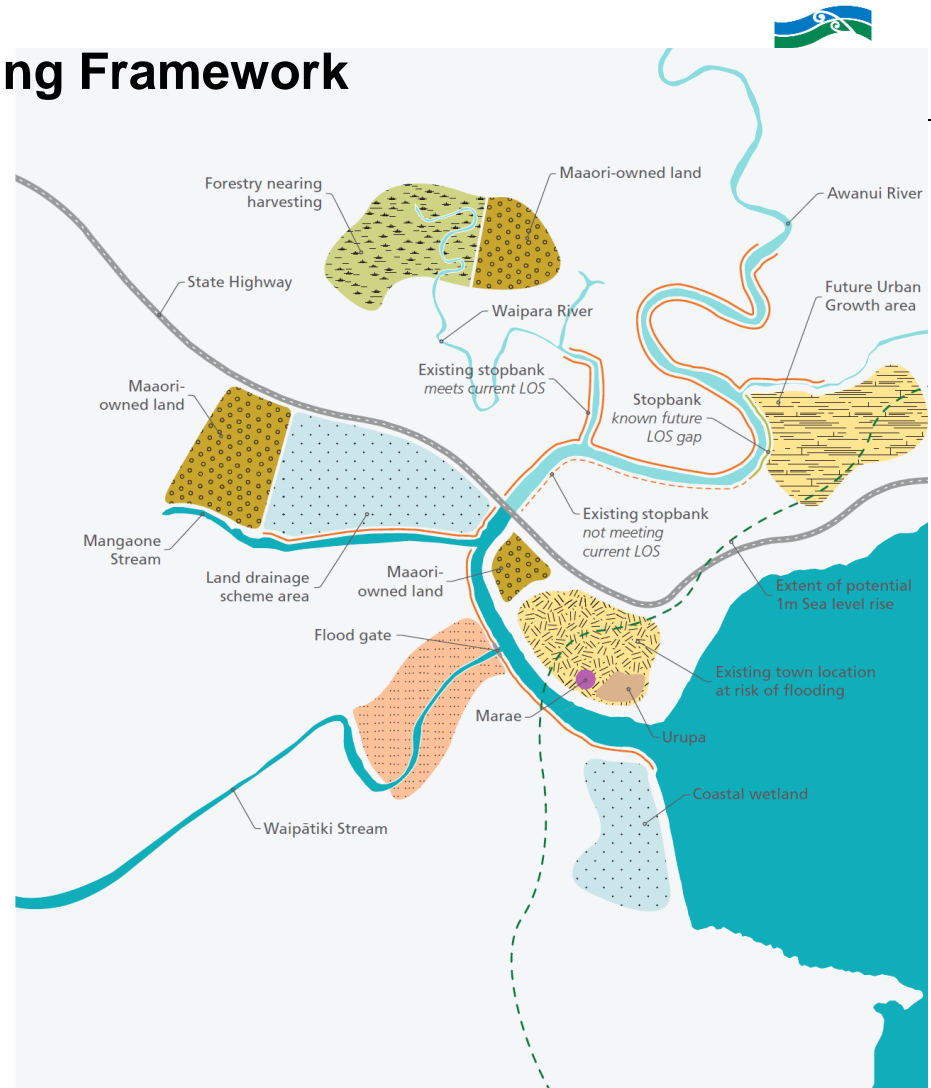
Attachment A

- maintenance improvement
- apply our *Sustainable development and infrastructure* strategic priority
- transformation
- collaboration and research



Sustainable Infrastructure Decision-making Framework (SIDF)

- Holistic catchment view
- Long term focus
- Trial – Motukaraka
- Applying learnings from existing Adaptation planning projects:
Wharekawa Coast 2120, TCDC SMP, Hauraki Plains Adaptation Plan.





Questions?

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Risk, Resilience and Adaptation

Natural hazard risk assessment for Matamata-Piako District (2015)

Table 6: Risk analysis and evaluation

Hazard Scenario	Likelihood	Consequence	Risk Evaluation											Total	Priority
			Seriousness					Manageability					Growth		
			Social	Built	Economic	Natural	Sub-total	Reduction	Readiness	Response	Recovery	Sub-total	Sub-total		
Earthquake	B	4	4	4	4	3	7.8	3	3	4	4	3.5	3	14.3	1
								MM	MM	HL	HM		MM		
Drought	A	3	3	1	4	3	5.3	5	5	3	2	3.75	3	12.1	2
								HL	HL	HH	MH		MM		
Flooding (river and drainage)	A	3	4	4	3	3	7.5	3	3	1	3	2.5	2	12.0	3
								MM	MM	LH	MM		ML		
Severe wind	A	4	3	3	2	3	5.7	4	4	3	2	3.25	1	10	4
								LL	LL	MM	LM		LL		
Volcanic ashfall	C	2	2	3	3	2	4.8	4	4	4	4	4	1	9.8	5
								LL	LL	LL	LL		LL		
Debris flow	C	5	2	2	2	3	4.2	3	3	4	4	3.5	2	9.7	6
								HH	HH	HM	HM		ML		
Land Instability	A	2	2	2	1	2	3.7	2	2	5	3	3	2	8.7	7
								LM	LM	HL	HH		ML		
Rural fire	C	2	2	1	1	1	2.6	2	2	2	2	2	2	7.6	8



Risk, Resilience and Adaptation

Item 5.1

Community Resilience

Connecting, Engaging and Empowering Communities

Understanding the System

Legislation & National Direction

Attachment A



Risk, Resilience and Adaptation

Community Resilience

Strategies, Plans, Guidance...*National Adaption Plan, Regional Adaptation Plan, Regional Plan, District plan, **Community Adaptation plans**, Infrastructure Strategies, Asset Management Plans, River and Catchment plans, Community Response Plans, Steering Groups, Committees, Sub Committees, Climate Change Mitigation, Roadmaps, Strategic Priorities, Strategic Plans Special Interest Groups, Regional Resilience Strategy, **Climate Change Adaptation**.....*

Connecting, Engaging and Empowering Communities

Understanding the System

Legislation & National Direction

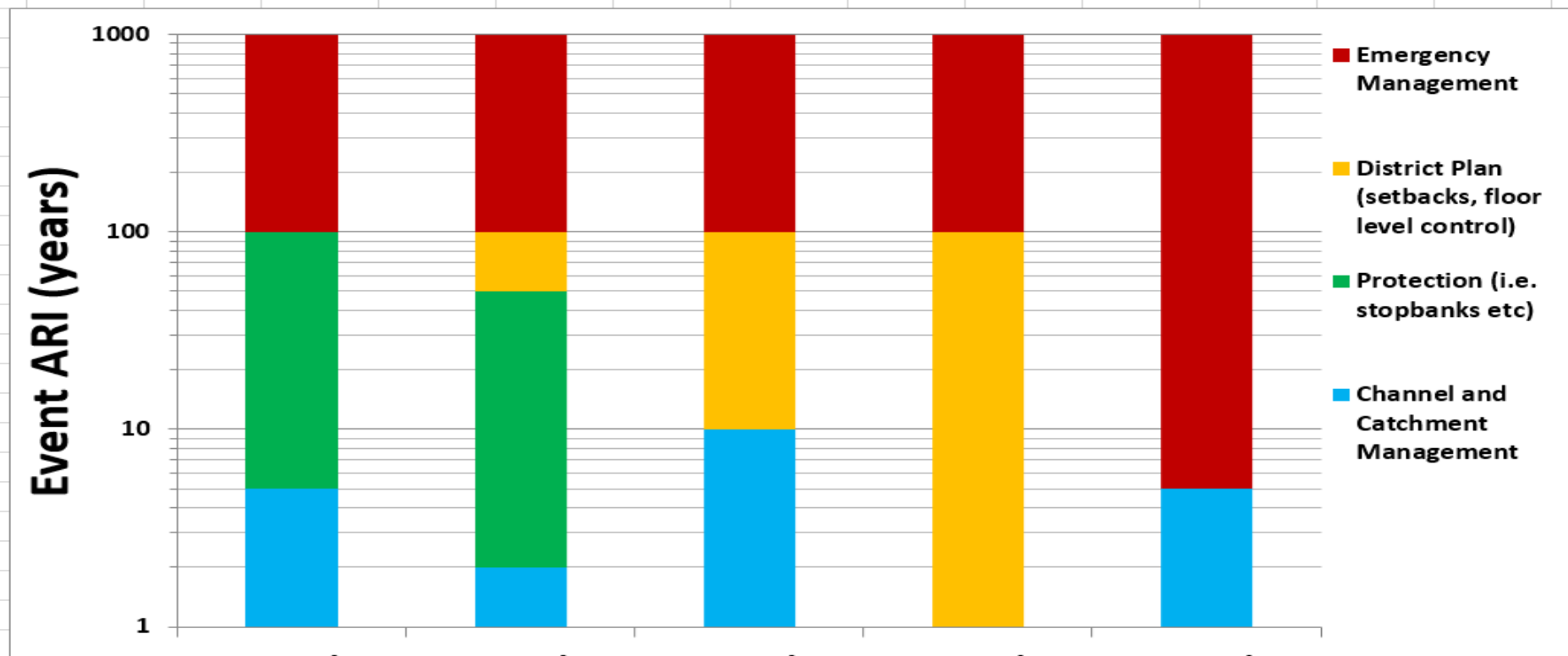


Risk, Resilience and Adaptation

Item 5.1

Attachment A

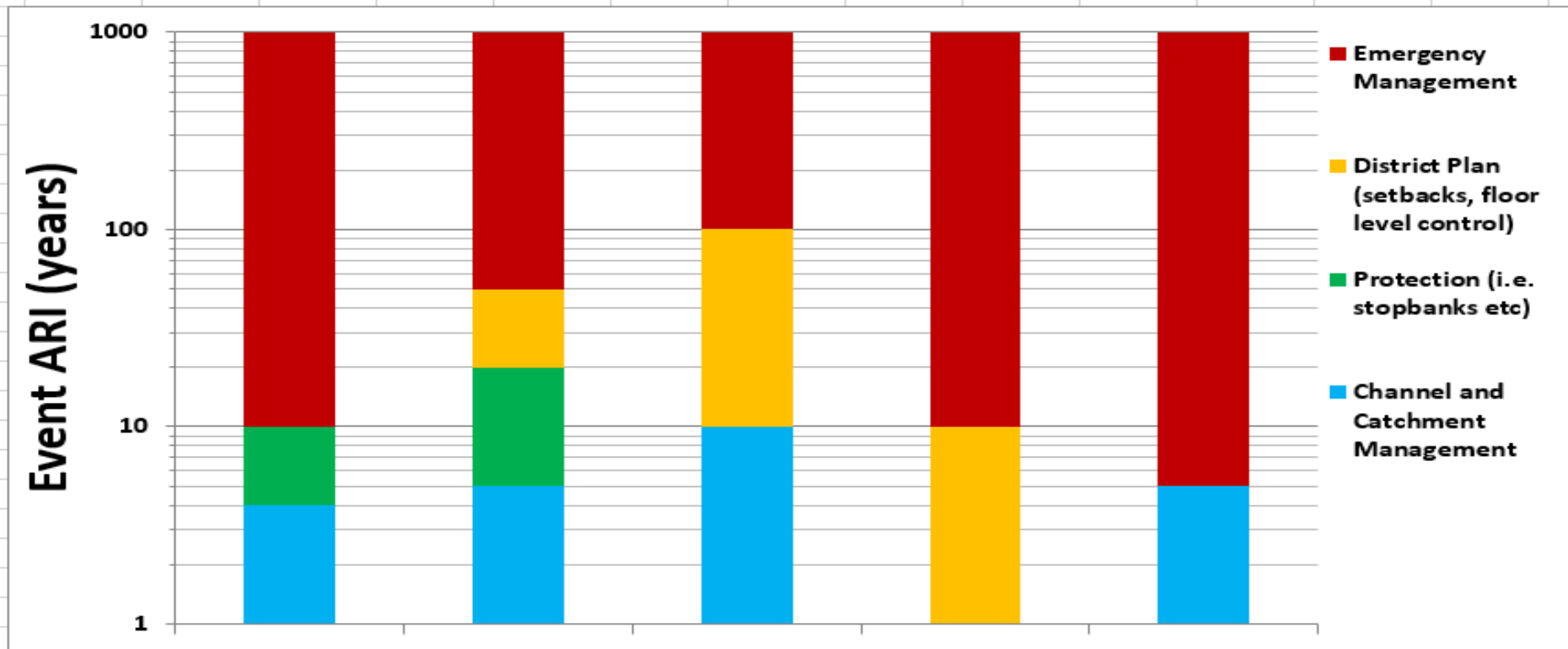
Flood Hazard Risk Management (Existing Climate)





Risk, Resilience and Adaptation

Flood Hazard Risk Management (Future Climate)





Risk, Resilience and Adaptation

Current and future understanding of natural hazard risk

- WRC and MPDC collaboration on 2D flood models for Te Aroha, Morrinsville, Matamata and Waharoa
- WRC undertaking 2D Flood modelling for entire Catchment
- WRC Regional landslide susceptibility
- Kerepehi Fault research (GNS) and risk assessments (CDEM)
- Hauraki Plains Adaptation Plan (HDC)



Draft V1 - Hauraki 2 Dimensional Rainfall on Grid Flood Modelling



Risk, Resilience and Adaptation

- Start with the immediate issues, then focus on climate change.
- Climate Change Adaptation is a subset of Community adaptation, which is a subset of Community Resilience. The primary focus is **Community Resilience**.
- Community Resilience is based on 3 pillars:
 - Understanding the system
 - Connecting, engaging and empowering communities
 - Legislation and National Direction.
- **Collaborate and add value.**



Questions?

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Questions and Wrap Up

Item 5.1

Attachment A



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5 Ngā Pūrongo Whakamārama | Information Reports

5.2 District Plan and Resource Management Update

CM No.: 2979267

Te Kaupapa | Purpose

The purpose of this report is to provide Te Manawhenua Forum with an update on the rolling review of the District Plan and Resource Management Act Reform. Jayshree Kanji and Carolyn McAlley are available to deliver the update and answer any questions.

Rāpopotonga Matua | Executive Summary

A District Plan and Resource Management summary is provided below. The update specifically refers to Waharoa (PC49), Fonterra Waitoa (PPC55), Calcutta (PPC57), and the National Planning Standards (PC61), Resource Management Act Reform (RMA Reform) and Hauraki Gulf Forum (HGF).

Tūtohunga | Recommendation

That:

1. The report be received.

Ngā Take/Kōrerorero | Issues/Discussion

Plan Change 49 - Waharoa

This Council initiated District Plan change seeks to review the zoning and development controls of Waharoa. To date, a preliminary community Hui was held in partnership with Ngāti Hauā to understand the invited stakeholder's aspirations for the town. Following this, a Working Group was established that consists of Matamata-Piako District Council elected members and Ngāti Hauā representatives as governance members along with a number of support staff. On 30 November 2022, Matamata-Piako Te Manawhenua Forum and Ngāti Hauā held a community consultation event at Te Kura O Waharoa in order to understand if the initial spatial plan that was developed meets the communities' aspirations and needs for Waharoa. As part of this consultation, an online survey where individuals could share their thoughts on the initial spatial plan was also available following the consultation event for those that could not attend.

In total, 150 participants completed the online survey and there were around 30 participants at the community event. A report that summarises the outcomes of the consultation is available to view on the Council's website. In addition, Warren Gumbley consultants have been engaged to undertake an archaeological assessment of the plan change area. This work was completed in November 2023. In his investigation, Mr Gumbley identified several places of significant cultural and archaeological value within the Waharoa area, most notably the Matamata Pā, Te Tapiri Pā and the CMS Mission Station. However, the exact location of many of these places is uncertain.

The Council has completed drafting the issues and option paper, which signals the likely key objectives of the plan change. The Governance Group has reformed, with Lisa Gardiner as chair and the first meeting was held on 9 October 2024. The Governance Group have approved traffic

investigation work to commence and have selected an urban designer. It is also looking to appoint a local panel of champions to work in conjunction with the selected urban designer to ensure local interests are reflected in that work stream. The informal consultation phase of the plan change also identified some community aspirations regarding the Waitoa River, including provision for recreational access. To facilitate this, staff have proposed an area of Natural Open Space Zone along its banks. Feedback is currently being sought from affected property owners regarding this proposal.

Private Plan Change 55 - Fonterra Waitoa

On 13 November 2020, Council received a private plan change request regarding the Waitoa manufacturing site Development Concept Plan (DCP). The request proposed the expansion of the site's Noise Emission Control Boundary (NECB). It also seeks to amend the rules associated with this boundary. Council made a request, on 22 January 2022, for further information under Clause 23, RMA Schedule 1. Council received a response to this further information request at the end of November 2022 and worked with the applicant to finalise this information.

The application (including the further information) was finalised in February 2024 and lodged with the Council. At the Council meeting on the 27 March 2024, the Council formally accepted the Plan Change for notification. The application was limited notified on 14 May 2024 to those affected parties within the Waitoa community. Two identical submissions were received in response to this notification. A summary of submissions was notified in late November 2024, where Council received two identical further submissions. A hearing will be held in the upcoming months.

Private Plan Change 57-Calcutta

On 3 August 2022, the Matamata-Piako District Council received a request for Private Plan Change 57 - Calcutta. This plan change seeks to rezone approximately 41ha of rural land along the southern side of Tauranga Road, Matamata to Industrial Zone. It also proposes to introduce a new General Industrial Zone into the District Plan in accordance with the National Planning Standards. On 11 October 2022, submissions opened for the Calcutta private plan change and closed on Wednesday 9 November 2022. Matamata-Piako District Council received 28 submissions in total. The Council summarised the submissions received and opened for further submissions on 7 March 2023 with a closing date of 21 March 2023. During this submission phase, a further 20 submissions were received. A hearing date was initially scheduled for February 2024, however, the applicant had asked for this to be deferred.

Due to this delay, the application exceeded the two-year threshold in which a decision has to be made on a plan change. To be able to progress the existing application beyond a two-year timeframe, approval was required from the Minister for the Environment. The applicant requested that the Council make an application for this to occur. Council requested a two-year extension, which was declined. The Ministry indicated that the Council should not have let the application be placed on hold. Staff have met with the applicant to discuss the potential next steps.

National Planning Standards (NPS) (PC61)

The Council continues to work on reformatting its District Plan to comply with the National Planning Standards (NPS). The purpose of the NPS is to make council plans and policy statements easier to prepare, understand and comply with. They do this by improving the consistency of the format and content across all resource management documents throughout New Zealand.

Some changes are simply a reorganisation of the Operative District Plan provisions, while other changes are more significant. While this work has taken longer than expected to develop, it is now

sufficiently progressed to be subject to informal consultation with iwi, stakeholders and the public and will be known as Plan Change 61 (PC 61). An informal public consultation process was undertaken in October 2024 with some additional meetings in early November. The feedback from the informal consultation, together with suggested amendments was presented to the Council workshop on 11 December 2024.

On 5 February 2025, the revised draft material will be taken to the Council meeting for content approval, and approval to forward to iwi authorities from mid-February until the end of March 2025. Following this, Council staff will make recommended changes to PC 61 based on any feedback that is received and seek further approval to prepare a finalised document for formal notification.

At the meeting, staff will provide for your further consideration and comments the Council approved summary document that will be circulated to iwi authorities. If you have any additional comments, these will need to be provided prior to the agenda close (21 March 2025) for the next TMF next meeting, 1 April 2025.

Resource Management Act Reform (RMA Reform)

In March 2024, the Government made an announcement regarding its proposed RMA reform processes, which would occur in three phases. The first phase repealed existing RMA reform legislation. The second phase is to occur in two stages.

First stage

The first stage of phase two was the introduction of the new Fast Track Approvals bill. Recently, the decisions on the fast track projects that will be included as part of the bill have been released, with two located in Matamata-Piako.

Second stage

The second stage of phase two will make targeted changes to the RMA to unlock development and investment. This will require two bills, the first of which was Resource Management (Freshwater and Other Matters) Amendment Bill. This came into force in late October 2024.

The Government has introduced the Resource Management (Consenting and Other System Changes) Amendment Bill in December 2024 to progress the following government priorities:

The Bill would serve to amend the following existing provisions in the RMA:

- Infrastructure (including energy) – specify default maximum timeframes for consent processing, establish default consent timeframes for renewable energy and infrastructure consents to improve process and outcome certainty.
- Housing growth - optional for councils to implement the medium density residential standards and provides plan-making processes to deliver for housing.
- Farming and the primary sector – greater flexibility and certainty for marine farming consent processes
- Natural hazards and emergencies – more tools to deal with natural hazards and emergency events to promote better decision making.
- System and enforcement improvements - simplify the consenting regime by clarifying the scope of further information requests, increasing the penalties for noncompliance and enable the consideration of an applicant's compliance history in consent decisions.

The RMA Policy team are currently drafting a submission on this Bill, which is due on 10 February. Key areas of interest include proposed amendments to consenting processes, natural hazards and system and enforcement improvements.

Alongside the second bill, the Government advises that there will be seven new National Direction instruments developed, referred to as national policy statements (NPS) and national environmental standards (NES) and 14 existing instruments will be amended.

These combined changes will be bundled into four packages. An Energy and Infrastructure package, which includes the Government's Electrify NZ plan, announced on 26 August. This will see amendments to the NES for Telecommunications Facilities, and an NPS for infrastructure introduced. A Housing package will include amendments to the NPS - Urban Development and NPS - Highly Productive Land and other changes aimed at enabling housing and papakāinga development and changes to the way heritage buildings are managed in urban planning. A third package for the Farming and the Primary Sector includes proposals relating to freshwater, indigenous biodiversity, commercial forestry and marine aquaculture. A fourth package, Emergencies and Natural Hazards, focusses on providing a comprehensive, nationally consistent framework for addressing the risks posed by these hazards, including increased risk from climate change.

In the third phase of the reform, the Government is proposing to replace the RMA with two new acts. One act will manage environmental effects arising from activities that use natural resources. The second is intended to enable urban development and infrastructure, and will be aligned with the Government's Going for Housing Growth plan and its 30-year National Infrastructure Plan.

Hauraki Gulf Forum

A final meeting was scheduled to occur in December 2024, however this was cancelled with a revised meeting date of 3 March 2025. The agenda for this meeting was circulated prior to cancellation and included a number of matters.

Brief summary of the cancelled 2 December Agenda included:

- Update by Dr Imogen Bassett from Auckland Council regarding the upcoming Regional Pest Management Plan
- Biosecurity update by John Walsh from Ministry for Primary Industries regarding Exotic Caulerpa
- Presentation by Dr James William from NIWA regarding recent scallop survey results
- Executive Officer Report – priority recommendation: confirm support for EO to progress priority areas such as 30% marine protection by 2030, ending destructive fishing, Caulerpa and marine biosecurity threats, RMS Niagara Investigation, reducing land-use inputs to the Gulf

The agenda also included an item regarding the proposed amendments to the Hauraki Gulf Tikapa Moana Marine Protection Bill to allow commercial fishing in Highly Protected Areas within the Gulf. Members of the HGF will be asked to develop a stance on the matter and if consensus is reached this will be conveyed through the appropriate channels to the Minister of Conservation and Environment Committee. Some members, due to the delegations at their respective councils have needed their Councils to endorse a position prior to the HGF 3 March meeting. For MPDC, this matter was discussed at the Council meeting on 5 Feb 2025 and an update can be provided to TMF at the meeting.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Jayshree Kanji Kaiwhakamahere Rautaki RMA Paetahi Graduate RMA Policy Planner	
	Carolyn McAlley Kaiwhakamahere Rautaki RMA Matua Senior RMA Policy Planner	

Approved by	Nathan Sutherland Kaiārahi Rautaki RMA Team Leader RMA Policy	
	Ally van Kuijk Hautū Tipu me te Whakamatua General Manager Growth & Regulation	

5 Ngā Pūrongo Whakamārama | Information Reports

5.3 Ko te Kaupapahere Reo Māori / Māori language policy implementation update

CM No.: 2991036

Te Kaupapa | Purpose

The purpose of this report is to provide an update on progress towards actioning the principles outlined in the Ko te Kaupapahere Reo Māori / Māori language policy.

Rāpopotonga Matua | Executive Summary

The Ko te Kaupapahere Reo Māori / Māori language policy was adopted in September 2019 and outlined a number of policy principles to be actioned.

Progress has been made on implementing the principles and is outlined in this report.

Of note is a significant milestone that has recently been achieved - the introduction of bilingual position titles in Council staff email signatures, and Council and Committee meeting agendas and minutes.

Tūtohunga | Recommendation

That:

1. **The report be received.**

Horopaki | Background

The Ko te Kaupapahere Reo Māori / Māori language policy was adopted in September 2019.

Various policy principles have been implemented since 2019 such as the inclusion of bilingual headings in strategic documents and Council reports; bilingual signage at Council owned community facilities specifically when upgrading existing signage or when new signage is created; and engaging a certified Te Reo Māori translator/interpreter to assist with translations when necessary.

Pronunciation training has been provided to 189 staff via in person workshops. An online session was also held during Te Wiki o Te Reo Māori in 2024, where 50 staff attended and a recording remains accessible to staff for refresher training.

During Te Wiki o Te Reo Māori 2024, the libraries ran two different public quiz events, along with three poi making workshops.

A process has been developed to assist staff to set up and use macrons for Te Reo Māori.

In December 2024, bilingual position titles were also introduced to all email signatures for staff email addresses and in Council and Committee meeting agendas and minutes. Work is also underway to add bilingual position titles to Council's website, letter templates, position descriptions, recruitment advertising and internal systems such as MiCollab (Council's phone

system). Audio recordings of each position title were made available to assist staff to pronounce position titles.

The Ko te Kaupapahere Reo Māori / Māori language policy is overdue for review, and we plan to review the policy later this year with Te Manawhenua Forum members.

Ngā Tāpiritanga | Attachments

[A↓](#). Ko te Kaupapahere Reo Māori / Māori Language Policy Adopted 11 Sept 2019

Ngā waitohu | Signatories

Author(s)	Kelly Reith Hautū Tāngata, Kāwana me ngā Hononga Group Manager People, Governance & Relationships	
Approved by	Manaia Te Wiata Tumu Whakarae Chief Executive Officer	

Ko te Kaupapahere Reo Māori

Māori language policy



Department(s):
Corporate Strategy (Iwi Liaison)

Ngā Wāhanga:
Te Rautaki ā-Rōpū (Ngā hononga ki ngā Iwi)

Policy Type:
External Policy

Te Tūmomo Kaupapahere:
Mō Āwaho

Council Resolution Date:
11 September 2019

Te Rā o te Whakataunga e te Kaunihera:
11 Mahuru 2019

Introduction

Te Ture mō Te Reo Māori 2016/Māori Language Act 2016 reaffirms the status of te reo Māori as an official language of Aotearoa/New Zealand. Matamata-Piako District Council acknowledges the importance and significance of te reo Māori as a taonga (treasure) protected under the Te Tiriti o Waitangi/Treaty of Waitangi.

The purpose of this Policy is to ensure consistency in when and how te reo Māori is used across all of council departments, both internally and externally. The Policy sets out how we plan to support and encourage the correct and appropriate use of te reo Māori in Council's key strategic documents and correspondence.

The Policy is supported by Te Reo Māori Policy Guidelines (*currently under development*) which includes a list of appropriate place names and use of macrons for the purpose of Council.

Kupu Whakataki

Nā Te Ture mō Te Reo Māori 2016 te whakaatu i te mana o te reo Māori hei reo matua o Aotearoa. Kei te tautoko te Kaunihera ā-Rohe o Matamata-Piako i taua nui whakaharahara o te reo Māori hei taonga e manaakitia ana i raro i te Tiriti o Waitangi.

Ko te pūtake o tēnei kaupapahere he whakaū i ngā wā me ngā whakamahinga o te reo Māori huri noa o ngā tari kaunihera, mō ā-roto, mō ā-waho ngātahi. He whakaritenga nā te kaupapahere nei i tā mātou rautaki e manaakitia ai, e poipoia ai te tika me te pono o te reo Māori ki roto o ngā matua rautakinga a te Kaunihera, ki ōna pepamana, ki ōna tuhituhinga.

E tautokona ana te Kaupapahere e Ngā Aratohu o te Kaupapahere Reo Māori (*kei te whakaritehia ināia tonu nei*) tae atu ana ki tētehi rārangi ingoa o ngā wāhi mana o te takiwā, me te whakamahinga o te tohutō ki ngā take Kaunihera.

Audience
Council employees and
Council/committee members.

Minenga
Kaimahi me ngā mema, ngā mema komiti hoki o te Kaunihera.

Policy	Kaupapahere
<p>1. We will ensure that when written Māori is used in official publications, letters, on the Council's website, emails or reports, it is of a consistently high standard and will refer to orthographic conventions for te reo Māori set out by Te Taura Whiri i te Reo Māori/Māori Language Commission, and local language preferences.</p> <p>This includes;</p> <ol style="list-style-type: none"> Use of the macron to symbolise a long vowel Capitalisation Hyphenation of compound words. 	<p>1. Ko tā te Kaunihera he oati ki te whakamahia o te reo Māori ki ngā tuhinga mana, reta hoki, Īmēra, pūrongo, ki te ipurangi o te Kaunihera, he kounga tonu nōna, he pā hoki ki ngā whakaritenga o te reo Māori nā Te Tau Whiri I Te Reo i tā, ā, ki ngā manakohanga o te takiwā.</p> <p>Tae atu ana ki:</p> <ol style="list-style-type: none"> Te whakamahinga o te tohutō hei tohu i te roanga o te tohu oro Te pūmatuatanga Te tohu hono o te kupu pūhui.
<p>2. We will include bilingual headings with te reo Māori first followed by English, where appropriate in key strategic documents and Council reports.</p> <p>This includes;</p> <ol style="list-style-type: none"> Long Term Plan Annual Plan Annual Report Council and Committee reports Reserve Management Plans Other documents and reports as appropriate. 	<p>2. Ka raua te whakaūpoko reorua, ko te reo Māori tuatahi, whai muri mai ko te reo Ingarihi, ki te wāhi e tika ana, ki ngā pepamana rautaki me ngā pūrongo o te Kaunihera.</p> <p>Tae atu ana ki:</p> <ol style="list-style-type: none"> Te Rautaki Taumano Te Rautaki ā-Tau <ol style="list-style-type: none"> Te Pūrongo ā-Tau Ngā pūrongo ā-Kaunihera; ā-Komiti Ngā Rautaki Whakahaere Taiāpure Ngā pepamana me ngā pūrongo anō e tika ana
<p>3. We will include bilingual signage, with te reo Māori first followed by English, where appropriate at Council owned community facilities as per the Matamata-Piako District Signage Strategy and Signage Manual.</p>	<p>3. Ka tāpiritia atu ngā tohu reorua e tika ana ki ngā whakaurunga o te Kaunihera e ai ki te Rautakinga Tohu o te Kaunihera ā-Rohe o Matamata-Piako, he oti rā te Pukamahi Tohu.</p>
<p>4. We will engage a certified te reo Māori translator/interpreter where appropriate to provide advice and guidance on correct use of te reo Māori within Council documents as outlined in 2 and 3.</p>	<p>4. Ka tīkina tētahi Kaiwhakamāori kua raihanatia e Te Taura Whiri I Te Reo ki ngā wā e tika ana hei tohutohu mai, hei arataki i te tika o te whakamahi i te reo Māori ki ngā pepamana o te Kaunihera, me ngā tohu, inā tautuhitia ana ki te 2 me te 3.</p>

5. We will actively encourage increased use of te reo Māori within our day to day operations.

This may include:

- a. Providing guidance on correct use and pronunciation of te reo Māori greetings in person, on the phone and in written correspondence
- b. Bilingual job titles
- c. Bilingual headings on Council websites
- d. Training and guidance to employees and elected members on correct use and pronunciation of greetings
- e. Participation and promotion of te Wiki o Te Reo/Māori Language Week.
- f. Making autocorrect functionality available for all computer users (this function automatically macronises common Māori words)
- g. Consideration of the use of a Māori spellchecker
- h. Providing staff with documentation on how to create macrons.

Effects and Risks

The implementation of this Policy will support and encourage the correct and appropriate use of te reo Māori within Council documents, signage and day-to-day operations.

Failure to implement this policy may lead to incorrect and inappropriate use of te reo Māori within Council documents, signage and day-to-day operations.

5. Ka tūturu te akiaki i te whakamahinga o te reo Māori ki ngā whakahaerenga o ia rā.

Tērā pea ki:

- a. te whai tohutohu mō te tika o te whakahua me te whakamahi i ngā mihi Māori kanohi-ki-te-kanohi, ā-waea, ā-tuhinga hoki.
- b. ngā taitara mahi reorua
- c. ngā ūpoko reorua ki ngā pae tukutuku o te Kaunihera
- d. te whakangungu, te arataki i ngā kaimahi me ngā mema i pōtitia ki te tika o te whakamahi me te whakahua i ngā kupu mihi
- e. te whai wāhi me te tautoko i Te Wiki O Te Reo Māori
- f. te whakawātea i te whakatikatika aunoa ki ngā kaimahi rorohiko katoa (he whakatohutō aunoa tēnei i ngā kupu Māori whārite)
- g. te whaiwhakaaro ki te kaiwhakatika tātaki kupu Māori
- h. te whakarato ki ngā kaimahi ētehi tohutohu ki te hanga tohutō.

Ngā Pānga me ngā Mōrearea

Mā te whakamahinga o tēnei kaupapahere e tautokona ai, e aākina ai te tika me te pono o te whakamahinga i te reo Māori ki ngā pepamana o te Kaunihera, ki ngā tohu, me ngā mahinga o ia rangi.

Ki te hē te whakamahinga o te kaupapahere nei, kei hē te whakamahinga o te reo Māori ki ngā pepamana o te Kaunihera, ki ngā tohu, me ngā mahinga o ia rangi.

Monitoring, Measurement and Review

Annual report to Te Manawhenua Forum on the implementation of this policy.

The annual report shall include;

- List of all documents created during the previous 12 months that have bilingual headings.
- List of all facility signage that have been installed during the previous 12 months that have bilingual wording.
- Update on other initiatives that supports this policy and any other matters relating to this policy. This may include those suggested under section 5.

This Policy will be reviewed every two years.

Te Mātaitanga, te Inenga, me te Arotakenga

Kei te Pūrongo ā-Tau ki Te Kāhui Manawhenua mō te whakamahinga o tēnei kaupapahere he whakamārama ki:

- Te rārangi pepamana i hangaia i roto i ngā tekau mā rua marama o mua, he ūpoko reorua ō reira.
- Te rārangi i ngā tohu ā-whakaurunga kua whakatūria i roto i ngā tekau mā rua marama o mua he kupu reorua ō reira.
- Te whakahounga whakamārama i ngā ahunga whakamua e tautoko ana i tēnei kaupapahere, me ngā pānga ki tēnei kaupapahere. Tae atu ana rā pea ki ngā whakaaro o te wāhanga 5.

Kia tirohia anō tēnei kaupapahere ia rua tau.

Mōhiotanga o tua atu anō | Relevant Information

- Te Ture mō Te Reo Māori 2016 / Māori Language Act 2016
- Te Taura Whiri i te Reo Māori / Māori Language Commission
- Te Tiriti o Waitangi / Treaty of Waitangi

Whakamanatanga | Authorisation

He mea whakamana e | Authorised by:

Don McLeod
Tumu Whakarae | Chief Executive Officer
Te Kaunihera ā-Rohe o Matamata-Piako | Matamata-Piako District Council

Waitohu | Signed

Don McLeod
Tumu Whakarae | Chief Executive Officer

Michelle Staines-Hawthorne
Kaiwhakahaere Rautakinga ā-Tōrangapū | Corporate Strategy Manager

Tikanga, Tukanga rānei | Procedures or Processes

(kei te whakatikatikatia | currently under development)

- Ngā Aratohu mō Te Reo Māori | Te Reo Māori Policy Guidelines CM 2106613
- Tukanga mō te mahi tuhinga reorua, kāore rānei | Promapp process for determining if bilingual text is required
- Tukanga mō te tiki i te kaiwhakamāori mai i waho | Promapp process for how to engage an external interpreter

5 Ngā Pūrongo Whakamārama | Information Reports

5.4 2025 Local Elections - Project Update

CM No.: 2986382

Te Kaupapa | Purpose

The purpose of this report is to provide an update of the 2025 triennial local elections process.

Rāpopotonga Matua | Executive Summary

As a result of the Local Government (Electoral Legislation and Māori Wards and Māori Constituencies) Amendment Act, on 28 August 2024, Council resolved to retain the Māori Ward, Te Toa Horopū ā Matamata-Piako, and undertake a binding poll alongside the 2025 triennial elections. The poll will be on whether the district should be divided into 1 or more Māori Wards. The result of the binding poll will come into effect from 2028.

Through engagement with the Local Electoral Commission, it was identified that there are five groups that least engage with elections i) Māori ii) Disability iii) Rangatahi iv) Pasifika and v) Ethnic. Staff have been making connections with organisations to support encouraging these groups. So far, CCS Disability Action have indicated that they would mobilise their network with the Matamata-Piako District and offered to support a Karanga Maha at an accessible marae in the district. Karanga Maha, meaning many voices, are a series of grassroots hui to create a safe space for disability and Māori.

The Vote 2025 non-residents national ratepayer flyers will be sent out in the next rates instalment notice. All ratepayers in the district will receive the flyer.

Furthermore, we are in the process of nominating electoral officials who will be delegated in accordance with the Local Electoral Act 2001.

Tūtohunga | Recommendation

That:

1. The information be received.
2. The forum provide feedback if desired *[feedback to be specified]*.

Horopaki | Background

General

Triennial elections for local authorities throughout New Zealand will occur on Saturday 11 October 2025.

Elections will be conducted under the provisions of the Local Electoral Act 2001, and the Local Electoral Regulations 2001.

Warwick Lampp, of Elections.com Limited, is instructed to act as Electoral Officer (EO) on behalf of Matamata-Piako District Council, in accordance with an Election Services Agreement, signed in 2024.

Council staff member, Tamara Kingi, will be Council's Deputy Electoral Officer (DEO). The DEO will provide the on-site support and liaison for the elections, for example receiving nominations and special votes. The DEO may also appoint Electoral Officials to assist with the election process.

Māori Ward

The Local Government (Electoral Legislation and Māori Wards and Māori Constituencies) Amendment Act 2024 (the Act) was enacted into law and became effective 31 July 2024.

Under the Act, Matamata-Piako District Council was required to resolve on one of the two following options:

Option 1 – Disestablish the Māori Ward and complete a shortened representation review to come into effect in 2025.

Option 2 – Retain the Māori Ward and hold a binding poll alongside the 2025 local elections with the outcome to come into effect in 2028.

Prior to its enactment, Council staff provided information on the proposed Act and sought a recommendation from Te Manawhenua Forum. At the Forum's hui on 6 August, the forum resolved:

“Te Manawhenua Forum mō Matamata-Piako opposes the Bill. The Forum wishes to retain the Māori Ward and would like to progress with the Forum's aspirations.”

On 28 August 2024, Matamata-Piako District Council resolved to retain the Māori Ward. Accordingly, a referendum will be held alongside the general elections on 11 October 2025.

Nominations to stand for Council

The nomination period will commence Monday, 7 July 2025, and close at midday (sharp) on Friday, 1 August 2025. A candidate handbook will be made available to prospective candidates by mid-2025.

Electoral Roll

The general roll electors will vote for:

- A candidate in the Matamata, Morrinsville or Te Aroha ward and the Mayor; and
- A candidate in Waikato Regional Council General constituency.

There is an estimate of 33,430 enrolled to vote on the general roll.

The Māori roll electors will vote for:

- A candidate in the Māori ward and the Mayor; and
- A candidate in Waikato Regional Council Māori constituency.

The number of Māori electorates is calculated by using results from the population census and Māori Electorate Option. The Māori Electorate Option is a chance for all enrolled voters of Māori descent to choose which electoral roll to be on (whether it be general or Māori).

There is currently an estimate of 4,330 enrolled to vote on the Māori roll.

Eligible voters will be residential electors within the District or non-resident ratepayers whose names will appear on the electoral roll.

Resident Roll

Parliamentary electors, including those on the Māori Electoral Roll, are automatically enrolled on the resident roll, at the address where they live.

Ratepayer Roll

If a person was on the parliamentary roll in one area and pays rates on a property in another area, this person may be eligible to be enrolled on the non-resident ratepayer roll. A firm, company, corporation or society paying rates on a property could nominate one of its members or officers as a ratepayer elector (provided the nominated person resides outside the area).

Electoral System

The first past the post (FPP) electoral system will be used for all elections.

Election Timetable

4 July 2025	Public notice of Election
7 July 2025	Nominations open/Roll open for inspection
1 August 2025	Nominations close (12 noon), Electoral Roll Closes
By 6 August 2025	Public Notice of Candidates
9 September – 22 September 2025	Delivery of Voting Documents
9 September – 11 October 2025	Voting period
11 October 2025	Election Day – Voting closes at 12 noon Progress results available as soon as practicable after close of voting
11 – 16 October 2025	Official count – process special votes
16 October 2025	Official result declaration
16 October – 19 October 2025 (as soon as practicable)	Public notice of official declaration of Election results
Mid December 2025	Return of Election expenses forms

Voting Period

Delivery of voting documents will be sent to eligible electors, by post, from Tuesday, 9 September 2025. The voting period will span over five weeks (Tuesday, 9 September 2025 to Saturday, 11 October 2025, 12 noon).

Ngā Take/Kōrerorero | Issues/Discussion

Referendum

Due to legislative changes, a referendum on whether Matamata-Piako District Council should be divided into one or more Māori Wards, will be sent out with voting papers.

Standing for Council

Anyone can stand for the Māori Ward, including non-Māori, provided they are citizens of New Zealand and on the Parliamentary roll. Likewise, for the General Ward, anyone can stand, including those on the Māori roll. Nominations must be received from voters on the corresponding roll and from the relevant Ward.

The Māori Electoral Option (changing rolls)

The Māori Electoral Option is an opportunity for enrolled voters of Māori descent to choose which electoral roll to be on, whether it be the general roll or the Māori roll. The process for changing rolls is managed by Central Government. Māori can change their roll type at any time except:

- In the three months before a general election
- In the three months before local elections which are held every three years
- Before a parliamentary by-election if the change would move you into the electoral where the by-election is being held.

Mōrearea | Risk

Potential risks include:

- Operating systems performance
- Privacy
- Compliance
- Confidentiality
- Unauthorised access to information
- Communication process
- Special vote process

To mitigate any risks, a checklist will be prepared using questions recommended by Taituarā. This document will be updated as the process progresses and reported accordingly.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

Triennial elections will be run in accordance with the Local Electoral Act 2001.





Ngā Pāpāhonga me ngā Whakawhitiwhitinga | Communications and engagement

The elections will be promoted through an agreed communications and engagement plan.

Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes

Matamata-Piako District Council’s Community Outcomes are set out below:

<p>MATAMATA-PIAKO TŌ MĀTOU WĀHI NOHO OUR PLACE</p>	<p>MATAMATA-PIAKO DISTRICT COUNCIL TE ARA RAUTAKI STRATEGIC DIRECTION</p>
<p style="text-align: center;">TŌ MĀTOU WHAKAKITENGA OUR VISION</p> <p>Matamata-Piako District is vibrant, passionate, progressive, where opportunity abounds. ‘The heart of our community is our people, and the people are the heart of our community.</p>	

TŌ MĀTOU WHĀINGA MATUA OUR PRIORITIES (COMMUNITY OUTCOMES)			
			
He wāhi kaingākau ki te manawa A place with people at its heart	He wāhi puawaitanga A place to thrive	He wāhi e poipoi ai tō tātou taiao A place that embraces our environment	He wāhi whakapapa, he wāhi hangahanga A place to belong and create

All of the above community outcomes are relevant to this report.

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

The project is funded within existing Community Leadership budgets set out in the Long Term Plan 2024-34.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Tamara Kingi Kaiārahi Kāwana Governance Team Leader	
Approved by	Sandra Harris Pou Kaupapahere, Rāngai Mahitahi me te Kāwana Policy, Partnerships and Governance Manager	

5 Ngā Pūrongo Whakamārama | Information Reports

5.5 Ngāti Hinerangi Membership

CM No.: 2992947

Te Kaupapa | Purpose

The purpose of this report is to provide an update to the membership of Ngāti Hinerangi.

Rāpopotonga Matua | Executive Summary

In 2024, Reece Marsh was appointed by Te Puāwaitanga o Ngāti Hinerangi Iwi Trust, as the principal member on Te Manawhenua Forum mō Matamata-Piako. Early in January, staff were notified that Mr Marsh has resigned from his position as a trustee of Te Puāwaitanga o Ngāti Hinerangi Iwi Trust, and accordingly, is stepping down as a representative on the forum.

Hinerangi Vaimoso will be the primary representative for Ngāti Hinerangi on the forum until Mr Marsh's position is filled.

Tūtohunga | Recommendation

That:

1. The report be received.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Tamara Kingi Kaiārahi Kāwana Governance Team Leader	
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Approved by	Tuatahi Nightingale-Pene Pou Tūhono Iwi Relationship Manager	
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5 Ngā Pūrongo Whakamārama | Information Reports

5.6 Forum Representatives Update

CM No.: 2988850

Te Kaupapa | Purpose

The purpose of this report is for Forum Representatives to provide an update of their activities.

Rāpopotonga Matua | Executive Summary

Forum representatives have the opportunity to provide an update of their activities since the last meeting.

Tūtohunga | Recommendation

That:

1. The information is received.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Marsha McMillan Kaitohu Kāwana Governance Advisor	
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Approved by	Tamara Kingi Kaiārahi Kāwana Governance Team Leader	
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