Kaunihera | Council

Mēneti Wātea | Open Minutes

te kaunihera ā-rohe o matamata-piako district council








Minutes of an ordinary meeting of Matamata-Piako District Council held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 28 October 2026 at 9:00.

NGĀ MEMA | MEMBERSHIP

Tiamana | Chairperson: **Koromatua | Mayor**
Ash Tanner

Mema | Members: **Koromatua Tautoko | Deputy Mayor**
James Sainsbury

Kaunihera ā-Rohe | District Councillors
Vincent Andersen
Grace Bonnar
Bruce Dewhurst
Tyrel Glass
Dayne Horne
Greg Marshall
Andrew McGiven
James Thomas
Gary Thompson
Rewiti Vaimoso
Sue Whiting

An audio-visual recording of the open session of the meeting is available on Matamata-Piako District Council's website and YouTube channel.

Visit https://www.mpdc.govt.nz/live-stream for the most recent meeting livestream.

Recording	Document Reference#
Matamata-Piako District Council – 28 October 2026	3247335, 3212071

Minutes prepared by:
Stephanie Hutchins
Kaitohu Mātāmua Kāwana | Senior Governance Advisor

Ngā whakapāha | Apologies

Name	Position/Organisation
Bruce Dewhurst	Morrinsville Ward Councillor, Matamata-Piako District Council

Ngā mema i reira o runga te tūhono ipurangi | Members present via audio/visual link

Name	Position/Organisation	Time In	Time Out
James Thomas	Morrinsville Ward Councillor, Matamata-Piako District Council	9.00am	12.14pm

Kaimahi i reira | Staff Present

Name	Title	Item No.
Manaia Te Wiata	Tumu Whakarae | Chief Executive Officer	
Kelly Reith	Hautū Tāngata me te Tutukinga | Group Manager People and Performance	
Stephanie Hutchins	Kaitohu Mātāmua Kāwana | Senior Governance Advisor	
Olivia Picard	Kaitohu Kaupapahere | Policy Advisor	7.1, 7.10
Sandra Harris	Pou Kaupapahere me te Kāwana | Policy and Governance Manager	7.1, 7.2, 7.3, 7.11
Susanne Kampshof	Pou Rawa me ngā Kaupapa | Assets and Projects Manager	7.3, C1
Charlotte Espin	Kaitohu Kaupapahere Paetahi | Graduate Policy Advisor	7.2, 7.5 8.1, 8.2
Romario Pereira	Kaiārahi Para Māro | Solid Waste Lead	7.3, C1
Larnia Rushbrooke	Pou Pūtea, Ratonga Pakihi | Finance & Business Services Manager	7.5
Niall Baker	Kaiārahi Tīma Kaupapahere | Policy Team Leader	7.6, 8.1, 8.2
Manisha Tritscher	Kaitohu Kaupapahere | Policy Advisor	7.6, 7.7
Tuatahi Nightingale-Pene	Pou Tūhono | Iwi Relationship Manager	7.8
Mark Naudé	Kaiārahi Mahere Paparēhia me ngā Taiwhanga | Parks & Facilities Planning Team Leader	7.9
Tamara Kingi	Kaiārahi Kāwana | Governance Team Leader	7.11
Anne Gummer	Kaitohu Kaupapahere Mātāmua | Senior Policy Advisor	8.2
Fiona Hill	Kaiārahi Tipu me te Kaupapahere Whakamahere | Growth and Planning Policy Team Leader	8.3
Carolyn McAlley	Kaitohu Tipu me te Kaupapahere Whakamahere Matua | Senior Growth and Planning Policy Advisor	8.3
Greg Hall	Project Manager	C1
Steve Collecutt	Pou Tari Hangarau | Technical Office Manager	C1

I reira | In Attendance

Name	Position/Organisation	Item	Time In	Time Out
Issac McIntyre	Federated Farmers	7.1	9.00am	9.30am

1 Whakatūwheratanga o te hui | Meeting Opening

Mayor Ash Tanner welcomed members, staff and those viewing the livestream and declared the meeting open at 9.00am.

2 Ngā whakapāha/Tono whakawātea | Apologies/Leave of Absence

Apology

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That the apology from Councillor Bruce Dewhurst be accepted and leave of absence from the meeting be granted.

Resolution number CO/2026/00001

Moved by: **Deputy Mayor J Sainsbury**
Seconded by: **Cr A McGiven**

KUA MANA | CARRIED

3 Pānui i Ngā Take Ohorere Anō | Notification of Urgent Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"An item that is not on the agenda for a meeting may be dealt with at that meeting if-

(a) The local authority by resolution so decides; and

(b) The presiding member explains at the meeting, at a time when it is open to the public,-

  (i) The reason why the item is not on the agenda; and

  (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting."

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

"Where an item is not on the agenda for a meeting,-

(a) That item may be discussed at that meeting if-

  (i) That item is a minor matter relating to the general business of the local authority; and

  (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

  (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."

4 Whākī pānga | Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

Elected members acknowledged they have associations with organisations or groups referenced within the Multi-Year Community Grants agenda item (Item 7.7). Where those

interests were of a general nature and comparable to those held by members of the wider community, they were not considered conflicts of interest and did not restrict participation.

The declared conflicts of interest are recorded below;

- Councillor Grace Bonnar - Morrinsville Art Gallery, Piako-Waihou Catchment Trust
- Councillor James Thomas – Life Education Waikato East
- Councillor Andrew McGiven – Piako-Waihou Catchment Trust, Hamilton and Waikato Tourism
- Councillor Tyrel Glass – Citizens Advice Bureau Te Aroha
- Councillor Vincent Andersen – United Matamata Sports, Waharoa Together Greatness
- Deputy Mayor James Sainsbury – Matamata Historical Society, Pan Charge Rebate for Pohlen Hospital
- Councillor Rewiti Vaimoso – Bluelight, United Matamata Sports, Christmas in the Park
- Mayor Ash Tanner – Te Aroha College

Members with such conflicts did not participate in consideration or decision-making on the relevant application.

5 Whakaaetanga mēneti | Confirmation of minutes

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That the minutes of the meeting of the Extraordinary meeting of Matamata-Piako District Council held on Thursday, 15 October 2026, be confirmed as a true and correct record of the meeting.

Resolution number CO/2026/00002

Moved by: **Cr S Whiting**
Seconded by: **Deputy Mayor J Sainsbury**

KUA MANA | CARRIED

6 Take i puta mai | Public Forum

There were no speakers to the public forum.

7 Pūrongo me whakatau | Decision Reports

7.1 Hearing: Draft Climate Resilience Strategy and Draft Waste Management and Minimisation Plan 2027-2033

CM No.: 3230691

Te Kaupapa | Purpose

To receive the written and verbal submissions from the community on the following:

- Draft Climate Resilience Strategy
- Draft Waste Management and Minimisation Plan 2027-2033

Rāpopotonga Matua | Executive Summary

Council consulted on its draft Climate Resilience Strategy and draft Waste Management and Minimisation Plan 2027-2033 between 2 September and 2 October 2026.

In total, 39 submissions were received across both topics. 13 people submitted on the draft Climate Resilience Strategy, and 26 on the draft Waste Management and Minimisation Plan.

At the time of writing, one submitter has confirmed they would like to verbally present their submission to Council via Microsoft Teams.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION
That:

1. The information be received.

2. Any late submissions be accepted.

3. Council hears all submitters that wish to be heard.

Resolution number CO/2026/00003

Moved by: Cr G Thompson
Seconded by: Cr S Whiting

KUA MANA | CARRIED

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION
That:

4. Council hears and considers all the submissions it receives, both written and verbal.

Resolution number CO/2026/00004

Moved by: Deputy Mayor J Sainsbury
Seconded by: Cr A McGiven

KUA MANA | CARRIED

7.2 Adoption of Manaaki Whenua, Manaaki Tangata - Climate Resilience Strategy

CM No.: 3192934

Te Kaupapa | Purpose

The purpose of this report is to present the draft Manaaki Whenua, Manaaki Tangata Matamata-Piako Climate Resilience Strategy for adoption.

Rāpopotonga Matua | Executive Summary

A draft Manaaki Whenua, Manaaki Tangata Matamata-Piako Climate Resilience Strategy (Strategy) has been developed jointly with Council, staff and Te Manawhenua Forum members. It has been publicly consulted on and staff now seek Council's adoption of the Strategy.

The Strategy focuses on understanding and communicating local climate risks, investing in practical, cost-effective measures that reduce impacts on Council infrastructure and communities, and ensuring effective adaptation, preparedness and response to extreme weather events.

Public consultation occurred from 2nd September 2026 to 2nd October 2026. The Strategy received 12 submissions. Five submissions supported adopting the Strategy as proposed, five supported the adoption of the Strategy with further changes, one did not support the adoption of the Strategy and one did not specify a preferred option. One late submission was also received in addition to the 12 submissions received on time, this submission is included as part of the Hearing report on this agenda and will be considered by Council.

Tūtohunga | Recommendation

That:

1. **Council receives the report.**

2. **Council approves the amendments to Table 3: Climate response roles and responsibilities for local government as set out in this report (amendments are highlighted in the attachment).**

3. **Council adopts the Manaaki Whenua Manaaki Tangata, Matamata-Piako Climate Resilience Strategy as proposed *[or with amendments to be specified]*.**

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION
That:

1. **Council receives the report.**

2. **Council approves the amendments to Table 3: Climate response roles and responsibilities for local government as set out in this report (with amendments to be incorporated for the Resource Management Act).**

3. **Council adopts the Manaaki Whenua Manaaki Tangata, Matamata-Piako Climate Resilience Strategy [with amendments noted above].**

4. **Staff authorised to make minor amendments.**

Resolution number CO/2026/00005

Moved by: **Deputy Mayor J Sainsbury**
Seconded by: **Cr G Thompson**

KUA MANA | CARRIED

7.3 Adoption of the Waste Management and Minimisation Plan 2027 - 2033

CM No.: 3192932

Te Kaupapa | Purpose

The purpose of this report is to present the draft Waste Management and Minimisation Plan 2027-2033 for adoption.

Rāpopotonga Matua | Executive Summary

The draft Waste Management and Minimisation Plan 2027 – 2033 (WMMP) sets out what Council intends to do over the next six years to make sure we manage our waste as best we can for the benefit of our community, our local economy, and our environment.

The draft WMMP was consulted on from 2 September 2026 to 2 October 2026.
26 submissions were received in total and the majority agreed with the draft Plan.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION
That:

1. **The information is received.**

2. **Council adopts the Waste Management and Minimisation Plan 2027 – 2033 to come into force on 1 July 2027 (attached).**

3. **Council has had regard to the New Zealand Waste Strategy and the Waste Assessment when preparing the draft Waste Management and Minimisation Plan.**

Resolution number CO/2026/00006

Moved by: **Cr A McGiven**
Seconded by: **Deputy Mayor J Sainsbury**

KUA MANA | CARRIED

ATTACHMENTS

A Item 7.3 - Waste Management and Minimisation Plan 2027 for Council adoption 28 Oct 2026

7.4 Risk and Assurance Committee Report of 23 October 2026

CM No.: 3242602

Te Kaupapa | Purpose

The purpose of this report is to provide Council with an update from the Risk and Assurance Committee following its meeting on 23 October 2026.

Rāpopotonga Matua | Executive Summary

Risk and Assurance Committee Chairperson, Jaydene Kana, in attendance to update Council on the committee business, provide an overview of the minutes and any recommendations from the Risk and Assurance Committee meeting held on 23 October 2026.

The update will be circulated separately to the agenda.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION
That:

1. The information be received.

Resolution number CO/2026/00007

Moved by: **Deputy Mayor J Sainsbury**
Seconded by: **Cr A McGiven**

KUA MANA | CARRIED

ATTACHMENTS

A Additional Attachment - Item 7.4 - MPDC - RAC - 231026 - Chair Hui Summary - 28 October 2026

7.5 Adoption of Annual Report and Summary 2025/26

CM No.: 3231693

Te Kaupapa | Purpose

The purpose of this report is to present the Annual Report 2025/26 and Annual Report Summary 2025/26 for adoption.

Rāpopotonga Matua | Executive Summary

The Annual Report is a crucial tool for Council to inform the community about how it has delivered on the commitments set out in the Long Term Plan 2024-34. Under the Local Government Act 2002, Council is required to adopt an externally audited Annual Report and Annual Report Summary each year by 31 October.

René Van Zyl and Erika Dadson from The Audit Office will be in attendance to present the Audit Opinion if it is issued prior to the meeting.

The following documents will be circulated separately, once available:

a. Annual Report 2025/26
b. Annual Report Summary 2025/26
c. Audit Opinions for the Annual Report and Annual Report Summary 2025/26
d. Letter of Representation for the Annual Report and Annual Report Summary 2025/26
e. Warrant of Fitness for the Annual Report and Annual Report Summary 2025/26
f. Audit Misstatement Schedule

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION
That:

1. The following documents are received:
   a) Annual Report 2025/26
   b) Annual Report Summary 2025/26
   c) Audit Opinions for the Annual Report and Annual Report Summary 2025/26
   d) Letter of Representation for the Annual Report and Annual Report Summary 2025/26
   e) Warrant of Fitness for the Annual Report and Annual Report Summary 2025/26
   f) Audit Misstatement Schedule

2. Section 13 of the Warrant of Fitness is completed by Elected Members

3. Council authorises the Mayor and Chief Executive to sign the Statement of Compliance and Responsibility on behalf of Council.

4. Council authorises the Mayor and Chief Executive to sign the Letter of Representation to the Auditor on behalf of Council.

5. The audited Annual Report and Annual Report Summary 2025/26 are adopted.

6. Council authorise staff to make minor amendments following the adoption of the Annual Report and Annual Report Summary 2025/26 to amend any minor errors (e.g. formatting).

Resolution number CO/2026/00008

Moved by: **Cr G Bonnar**
Seconded by: **Cr A McGiven**

KUA MANA | CARRIED

ATTACHMENTS

A Additional Attachment - Item 7.5 - Annual Report and Summary Combined Documents - 28 October 2026

B Item 7.5 - Final Annual Report Summary 2025-26 for adoption - 28 October 2026

C Item 7.5 - Final Annual Report 2025/26 for adoption - 28 October 2026

The meeting adjourned for a break at 10.18am and reconvened at 10.37am.

7.6 Adoption of External Member Remuneration Policy 2026

CM No.: 3225479

Te Kaupapa | Purpose

The purpose of this report is for Council to consider and adopt the External Member Remuneration Policy 2026.

Rāpopotonga Matua | Executive Summary

An External Member Remuneration Policy has been developed to establish a consistent and transparent framework for determining remuneration and reimbursement of reasonable expenses for external members invited to participate in committees and working groups established or endorsed by Council.

The purpose of the Policy is to provide a clear and consistent approach to compensating external members for their time and contribution.

An external member is a person appointed by Council, or by a Council committee under delegated authority, to participate as a chairperson or ordinary member of a Council committee or working group, who is not an Elected Member or Council staff member.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION
That:

1. The report be received.

2. The External Member Remuneration Policy 2026 be adopted.

3. Staff be authorised to make minor amendments where necessary.

Councillor Sue Whiting and Councillor Greg Marshall declared a conflict of interest due to being members on the District Licensing Committee and did not take part in the discussion and abstained from voting.

Resolution number CO/2026/00009

Moved by: Cr G Thompson
Seconded by: Cr S R Vaimoso

KUA MANA | CARRIED

7.7 Multi-Year Community Grant Applications - Long Term Plan 2027-37

CM No.: 3212525

Te Kaupapa | Purpose

The purpose of this report is for Council to consider and decide on all 2027/28-2029/30 funding round Multi-Year Community Grant applications, received as part of the Long Term Plan 2027-37 (LTP). Note these allocations will remain draft until after consultation with the community early 2027 with final confirmation on approval of the final Long Term Plan in June 2027.

Rāpopotonga Matua | Executive Summary

Council decides Multi-Year Community Grant funding every three years as part of the LTP process.

- On 1 October 2026, Council received all completed applications to review.
- On 7 October 2026, Council heard from applicants for the 2027/28-2029/30 funding round who presented additional information in support of their applications. Following the workshop, elected members completed individual spreadsheets outlining initial funding allocations. Staff reviewed and consolidated amounts and comments provided into a single spreadsheet.
- On 21 October 2026, Council workshopped the consolidated spreadsheet as a starting point to refine and agree the funding allocations to be included in a draft schedule of decisions. Total values for other Council grants that are distributed annually were also determined.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION
That:

1. **The information be received.**

2. **Council confirms all allocations of Multi-Year Community Grant funding in the Schedule of Decisions (attached), noting that these allocations will remain draft until after community consultation in early 2027 with final confirmation on approval of the Long Term Plan in June 2027.**

3. **Staff inform each applicant of the decision as above.**

4. **The Schedule of Decisions (attached) be incorporated into the draft Long Term Plan 2027-37 for adoption for community consultation, noting that partnership arrangements will be presented separately from other grants.**

Resolution number CO/2026/00010

Moved by: **Deputy Mayor J Sainsbury**
Seconded by: **Cr D Horne**

KUA MANA | CARRIED

ATTACHMENTS

A FINAL-Schedule of Decisions - Multi-Year Community Grants (Council Minutes)

7.8 Iwi Aspirations

CM No.: 3232947

Te Kaupapa | Purpose

The purpose of this report is to formally receive the Te Manawhenua Forum (TMF) Iwi Aspirations Statement as an expression of the aspirations of Te Manawhenua Forum, and seek agreement for a joint Council and TMF process to develop practical guidance for considering the aspirations across Council functions.

Rāpopotonga Matua | Executive Summary

Council is being asked to formally receive the Te Manawhenua Forum (TMF) Iwi Aspirations Statement as an expression of the aspirations of Te Manawhenua Forum.

Feedback from Councillors has identified a need to develop a shared understanding of how the aspirations may be considered in practice across Council functions and decision-making processes.

It is therefore proposed that Council and Te Manawhenua Forum undertake a collaborative process to develop a practical framework that identifies existing alignment, opportunities, gaps, potential actions and measurable outcomes.

Any resulting framework and associated recommendations would be reported back to Council for consideration.

Tūtohunga | Recommendation

That:

1. **Council receive the Iwi Aspirations Statement as an expression of the aspirations of Te Manawhenua Forum.**

2. **Council support a joint Council and Te Manawhenua Forum process to develop a shared understanding of the practical applications of the aspirations.**

3. **Staff to develop a practical framework or template that identifies existing alignment, opportunities, gaps and measurable outcomes.**

4. **Staff to return to Council with findings and any proposed next steps for consideration.**

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION
That:

1. **Council receive the Iwi Aspirations Statement as an expression of the aspirations of Te Manawhenua Forum.**

2. **Council support a joint Council and Te Manawhenua Forum process to develop a shared understanding of the practical applications of the aspirations.**

3. **Staff to develop a practical framework or template that identifies existing alignment, opportunities, gaps and measurable outcomes.**

4. **Staff to return to Council with findings and any proposed next steps for consideration.**

Councillor Vincent Andersen and Councillor Greg Marshall voted against the motion and wished their vote be recorded.

Resolution number CO/2026/00011

Moved by: **Cr D Horne**
Seconded by: **Cr S Whiting**

KUA MANA | CARRIED

7.9 Reclassification of Haig Road Reserve

CM No.: 3238531

Te Kaupapa | Purpose

The purpose of this report is to:

(a) consider submissions on the proposal to reclassify Haig Road Reserve, a Recreation Reserve, as a Local Purpose Reserve; and

(b) to decide on the proposed reserve classification.

Rāpopotonga Matua | Executive Summary

Haig Road Reserve is currently classified as a Recreation Reserve and is an undeveloped reserve used mainly for grazing purposes. Part of the Reserve, along with adjacent areas of Local Purpose Reserve (Road), has been identified as a future road in the Eldonwood South Structure Plan.

The remainder of the Reserve has been identified as a suitable site for stormwater infrastructure to accommodate planned residential development in Eldonwood South, and to address existing stormwater issues on Haig Road. The proposal would require modification to the Reserve to create a stormwater basin and other stormwater soakage devices. Once constructed, it is intended that the Reserve would serve a dual purpose of accommodating stormwater and providing an area for passive recreation.

To provide for this dual purpose, reclassification of the remainder of the Reserve to a Local Purpose Reserve (Stormwater and Recreation) is required.

On 22 April 2026, Council resolved to consult the Commissioner and give public notice about the proposal, as required under the Reserves Act 1977. Consultation with the Commissioner was completed and the proposal was publicly notified on 25 August 2026. Submissions closed on 28 September 2026. No submissions were received. There is no requirement for a hearing as no objections were received. Council must now decide whether it wishes to proceed with the proposed reclassification.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION
That:

1. **The report is received;**

2. **Council resolves to reclassify Haig Road Reserve to Local Purpose Reserve in accordance with the following purposes:**

   i. For that part of the Reserve shaded yellow in the plan attached as Attachment A of the report- "road purposes".

   ii. For that part of the Reserve shaded grey in the plan attached as Attachment A of the report – "stormwater and recreation purposes";

3. **Council authorises Staff to undertake the necessary administrative actions to give effect to the decision, including notification of the decision in the *New Zealand Gazette*.**

Resolution number CO/2026/00012

Moved by: Cr S Whiting
Seconded by: Cr D Horne

KUA MANA | CARRIED

7.10 Submission on Waikato Waters Ltd Proposed Significance and Engagement Policy 2026

CM No.: 3241115

Te Kaupapa | Purpose

For Council to review and approve the draft submission to Waikato Waters Ltd on their proposed Significance and Engagement Policy.

Rāpopotonga Matua | Executive Summary

Waikato Waters Ltd is consulting on its proposed Significance and Engagement Policy. A draft submission will be circulated separately.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION
That:

1. **The report be received.**
2. **Council approves the submission to Waikato Waters Ltd on its proposed Significance and Engagement Policy, subject to any amendments, and delegates authority to the Mayor to sign the submission.**

Resolution number CO/2026/00013

Moved by: **Cr A McGiven**
Seconded by: **Cr D Horne**

KUA MANA | CARRIED

ATTACHMENTS

A Item 7.10 - Draft Waikato Waters Ltd (WWL) proposed Significance and Engagement Policy 2026 - Council Submission - 28 October 2026

7.11 Council and Committee Meetings Planner 2027

CM No.: 3221835

Te Kaupapa | Purpose

The purpose of this report is to seek confirmation of the attached 2027 meeting schedule for Council and Committee meetings and workshops.

Rāpopotonga Matua | Executive Summary

Council is asked to confirm their schedule for 2027. Other committees including Te Manawhenua Forum mō Matamata-Piako, Risk and Assurance and Waharoa (Matamata) Aerodrome Committee will be asked to confirm their relevant meeting dates. A full meeting planner is attached for information.

Tūtohunga | Recommendation

That:

1. The information be received.

2. Council confirms the meeting planner for 2027.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION
That:

1. The information be received.

2. Council confirms the meeting planner for 2027, subject to amendment to July date.

Resolution number CO/2026/00014

Moved by: Deputy Mayor J Sainsbury
Seconded by: Cr G Marshall

KUA MANA | CARRIED

8 Ngā Pūrongo Whakamārama | Information Reports

8.1 Legislative Tracker and Submissions Report

CM No.: 3227161

Te Kaupapa | Purpose

To provide Council with the latest updates from the legislative tracker, along with an overview of any significant submissions lodged since September 2025.

Rāpopotonga Matua | Executive Summary

Council staff utilise an internal, operational legislative tracker to record submission opportunities, capture decisions on whether to submit, and provide a central record of the location of submission documents.

The attachment to this report is a consolidated version of the submission tracker, exported on 8 October 2026.

Tūtohunga | Recommendation

That:

1. Council receives the report.

2. Any feedback on the Legislative Tracker and Submissions Report is provided [*feedback to be specified*].

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION
That:

1. Council receives the report.

Resolution number CO/2026/00015

Moved by: **Cr S Whiting**
Seconded by: **Deputy Mayor J Sainsbury**

KUA MANA | CARRIED

8.2 Long Term Plan 2027-37 Progress Update: October 2026

CM No.: 3240127

Te Kaupapa | Purpose

The purpose of this report is for Council to:

- receive an update on progress towards the development of the Long Term Plan 2027-37

Rāpopotonga Matua | Executive Summary

The key milestones from now until adoption of the Long Term Plan (LTP) are as follows:

Timeframe	Action
Oct - Nov 2026	Council to make key budget and planning decisions. Staff to develop LTP documents
Oct 2026 - Feb 2027	LTP Consultation Document developed
Nov 2026	Quality Assurance process (LTP documents)
Dec 2026	Opportunity for Te Manawhenua Forum to provide feedback on the draft Consultation Document
Dec 2026	Risk and Assurance Committee and Council approval of LTP documents for Audit
Dec 2026	Audit of LTP documents
Feb 2027	Quality Assurance process (LTP Consultation Document)
Feb 2027	Risk and Assurance Committee review and Council approval of LTP Consultation Document for Audit
Feb - Mar 2027	Audit of LTP Consultation Document
Mar 2027	Risk and Assurance Committee review and Council approval of LTP Consultation Document and LTP documents for public consultation
Apr - May 2027	Public consultation (including in person sessions)
May 2027	Council Deliberations
May 2027	Quality Assurance process (Final LTP)
Jun 2027	Final Audit
Jun 2027	Adoption of LTP 2027-37 Setting of the Rates for 2027/28
1 July 2027	LTP 2027-37 in force

Progress update

The development of the Long Term Plan is well underway and is generally on track, however timeframes are under pressure.

Budget discussions have recently begun, after a delay of several weeks due to competing demands on staff time, and key documents are still be progressed past rough draft stage also due to staff capacity.

Updates on workstreams are provided below.

Further progress updates will be provided at Te Manawhenua Forum, Risk and Assurance Committee, Waharoa (Matamata) Aerodrome Committee and Council meetings through the remainder of 2026, and the first half of 2027.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION
That:

1. **Council receives the Long Term Plan 2027-37 Progress Update: October 2026 report.**

2. **Council acknowledges the direction provided through workshops open to the public to inform the development of the Long Term Plan 2027-37.**

Resolution number CO/2026/00016

Moved by: **Deputy Mayor J Sainsbury**
Seconded by: **Cr A McGiven**

KUA MANA | CARRIED

8.3 RMA & District Plan Update

CM No.: 3238060

Te Kaupapa | Purpose

The purpose of this report is to provide Council with an update on work being carried out in the Matamata-Piako District Plan (MPDP) and the broader Resource Management (RM) Reform. The report will have a stronger focus on the RMA reform, including the transitional consenting regime and its implications.

This report also includes updates on Private Plan Change 62 (Calcutta), Private Plan Change 64 (Banks Road), Plan Change 65 (Minor Matters), Plan Change 49 (Waharoa), the MPDC Growth Strategy and Hauraki Gulf Forum.

Rāpopotonga Matua | Executive Summary

An update on the District Plan and Resource Management Reform is provided below. In addition, the update also covers Private Plan Change 62 (Calcutta), Private Plan Change 64 (Banks Road), Plan Change 65 (Minor Matters), Plan Change 49 (Waharoa), the MPDC Growth Strategy, Resource Management Act Reform and Hauraki Gulf Forum.

Jayshree Kanji, Carolyn McAlley, and Fiona Hill are available to present the update and respond to any questions.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION
That:

1. The report be received.

Resolution number CO/2026/00017

Moved by: Cr D Horne
Seconded by: Cr A McGiven

KUA MANA | CARRIED

8.4 Mayoral Diary for September 2026

CM No.: 3241899

Te Kaupapa | Purpose

The purpose of this report is to present the Mayoral Diary from the previous few months.

Rāpopotonga Matua | Executive Summary

Attached is a summary of the Mayor's Diary for September 2026. This diary provides a high-level overview of scheduled meetings, events and engagements undertaken during the month. As part of the Mayor's role, there are also impromptu conversations, phone calls, community interactions and stakeholder engagements that occur throughout the reporting period that may not be captured in this summary.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION
That:

1. The information is received.

Resolution number CO/2026/00018

Moved by: **Cr S Whiting**
Seconded by: **Deputy Mayor J Sainsbury**

KUA MANA | CARRIED

9 Take Matatapu | Public Excluded

11.49 am The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not public available.

10 Mōtini hei aukati i te iwi whānui | Procedural motion to exclude the public

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Morrinville Refuse Transfer Station Upgrade

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
Commercial Activities.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities. Commercial sensitive estimates prior to going out to tender.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

Resolution number CO/2026/00019

Moved by: **Deputy Mayor J Sainsbury**
Seconded by: **Cr G Marshall**

KUA MANA | CARRIED

11 Mōtini hei aukati i te iwi whānui | Procedural motion to include the public

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

12.14pm That the public be included.

Resolution number CO/2026/00020

Moved by: **Cr G Bonnar**
Seconded by: **Deputy Mayor J Sainsbury**

KUA MANA | CARRIED

12.14 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD OF THE ORDINARY MEETING OF KAUNIHERA | COUNCIL HELD ON 28 OCTOBER 2026.

KO TE RĀ | DATE: .....

TIAMANA | CHAIRPERSON: .....