

Te Manawhenua Forum Mo Matamata-Piako



Mēneti Wātea | Open Minutes



Minutes of an ordinary meeting of Te Mana Whenua Forum mō Matamata-Piako held in the Council Chambers, 35 Kenrick Street, TE AROHA on Tuesday 15 September 2026 at 10:00.

NGĀ MEMA | MEMBERSHIP

Tiamana | Chairperson: Hinerangi Vaimoso

Mema Tūturu | Principal Member:

Mema Tautoko | Alternate Member:

Ngāti Hauā Rangitionga Kaukau

Tumohe Clarke

Ngāti Hinerangi Dianna Vaimoso

Hinerangi Vaimoso

Ngāti Maru Craig Solomon

Waati Ngamane

Ngāti Rāhiri-Tumutumu Jill Taylor

Norm Hill

Ngāti Pāoa Tahauariki Thompson

Glenice Puke

Ngāti Whanaunga Michael Baker

Gavin Anderson

Raukawa Leo Whaiapu

Andrea Julian

Ngāti Tamaterā Arama Ngapo

Vacant

Te Kaunihera ā-rohe o | Koromatua | Mayor:

Matamata-Piako District Ash Tanner

Council **Koromatua Tautoko | Deputy Mayor:**

James Sainsbury

Kaunihera ā-Rohe | District Councillor:

Rewiti Vaimoso

An audio-visual recording of the open session of the meeting is available on Matamata-Piako District Council's website and YouTube channel.

Visit <https://www.mpd.govt.nz/live-stream> for the most recent meeting livestream.

Recording	Document Reference#	YouTube Link
[Insert meeting – date]	[Insert CM reference]	[Insert short youtube hyperlink]

Minutes prepared by:

Tamara Kingi

Kaiārahi Kāwana | Governance Team Leader

Ngā whakapāha | Apologies

Whaea Jill Taylor
 Deputy Mayor James Sainsbury

Ngāti Rāhiri-Tumutumu
 Matamata-Piako District
 Council

Ngā mema i reira | Members present

Name	Position/Organisation
Tiamana Leiita Hinerangi Vaimoso	Ngāti Hinerangi
Papa Tūmohe Clarke	Ngāti Hauā
Matua Norm Hill	Ngāti Rāhiri-Tumutumu
Whaea Dianna Vaimoso	Ngāti Hinerangi
Whaea Arama Ngapo	Ngāti Tamaterā
Matua Leo Whaiapū	Raukawa

Kaimahi i reira | Staff Present

Name	Title	Item No.
Manaia Te Wiata	Tumu Whakarae Chief Executive Officer	
Tamara Kingi	Kaiārahi Kāwana Governance Team Leader	
Tuatahi Nightingale-Pene	Pou Tūhono Relationship Manager	
Tayla Bamber	Kai-whakahaere ā-Tūhono Iwi Relationship Advisor	
Fiona Hill	Kaiārahi Tipu me te Kaupapahere Whakamahere Growth and Planning Policy Team Leader	8.1
Nathan Sutherland	Pou Whakamahere Planning Manager	8.1
Niall Baker	Kaiārahi Tīma Kaupapahere Policy Team Leader	8.2, 8.3, 8.4, 8.5
Manisha Tritscher	Kaitohu Kaupapahere Policy Advisor	8.3, 8.4
Olivia Picard	Kaitohu Kaupapahere Policy Advisor	8.5
Arshia Tayal	Kaitohu Paparēhia me ngā Taiwhanga Parks & Facilities Advisor	8.6
Toka Wolfswood	Āpiha Whakahaere Whakararu Emergency Management Officer	8.7
Andy BuBear	Pou Whakahaere Whakararu Emergency Management Manager	8.7

1 Whakatūwheratanga o te hui | Meeting Opening

Tiamana Hinerangi declared the meeting open at 10.01am and welcomed forum members, members of the community, staff and those viewing the livestream.

2 Karakia | Prayer

Papa Tumohe Clarke performed the opening karakia.

3

Ngā whakapāha | Apologies/Leave of Absence

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That the apology from Deputy Mayor James Sainsbury, Whaea Jill Taylor be accepted and leave of absence from the meeting be granted.

That the apology from Matua Norm Hill for lateness be accepted. Matua arrived at 10.10am.

Resolution number AC/2026/00001

Moved by: Tiamana L H Vaimoso

Seconded by: Papa TC Clarke

KUA MANA | CARRIED

4 Pānui i Ngā Take Ohore Anō | Notification of Urgent/Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public -
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting -

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

5 Whākī pānga | Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

6 Whakaaetanga meneti | Confirmation of Minutes

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That the minutes of the meeting of the ordinary meeting of Te Mana Whenua Forum mō Matamata-Piako held on Tuesday, 9 June 2026, be confirmed as a true and correct record of the meeting.

Resolution number AC/2026/00002

Moved by: Tiamana L H Vaimoso

Seconded by: Papa TC Clarke

KUA MANA | CARRIED

NGĀ PŪRONGO A NGĀ ĀPIHA | OFFICER REPORTS

7 Pūrongo me whakatau | Decision Reports

7.1 Heads of Agreement Amendment

CM No.: 3222450

Te Kaupapa | Purpose

The purpose of this report is to seek Te Manawhenua Forum (TMF) endorsement of the amendments made to the Heads of Agreement (HoA), following a review of the Agreement.

Rāpopotonga Matua | Executive Summary

Te Manawhenua Forum Mo Matamata-Piako is a Standing Committee of Council and was first established in 2004. The relationship between Council and iwi/hapū continues to evolve as we move towards a post-settlement era.

The Forum operated under a Heads of Agreement first signed in 2004, with the latest review completed in 2026. The amended Heads of Agreement is attached for members' information, amendments are highlighted in yellow.

The purpose of this report is to seek direction from the Forum about whether the amendments proposed at the workshop held on the 4th of August 2026 should be confirmed.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

1. The information be received.
2. The Forum confirms the Heads of Agreement with amendments.

Whaea AN Ngapo abstained.

Resolution number AC/2026/00003

Moved by: Tiamana L H Vaimoso

Seconded by: Papa TC Clarke

KUA MANA | CARRIED

8 Ngā Pūrongo Whakamārama | Information Reports

8.1 District Plan and Iwi Management Plans Update

CM No.: 3130690

Te Kaupapa | Purpose

The purpose of this report is to provide Te Manawhenua Forum Mo Matamata-Piako (TMF) with an update following the June TMF workshop on iwi management plans and on the rolling review of the Matamata-Piako District Plan (MPDP) including the exemption applications. This update includes information on the RMA reform, Private Plan Change 62 Calcutta, Private Plan Change 64 Banks Road, the Efficiency and Effectiveness (EE) Report, the MPDC Growth Strategy, MPDC website update work, Hauraki Gulf Forum activities, and the Ashbourne fast track application.

Rāpopotonga Matua | Executive Summary

An Iwi Management Plan and District Plan and Resource Management Reform summary is provided below. The update specifically refers to the Plan Change Exemption Applications, Private Plan Change 62 Calcutta, Private Plan Change 64 Banks Road, the MPDC Growth Strategy, the EE Report, Resource Management Act Reform, MPDC webpage updates, Hauraki Gulf Forum activities, and the Ashbourne fast track decision.

Fiona Hill and Nathan Sutherland were in attendance to deliver the update and answer any questions.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

1. The information be received.

Resolution number AC/2026/00004

Moved by: Tiamana L H Vaimoso

Seconded by: Mātua NH Hill

KUA MANA | CARRIED

8.2 Long Term Plan 2027-37 Progress Update: September 2026

CM No.: 3219832

Te Kaupapa | Purpose

The purpose of this report is to

- provide the Forum with an update on progress in developing the Long Term Plan 2027-37, and
- seek the Forum's direction on any additional opportunities they would like to schedule to review and input into the Long Term Plan between September and November 2026.

Rāpopotonga Matua | Executive Summary

Progress update

The development of the Long Term Plan 2027-37 (LTP) is well underway and is currently on track.

Further progress updates will be provided to Te Manawhenua Forum through the remainder of 2026, and the first half of 2027.

Key dates

The key milestones from now until adoption of the LTP are as follows, with opportunities for Te Manawhenua Forum involvement highlighted in blue:

Timeframe	Action
Sep 15	Te Manawhenua Forum - LTP progress update.
Sep - Nov 2026	Council to make key budget and planning decisions - capex, opex, renewals, levels of service etc, see more detail in the body of the report below. Staff to develop LTP documents. Opportunity for Te Manawhenua Forum input [for discussion].
Sep 2026 - Feb 2027	LTP Consultation Document developed
Nov 2026	Quality Assurance process (LTP documents)
1 Dec 2026	Te Manawhenua Forum - opportunity for Forum review and input into the Consultation Document and coms and engagement plan.
Dec 2026	Risk and Assurance Committee and Council approval of LTP documents for Audit
Dec 2026 - Jan 2027	Audit of LTP documents
2027 dates TBC	Te Manawhenua Forum meetings - LTP updates
Feb 2027	Quality Assurance process (LTP Consultation Document)
Feb 2027	Risk and Assurance Committee and Council approval of LTP Consultation Document for Audit
Feb - Mar 2027	Audit of LTP Consultation Document
Mar 2027	Risk and Assurance Committee and Council approval of LTP

	Consultation Document and LTP documents for public consultation
Apr - May 2027	Public consultation (including in person sessions) Opportunity for Te Manawhenua Forum to provide submission
May 2027	Council Deliberations
May 2027	Quality Assurance process (Final LTP)
Jun 2027	Final Audit
30 Jun 2027	Adoption of LTP 2027-37 Setting of the Rates for 2027/28
1 July 2027	LTP 2027-37 in force

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

- 1. The report be received**
- 2. The Forum provide direction on any additional opportunities they would like to schedule to provide review and input of the Long Term Plan between September and November 2026.**

Resolution number AC/2026/00005

Moved by: Tiamana L H Vaimoso

Seconded by: Mātua NH Hill

KUA MANA | CARRIED

Feedback captured:

- Staff to circulate the draft Māori engagement approach to Forum members before the December hui.
- Report back to the Forum on how direct iwi engagement will be incorporated and what actions will be taken.
- Continue progressing direct engagement with mana whenua and iwi alongside representative forums. Matua Norm offered to work with staff to help drive and develop the engagement approach. There was also the suggestion that the Māori Ward Councillor could also assist to facilitate hui and create opportunities for iwi to share their views and aspirations.
- Assess the potential for grouping or clustering iwi to improve engagement efficiency and participation.
- Review Hamilton City Council's He Pou Manawa Ora (engagement strategy) and ensure that engagement aligns with:
 - Long Term Plan (LTP)
 - Other relevant council kaupapa
 - Fast-track projects/programmes where applicable.
- Staff to prepare and present a timeline outlining key milestones from budget discussions through to audit and public engagement.

8.3 Long Term Plan - Grants Review

CM No.: 3220738

Te Kaupapa | Purpose

Council adopted the following reviewed grant policies at the Council meeting on 26 August 2026:

- Multi and Single-Year Community Grants Policy 2027;
- Natural, Cultural and Built Heritage Grant Policy 2027;
- Mayoral Fund Policy 2026; and
- Mayoral Disaster Relief Fund Policy 2026.

These policies are attached to this report, for Te Manawhenua Forum's information.

Rāpopotonga Matua | Executive Summary

Grants are an important tool for Council to deliver on its vision and community outcomes. Council currently offers multiple grant programmes to groups and individuals in the community.

Multi-Year Community Grants support the ongoing operation and management of essential community facilities, infrastructure and services that deliver continuing public benefit over multiple years.

Single-Year Community Grants support one-off projects, services, programmes, activities or events that have a defined start and finish date and are not part of an organisation's core operational costs.

Natural, Cultural and Built Heritage Grants support the protection, conservation and promotion of heritage values. They help fund plans, reports, projects and resource consent costs.

A review of Council's grant policies is undertaken every three-years in line with the Long Term Plan to ensure they remain current, fit for purpose, and aligned with Council expectations. The draft policies were developed by staff based on Council direction and workshopped with Council on 12 August 2026.

The Mayoral Fund Policy and the Mayoral Disaster Relief Fund Policy provide guidance on the establishment, administration and management of their respective funds. These policies were reviewed separately from the above grants. The draft policies were developed by staff, workshopped with Council on 3 June 2026 and the Risk and Assurance Committee on 16 June 2026.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received.
2. The Forum provided feedback that Council could provide in kind support and leverage partnerships as it is not always a monetary value that is required.

Resolution number AC/2026/00006

Moved by: Tiamana L H Vaimoso

Seconded by: Mātua L Whaiapu

KUA MANA | CARRIED

8.4 External Member Remuneration Update

CM No.: 3221191

Te Kaupapa | Purpose

This purpose of this report is to provide Te Manawhenua Forum (TMF) with examples of other councils' remuneration for iwi representatives, and to seek feedback on whether the proposed remuneration framework and factors (for inclusion within a draft External Member Remuneration Policy) appropriately capture the role of an iwi representative on TMF.

Rāpopotonga Matua | Executive Summary

External Members are persons appointed to participate in a Council decision-making process as a chairperson or ordinary member, who are not elected members, Council staff members or contractors/consultants.

Council recognises that nominally compensating External Members for their participation in invited decision-making processes enables fuller, fairer and more equitable participation. It also ensures greater transparency and accountability between Council and External Members.

Iwi representatives play a distinct role in these decision-making processes, including cultural knowledge, relationship building and strategic input provided to Council. Council staff intend to capture TMF's role in the proposed remuneration framework and factors to be included in the draft Policy.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The report be received.
2. The proposed remuneration framework and factors be endorsed by Te Manawhenua Forum with consideration to the rationale based on the feedback provided during the meeting.
3. The Te Manawhenua Forum recommended their level be reconsidered at level one as recognition of their participation.

Resolution number AC/2026/00007

Moved by: Tiamana L H Vaimoso

Seconded by: Whaea AN Ngapo

KUA MANA | CARRIED

8.5 Policy update - Waste Management and Minimisation Plan, Climate Resilience Strategy and Significance and Engagement Policy

CM No.: 3225394

Te Kaupapa | Purpose

To update and seek any further feedback from Te Manawhenua Forum on the

- Draft Waste Management and Minimisation Plan
- Draft Climate Resilience Strategy
- Significance and Engagement Policy

Rāpopotonga Matua | Executive Summary

At the 26 August meeting, Council adopted the draft Waste Management and Minimisation Plan and draft Climate Resilience Strategy for consultation from 2 September to 2 October. Council also adopted the Significance and Engagement Policy to come into force from 1 September 2026 without wider community consultation.

These documents have previously been discussed with Te Manawhenua Forum and feedback has been incorporated. This report aims to summarise the policies for members to consider whether the Forum would like to make a submission for Council consideration.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received.
2. The Forum provides a collective submission or feedback to Council on either or both the draft Waste Management and Minimisation Plan and the Manaaki Whenua, Manaaki Tangata - Climate Resilience Strategy.

Resolution number AC/2026/00008

Moved by: Tiamana L H Vaimoso

Seconded by: Mātua NH Hill

KUA MANA | CARRIED

8.6 Parks and Facilities Planning Team update

CM No.: 3222902

Te Kaupapa | Purpose

To provide an update on strategy and policy work affecting parks and community facilities as well as progress report on the implementation of Rautaki mō ngā Papa Rēhia me ngā Wāhi Wātea | Parks and Open Spaces Strategy 2021-51.

Rāpopotonga Matua | Executive Summary

Staff in attendance to provide an update on strategy and policy work affecting parks and community facilities.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The report be received.

Resolution number AC/2026/00009

Moved by: Tiamana L H Vaimoso

Seconded by: Mātua NH Hill

KUA MANA | CARRIED

Need presentation from Arshia – have requested by email

8.7 Emergency Management Update

CM No.: 3223012

Te Kaupapa | Purpose

This report is to inform the Te Manawhenua Forum with an update on national, regional, and local Civil Defence Emergency Management matters.

Rāpopotonga Matua | Executive Summary

This report provides an update on the Emergency Management Bill (No 2), the National Assurance Project, and the After-Action Reporting (AAR) process for our recent severe weather responses in January and April 2026.

It also signals agreed Joint Committee Actions for proposals requiring increased funding through regional rates increase and ongoing work in marae preparedness, welfare arrangements, Māori partnerships, and community-led response planning.

The report provides information and awareness to support continuous improvement in Council's emergency management capability and preparedness.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. That the report is received.

Resolution number AC/2026/00010

Moved by: Papa TC Clarke

Seconded by: Tiamana L H Vaimoso

KUA MANA | CARRIED

8.8 Member Representatives Update

CM No.: 3130644

Te Kaupapa | Purpose

The purpose of this report is for Forum representatives to provide an update of their activities.

Rāpopotonga Matua | Executive Summary

Members are invited to provide a brief update on mahi being undertaken on behalf of their iwi within the district since the previous meeting.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received.

Resolution number AC/2026/00011

Moved by: Tiamana L H Vaimoso

Seconded by: D Vaimoso

KUA MANA | CARRIED

Ngāti Tamaterā:

Whaea Arama Ngapo advised that the alternate member position remained vacant and that Ngāti Tamaterā was progressing the formal process to confirm an appointment.

Raukawa:

Matua Leo Whaiapū advised that confirmation of Raukawa's alternate representative is still awaited.

Ngāti Rāhiri-Tumutumu:

Matua Norm Hill provided an update on work relating to the maunga and the renewal of the resource consent, noting the significance of this kaupapa. He had recently visited the site and met with the chairs and chief executives of the respective companies.

Norm also raised the need for direct engagement with Waikato Waters Ltd. He noted that, while Waikato-Tainui participated in shareholder forums associated with Hamilton City Council and Waikato District Council, no equivalent arrangement appeared to exist for Waikato Waters. Members considered it important to understand Waikato Waters' emerging strategy, leadership and approach to engagement with mana whenua, and to establish a mechanism for receiving regular updates. The Forum was identified as an appropriate place for future presentations.

Ngāti Hinerangi:

Tiamana Hinerangi Vaimoso advised that a karakia had been held with kaimahi at Wairere Falls, also attended by representatives from Raukawa, to acknowledge the significance of the falls before work began to upgrade the track and stabilise the rock face. A soft opening was planned for Labour weekend, providing access partway up the track, with full reopening anticipated by the end of the year. The upper lookout would also be upgraded.

8.9 Te Manawhenua Forum Work Programme Update - September 2026

CM No.: 3222359

Te Kaupapa | Purpose

The purpose of this report is to provide and update to the forum on the work programme.

Rāpopotonga Matua | Executive Summary

The work programme is a standing item for each forum hui.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received.

Resolution number AC/2026/00012

Moved by: Tiamana L H Vaimoso

Seconded by: Mātua NH Hill

KUA MANA | CARRIED

12.12pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed following a closing karakia performed by Papa Tūmohe Clarke.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF TE MANAWHENUA FORUM
MO MATAMATA-PIAKO HELD ON XXX

KO TE RĀ | DATE:

TIAMANA | CHAIRPERSON: