

Mēneti Wātea | Open Minutes



Minutes of an ordinary meeting of Matamata-Piako District Council held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 29 July 2026 at 9.00.

NGĀ MEMA | MEMBERSHIP

Tiamana | Chairperson: **Koromatua | Mayor**
Ash Tanner

Mema | Members: **Koromatua Tautoko | Deputy Mayor**
James Sainsbury
Kaunihera ā-Rohe | District Councillors
Vincent Andersen
Grace Bonnar
Bruce Dewhurst
Tyrel Glass
Dayne Horne
Greg Marshall
Andrew McGiven
James Thomas
Gary Thompson
Rewiti Vaimoso
Sue Whiting

An audio-visual recording of the open session of the meeting is available on Matamata-Piako District Council's website and YouTube channel.

Visit <https://www.mpd.govt.nz/live-stream> for the most recent meeting livestream.

Recording	Document Reference#
Council – 29 July 2026	3204914, 3204917

Ngā whakapāha | Apologies

Name	Position
Gary Thompson	Te Toa Horopū ā Matamata-Piako Councillor

Ngā mema i reira o runga te tūhono ipurangi | Members present via audio/visual link

There were no members present by audio/visual link

Kaimahi i reira | Staff Present

Name	Title	Item No.
Manaia Te Wiata	Tumu Whakarae Chief Executive Officer	
Stephanie Hutchins	Kaitohu Mātāmua Kāwana Senior Governance Advisor	
Jenni Cochrane	Hautū Wheako Kiritaki Group Manager Customer Experience	7.1, 7.2
Andrea Durie	Pou Whakapā, Whai Wāhi Communications & Engagement Manager	7.1, 7.2
Olivia Picard	Kaitohu Kaupapahere Policy Advisor	7.1, 7.2, 7.4
Susanne Kampshof	Pou Rawa me ngā Kaupapa Assets and Projects Manager	7.3, 7.6
Niall Baker	Kaiārahi Tīma Kaupapahere Policy Team Leader	7.4, 7.5, 8.3, 8.4, 8.5
Darren Teulon	Pou Whakahaere o ngā wai me ngā waipara Water and Wastewater Manager	7.6
Ken Morris	Mōrearea, Kai-whakahaere ā Pakihi hoki Risk and Business Excellence Advisor	7.8
Larnia Rushbrooke	Pou Pūtea, Ratonga Pakihi Finance & Business Services Manager	7.9
Tamara Kingi	Kaiārahi Kāwana Governance Team Leader	7.10, 7.11
Sandra Harris	Pou Kaupapahere, Rāngai Mahitahi me te Kāwana Policy, Partnerships and Governance Manager	7.11
Manisha Tritscher	Policy Advisor	7.12
Carolyn McAlley	Kaiwhakamahere Rautaki RMA Matua Senior RMA Policy Planner	7.13, 8.1
Fiona Hill	Kaiwhakamahere Rautaki RMA Matua Team Leader RMA Policy	7.13, 8.1
Ellie Gray	Kaitohu Kāwana Governance Advisor	8.2
Charlotte Walker	Kaitohu Kaupapahere Paetahi Graduate Policy Advisor	8.3, 8.4, 8.5
Susanne Kampshof	Pou Rawa me ngā Kaupapa Assets and Projects Manager	C1

I reira | In Attendance

There were no external speakers in attendance

1 Whakatūwheratanga o te hui | Meeting Opening

Mayor Ash Tanner welcomed members, staff and those viewing the livestream and declared the meeting open at 9.00am.

**2 Ngā whakapāha/Tono whakawātea | Apologies/Leave of Absence
Apology**

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That the apology from Councillor Gary Thompson be accepted and leave of absence from the meeting be granted.

Resolution number CO/2026/00001

Moved by: Deputy Mayor J Sainsbury

Seconded by: Cr A McGiven

KUA MANA | CARRIED

3 Pānui i Ngā Take Ohore Anō | Notification of Urgent Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4 Whākī pānga | Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

5 Whakaaetanga mēneti | Confirmation of minutes

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That the minutes of the meeting of the ordinary meeting of Matamata-Piako District Council held on Wednesday, 24 June 2026, be confirmed as a true and correct record of the meeting.

Resolution number CO/2026/00002

Moved by: Cr A McGiven

Seconded by: Cr S Whiting

KUA MANA | CARRIED

6 Take i puta mai | Public Forum

There were no speakers scheduled for the public forum.

7 Pūrongo me whakatau | Decision Reports

7.1 Waitoa Water Review of Submissions and Decision 2026

CM No.: 3184978

Te Kaupapa | Purpose

The purpose of this report is to enable Council to make a final decision on the future drinking water supply for Waitoa Village following public consultation on the Waitoa Water Community Panel recommendations.

Rāpopotonga Matua | Executive Summary

Waitoa Village has historically been supplied with drinking water by Fonterra. Fonterra has advised it no longer wishes to continue providing this service and has requested a decision on the village's future drinking water supply arrangements.

Following consideration of technical information, expert advice and community impacts, the Waitoa Water Community Panel unanimously recommended connecting Waitoa Village to the Council water supply from Te Aroha. Council agreed with that recommendation in principle in December 2025 and subsequently undertook public consultation.

Consultation feedback highlighted differing views regarding affordability, existing self-supply arrangements, funding and long-term water security. While consultation identified support for both Council supply and self-supply approaches, it did not identify a new settlement-wide option beyond those already considered through the Community Panel process.

Council is now asked to make a final decision on the future drinking water supply for Waitoa Village.

Tūtohunga | Recommendation

That:

- 1. The information is received.**
- 2. Council reviews and considers all submissions made on the Waitoa Water Change Proposal.**

Council:

- 3. Adopts its change proposal**
 - a) Council confirms the in-principle decision to connect properties in the Waitoa Village to the Council water supply from Te Aroha as its final decision;**

OR
- 4. Does not adopt its change proposal; and**
 - i. Agrees alternative arrangements will be required following Fonterra ceasing supply to Waitoa Village; and**
 - ii. Requests Council and/or Waikato Waters Ltd work with Fonterra and affected property owners to support the transition to alternative water supply arrangements once the future cessation date is known.**

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

- 1. The information is received.**
- 2. Council reviews and considers all submissions made on the Waitoa Water Change Proposal.**

Council:

- 3. Adopts its change proposal**
 - a) Council confirms the in-principle decision to connect properties in the Waitoa Village to the Council water supply from Te Aroha or alternative supply that achieves the same outcome, as its final decision;**

Resolution number CO/2026/00003

Moved by: Cr B Dewhurst

Seconded by: Deputy Mayor J Sainsbury

KUA MANA | CARRIED

7.2 Waitoa Hall funding allocation

CM No.: 3199034

Te Kaupapa | Purpose

The purpose of this report is for Council to decide whether or not to allocate some or all of the Waitoa Hall sale proceeds to support Waitoa ratepayers transition to a new water supply.

Rāpopotonga Matua | Executive Summary

The Waitoa Community Hall was sold in 2019 following feedback from the local hall committee that the building was ageing and under-utilised. Approximately \$386,000 is currently held from the hall sale and accumulated interest.

As part of its recommendations on the future water supply for Waitoa, the Waitoa Community Panel recommended that the hall sale proceeds be used to help reduce the costs faced by affected properties if Council proceeded with a Council water supply.

Council subsequently consulted with those properties that had historically contributed to the Waitoa Hall through a targeted rate to seek their views on how the proceeds should be used. Of the 21 responses received, 20 supported using some or all of the proceeds to reduce water supply costs.

This report should be read in conjunction with Council's decision on the future of the Waitoa Village water supply and seeks a decision on the allocation of the Waitoa Hall sale proceeds.

Tūtohunga | Recommendation

That:

1. The information is received.
2. Following its decision on the future of the Waitoa Village water supply, Council:
 - a) Allocates the full Waitoa Hall sale proceeds towards reducing the costs of the Waitoa water supply project;

OR
 - b) Allocates a portion of the Waitoa Hall sale proceeds on a pro-rata basis to reduce costs for affected Waitoa properties;

OR
 - c) Does not allocate the Waitoa Hall proceeds towards the Waitoa water supply project.
3. If a Council water supply is not approved, defer any decision on the future use of the Waitoa Hall sale proceeds.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

- 1. The information is received.**
- 2. Following its decision on the future of the Waitoa Village water supply, Council:**
 - a) Allocates the full Waitoa Hall sale proceeds towards reducing the costs of the Waitoa water supply project;**

Resolution number CO/2026/00004

Moved by: Cr S Whiting

Seconded by: Cr A McGiven

KUA MANA | CARRIED

7.3 Adoption of Waikato Waters Ltd Transfer Agreement

CM No.: 3200699

Te Kaupapa | Purpose

The purpose of this report is to seek Council adoption of the Waikato Waters Ltd Transfer Agreement, following Council's approval of the draft agreement and associated delegations on 24 June 2026.

Rāpopotonga Matua | Executive Summary

At its meeting on 24 June 2026, Council approved the draft Transfer Agreement and delegated authority to the Mayor and Chief Executive to finalise and sign the agreement on behalf of Council.

The Transfer Agreement has now been finalised and signed by the Mayor and Chief Executive.

Council is now asked to adopt the signed Transfer Agreement. No further substantive matters are being reconsidered through this report.

In order to give effect to this commitment and meet Council's obligations under the Local Government (Water Services) Act 2025 (LGWSA), Council is required to enter into a transfer agreement, transferring the responsibility for providing water services, with the content of that transfer defined throughout the agreement. Council previously confirmed that stormwater services would not transfer to WWL under the Transfer Agreement.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The report be received.
2. Council adopts the signed Waikato Waters Ltd Transfer Agreement.

Resolution number CO/2026/00005

Moved by: Cr J Thomas

Seconded by: Cr D Horne

KUA MANA | CARRIED

7.4 Bylaws Relating to Waikato Waters Limited Transfer

CM No.: 3183445

Te Kaupapa | Purpose

To seek Council authorisation to:

1. Delegate administration and enforcement functions and powers of Councils water services bylaws, pursuant to legislation, to Waikato Waters Limited; and
2. Agree to a joint review of water services bylaws as required under the Local Government (Water Services) Act 2025 by agreeing to the draft Memorandum of Understanding with Waikato Waters Limited and its shareholding Councils.

Rāpopotonga Matua | Executive Summary

Council's Water Supply, Wastewater and Trade Waste Bylaws must be reviewed by August 2027 under the Local Government (Water Services) Act 2025 (LGWSA). Following the transition of water and wastewater services to Waikato Waters Limited (WWL) from 1 October 2026, Council will retain its ability to make, amend or revoke a bylaw. Some bylaw powers and functions can be delegated to WWL through the draft Memorandum of Understanding ("MOU") between WWL and shareholding Councils.

Tūtohunga | Recommendation

That:

1. The information be received.
2. Pursuant to, and to the extent permitted under, section 262 of the Local Government (Water Services) Act 2025 and clause 32(5) of Schedule 7 to the Local Government Act 2002, delegate to Waikato Waters Limited all functions and powers relating to the administration and enforcement of Council's Water Supply, Wastewater and Trade Waste Bylaws, effective from the Transfer Date of 1 October 2026.
3. Council agrees to enter into a Memorandum of Understanding with Waikato Waters Limited and any of its shareholder Councils that chose to participate, substantially in the form attached to this report, regarding the co-ordinated review of water services bylaws and associated matters required under the Local Government (Water Services) Act 2025;
4. Council delegates authority to the Chief Executive to:
 - a) Finalise, negotiate, approve and execute the Memorandum of Understanding relating to water services bylaws between Waikato Waters and the other signatory Councils.
 - b) Notify Waikato Waters Limited of the delegations, record Waikato Waters Limited's acceptance of such delegations, and the Matamata-Piako District Council Delegation Register be updated in accordance with these delegations once accepted by Waikato Waters Limited Chief Executive.
 - c) Revoke any delegations by mutual agreement between Matamata-Piako District Council and Waikato Waters Limited.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

- 1. The information be received.**
- 2. Pursuant to, and to the extent permitted under, section 262 of the Local Government (Water Services) Act 2025 and clause 32(5) of Schedule 7 to the Local Government Act 2002, delegate to Waikato Waters Limited all functions and powers relating to the administration and enforcement of Council's Water Supply, Wastewater and Trade Waste Bylaws, effective from the Transfer Date of 1 October 2026.**
- 3. Council agrees to enter into a Memorandum of Understanding with Waikato Waters Limited and any of its shareholder Councils that chose to participate, substantially in the form attached to this report, regarding the co-ordinated review of water services bylaws and associated matters required under the Local Government (Water Services) Act 2025;**
- 4. Council delegates authority to the Chief Executive to:**
 - a) Finalise, negotiate, approve and execute the Memorandum of Understanding relating to water services bylaws between Waikato Waters and the other signatory Councils.**
 - b) Notify Waikato Waters Limited of the delegations, record Waikato Waters Limited's acceptance of such delegations, and the Matamata-Piako District Council Delegation Register be updated in accordance with these delegations once accepted by Waikato Waters Limited Chief Executive.**
 - c) Revoke any delegations between Matamata-Piako District Council and Waikato Waters Limited in the future.**

Resolution number CO/2026/00006

Moved by: Cr B Dewhurst

Seconded by: Deputy Mayor J Sainsbury

KUA MANA | CARRIED

7.5 Trade Waste Discharge Plan Delegation to Waikato Waters Limited

CM No.: 3189384

Te Kaupapa | Purpose

The purpose of this report is to seek Council's decision on whether to delegate responsibility for preparing, consulting on, and issuing the Trade Waste Discharge Plan to Waikato Waters Limited.

Rāpopotonga Matua | Executive Summary

Council must prepare a Trade Waste Discharge Plan (TWDP) no later than 27 August 2027.

Council may delegate the preparation, consultation and issue of the TWDP to Waikato Waters Limited (WWL). This report seeks Council's decision for delegating the preparation, consultation and issue of the TWDP to WWL.

As WWL will be responsible for wastewater services and assets, delegating the TWDP is considered appropriate to ensure the plan supports operations and, more broadly, aligns with other shareholding councils.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.
2. Pursuant of the Local Government (Water Services) Act 2025 Council resolves to delegate preparing, consulting on, and issuing the Trade Waste Discharge Plan to Waikato Waters Limited.

Resolution number CO/2026/00007

Moved by: Cr A McGiven

Seconded by: Cr D Horne

KUA MANA | CARRIED

The meeting adjourned for a break at 9.58am and reconvened at 10.20am.

7.6 Pohomihi Raw Water Supply Project

CM No.: 3201707

Te Kaupapa | Purpose

In response to Taumata Arowai's regulatory requirements and Council's statutory public health obligations, this report seeks Council direction on a compliant drinking-water solution for ten properties connected to the Pohomihi raw-water supply.

This is a regulatory compliance and public health issue. Council has limited discretion about whether compliance must be achieved.

The report outlines:

- The regulatory and public health drivers requiring action;
- The actions necessary to achieve compliance;
- The options that have been assessed to provide a compliant drinking water supply; and
- The funding approaches available to support implementation.

Council is required to make a decision on the following matters:

1. Select its preferred option for delivering a compliant drinking water solution and direct staff to present that option to the owners of the affected properties; and
2. Approve the associated funding approach to present to the owners of the affected properties and to enable implementation of the preferred option.

Rāpopotonga Matua | Executive Summary

This report seeks Council direction on the preferred pathway to resolve the long-standing Pohomihi raw-water supply compliance issue. Ten properties outside the Te Aroha treated-water reticulation boundary currently receive untreated water and have been subject to boil-water notices for many years.

Taumata Arowai has advised that boil-water notices are not a compliant long-term solution. Council could not meet the original 30 June 2026 implementation expectation due to regulatory, legal, technical and funding complexities, and has submitted a revised action plan and implementation timeline.

The status quo is not sustainable. Council faces public health, regulatory enforcement, reputational and resource consent compliance risks, including Waikato Regional Council's abatement notice relating to low-flow restrictions on the raw-water source.

Three feasible options have been shortlisted and are assessed in the Options section:

1. Treated Water Reticulation,
2. End Point Treatment, and
3. Individual Rainwater Systems.

Council is asked to confirm the preferred option and funding approach to guide targeted engagement with affected property owners.

Staff will then engage with affected residents on implementation requirements, timing, property

impacts, funding arrangements and any proposed cost recovery or apportionment.

The decision is time critical because water services are scheduled to transfer to Waikato Waters Limited on 1 October 2026. The preferred option, funding approach, delivery programme and ongoing responsibilities need to align with that transition.

Waikato Waters has indicated a preference for Option 1 – Treated Water Pipeline.

Tūtohunga | Recommendation

That:

- 1. Council determines the preferred option for achieving a compliant drinking-water solution is:**
 - a) Option 1 – Treated Water Reticulation; or**
 - b) Option 2 – End Point Treatment; or**
 - c) Option 3 – Individual Rainwater Tanks**
- 2. Council approves, in the case of either option 1, or 2 being the preferred option, the use of unallocated capital funding to progress the drinking-water compliance works.**
- 3. Council approves targeted engagement with affected owners on the preferred option.**
- 4. Council authorises staff to engage with Waikato Waters Limited to confirm delivery, transfer, implementation, operational responsibilities, and any related transitional arrangements associated with the preferred option.**

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

- 1. Council determines the preferred option for achieving a compliant drinking-water solution is:**
 - c) Option 3 – Individual Rainwater Tanks**
- 2. Council approves targeted engagement with affected owners on the preferred option.**
- 3. Council authorises staff to engage with Waikato Waters Limited (if required) to confirm delivery, transfer, implementation, operational responsibilities, and any related transitional arrangements associated with the preferred option.**

Resolution number CO/2026/00008

Moved by: Cr B Dewhurst
Seconded by: Mayor A Tanner

KUA MANA | CARRIED

7.7 Request for Extraordinary Council Meeting

CM No.: 3199070

Te Kaupapa | Purpose

The purpose of this report is to allow Elected Members to call an Extraordinary Council Meeting in accordance with the Local Government Act 2002.

Rāpopotonga Matua | Executive Summary

It has been identified that an Extraordinary Council Meeting will be required to provide approval of the following report to meet timeframes for Matamata-Piako District Council's submission on the:

- Simplifying Local Government – preferred amalgamation model

Under the Local Government Act 2022, Schedule 7, Clause 22, an extraordinary meeting may be called by:

- (a) Resolution of the local authority, or
- (b) A requisition in writing delivered to the chief executive which is signed by:
 - i. The Mayor or chairperson; or
 - ii. Not less than one third of the total membership of the council (including vacancies).

Therefore, it is recommended Council call an extraordinary meeting by resolution.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Council resolves to hold an Extraordinary Council Meeting on 4 August 2026, at 8.30am in the Council Chambers, 35 Kenrick Street, Te Aroha.

This meeting is required to provide approval of the following report to meet timeframes for Matamata-Piako District Council's submission on the:

- Simplifying Local Government – preferred amalgamation model.

Resolution number CO/2026/00009

Moved by: Mayor A Tanner

Seconded by: Deputy Mayor J Sainsbury

KUA MANA | CARRIED

7.8 Adoption of Risk Appetite Statement

CM No.: 3200155

Te Kaupapa | Purpose

To present the proposed Risk Appetite Statement (July 2026) for formal adoption, as recommended by the Risk and Assurance Committee.

Rāpopotonga Matua | Executive Summary

The proposed Risk Appetite Statement was well-considered by the Risk and Assurance Committee at its meeting last month. The Committee has recommended that Council formally adopt the Statement. In making their recommendation the Committee sought an amendment to the naming of the ratings used in the risk level scale, and the alignment of the statement wording for 'Project – Health and Safety Risk' to the wording for 'People – Health, Safety and Wellbeing'. The appropriate changes have been made to the document provided with this agenda.

The development of this Risk Appetite Statement represents a significant step forward in strengthening risk governance, assisting consistency in decision-making, and embedding organisational risk maturity. It provides a common reference point for elected members and staff when balancing risk and opportunity.

As this is the first introduction of a formal risk appetite framework at Matamata-Piako District Council, it is important to recognise that embedding its use into organisational culture, decision-making, and day-to-day practice will take time. The statement is therefore intended to be foundational and enabling, rather than overly prescriptive.

The document emphasises that risk appetite does not replace professional judgement or elected member discretion and should not be applied as a rigid formula. Rather, it supports structured, transparent decisions, including where there may be a deliberate and well-justified departure from stated appetite.

Following adoption, the application of the Risk Appetite Statement will be progressively embedded through the new Risk Management Framework currently under development, supported by guidance, tools, and processes to ensure consistent and practical use across the organisation.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Council receives the report and notes the Risk and Assurance Committee's recommendation of the Risk Appetite Statement.
2. Council adopts the Risk Appetite Statement (July 2026).

Resolution number CO/2026/00010

Moved by: Deputy Mayor J Sainsbury

Seconded by: Cr A McGiven

KUA MANA | CARRIED

7.9 Liability Management Policy Compliance - Year ended 30 June 2026

CM No.: 3195965

Te Kaupapa | Purpose

To provide Council with an overview of compliance with the Liability Management Policy for the year ended 30 June 2026, seek retrospective approval for transitional interest rate risk and funding maturity non-compliances, and report a liquidity ratio non-compliance that arose during the year.

Rāpopotonga Matua | Executive Summary

Council's Liability Management Policy sets internal treasury limits for interest rate risk, funding maturity and liquidity. These limits support prudent debt management and help reduce treasury risk.

Council adopted the current Liability Management Policy in October 2025. At that time, Council was already preparing for the transfer of waters-related debt to Waikato Waters Limited (WWL). The policy therefore specifically recognised that the WWL transition may affect Council's interest rate and funding maturity positions and included a process for Chief Executive approval and retrospective Council approval where those non-compliances do not self-correct within 90 days.

During 2025/26 Council managed its debt portfolio in line with this transition. This meant maintaining flexibility and avoiding unnecessary longer-term borrowing or hedging decisions ahead of the expected transfer of a substantial portion of Council's debt to WWL from 1 October 2026.

Council was outside some internal Liability Management Policy limits during the year. These related to interest rate risk, funding maturity and liquidity. The interest rate and funding maturity non-compliances fall within the specific WWL transition provisions in the policy and are presented to Council for retrospective approval.

The liquidity ratio non-compliance is different. The policy does not provide the same retrospective approval mechanism for liquidity ratio non-compliance. This report therefore reports the liquidity matter to Council, explains why it occurred, and notes that Council remained compliant with its external LGFA borrowing covenants.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

- 1. Council receives this report**
- 2. Council notes the interest rate risk, funding maturity and liquidity ratio non-compliances reported for the year ended 30 June 2026.**
- 3. Council notes that the interest rate risk and funding maturity non-compliances arose in the context of the planned Waikato Waters Limited (WWL) debt transfer and are provided for under the Liability Management Policy's WWL transition provisions.**
- 4. Council notes that the Chief Executive approved LGFA debt drawdowns on 17 October 2025, 19 December 2025 and 17 April 2026.**
- 5. Council retrospectively approves the interest rate risk and funding maturity profile non-compliance for the period October 2025 to 30 June 2026.**
- 6. Council notes the liquidity ratio non-compliance and the management explanation provided in this report.**
- 7. Council notes that Council remained compliant with LGFA borrowing covenants throughout the period.**

Resolution number CO/2026/00011

Moved by: Deputy Mayor J Sainsbury

Seconded by: Cr A McGiven

KUA MANA | CARRIED

7.10 Electoral system for 2028 local elections

CM No.: 3133883

Te Kaupapa | Purpose

The purpose of this report is to seek Council's direction on which electoral voting system to use for the 2028 local elections.

Rāpopotonga Matua | Executive Summary

The First Past the Post (FPP) voting system was used by Matamata-Piako District Council for the 2025 elections and is used by most Councils throughout New Zealand. Council may resolve to change the voting system to Single Transferable Votes (STV).

This report highlights the process for each of the options and associated timelines with changing the voting system should Council opt to.

Tūtohunga | Recommendation

That:

1. The information be received.
2. Council confirms the First Past the Post as the electoral voting system for the 2028 and 2031 local elections, and this decision be publicly notified by 19 September 2026, in accordance with statutory requirements including the public's right to demand a poll on this decision.

OR
3. Council resolves to change the electoral voting system from the First Past the Post to Single Transferable Vote for the 2028 and 2031 local elections, and that this decision be publicly notified by 19 September 2026, in accordance with statutory requirements including the public's right to demand a poll on this decision.

OR
4. Council resolves to undertake a poll of electors on the electoral voting system to be used for the next two local elections. Such a poll is to use the postal voting method.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.
2. Council confirms the First Past the Post as the electoral voting system for the 2028 and 2031 local elections, and this decision be publicly notified by 19 September 2026, in accordance with statutory requirements including the public's right to demand a poll on this decision.

Resolution number CO/2026/00012

Moved by: Cr G Bonnar

Seconded by: Cr D Horne

KUA MANA | CARRIED

ATTACHMENTS

A Electoral Systems

7.11 Code of Conduct update

CM No.: 3187872

Te Kaupapa | Purpose

The purpose of this report is for Council to adopt the updated Code of Conduct.

Rāpopotonga Matua | Executive Summary

The Code of Conduct (Code) sets out the standards of behaviour expected from Elected Members in the exercise of their duties. Council is required to have a Code at all times. Once adopted, the Code can only be amended or a new Code adopted, by a vote in support of not less than 75% of the members present at a meeting. The Code cannot be revoked without a replacement.

Clause 10 of the Code requires elected members to disclose any gift valued at \$50 or more. Since adoption, section 54F (1)(b) of the Local Government Act 2002 (contents of pecuniary interest return relating to member's activities), has been amended to increase the disclosure threshold to \$500. This report seeks to make this amendment to the Code, this is the only amendment suggested.

Clause 15(5) of the Local Government Act, also requires Council to decide whether or not it requires Elected Members to declare they are an undischarged bankrupt. This relates to a period during which an Elected Member is bankrupt and their financial affairs are managed on their behalf.

The Local Government (System Improvements) Amendment Bill proposes to change the requirement around Council's Codes to have a standardised Code across New Zealand. The Bill is currently before the Select Committee.

Tūtohunga | Recommendation

That:

1. The report be received.
2. Council adopts the Matamata-Piako District Council Code of Conduct and authorises staff to make minor amendments such as formatting and consistency (by a vote in support of not less than 75% of the members present).
3. Council decide whether or not it requires elected members to declare they are an undischarged bankrupt.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The report be received.
2. Council adopts the Matamata-Piako District Council Code of Conduct and authorises staff to make minor amendments such as formatting and consistency.
3. Council requires elected members to declare they are an undischarged bankrupt.

Resolution number CO/2026/00013

Moved by: Cr J Thomas

Seconded by: Cr V Andersen

KUA MANA | CARRIED

7.12LGNZ Remits 2026

CM No.: 3189319

Te Kaupapa | Purpose

The purpose of this report is to seek Council position on the attached Local Government New Zealand remits for the Annual General Meeting, scheduled online for 31 July 2026. Topics covered are:

1. Priorities for Dog Control Act reform;
2. Improved regulation of vape retailers;
3. Financial support for government reform implementation costs;
4. Removal of Representation Review requirements during Simplifying Local Government reform;
5. Devolution of place-naming authority to Territorial Authorities;
6. Enhanced role for government in supporting subnational diplomacy;
7. Bulk funding of transport activities;
8. Improving Long Term Plan audit requirements; and
9. A fairer approach to uneconomic transport infrastructure funding.

Rāpopotonga Matua | Executive Summary

Every year, Council can endorse remits for consideration at the Local Government New Zealand (LGNZ) Annual General Meeting (AGM). Remits with sufficient sector support are considered by all member councils at the LGNZ AGM. Successful remits will then be subject to a priority ranking exercise which will direct the focus of LGNZ's policy advocacy to central government for the forthcoming year. Results will be tallied and published after the AGM.

This year, the LGNZ AGM will be held online on 31 July 2026. The submitted remits for the AGM are attached.

Consideration of remits to the LGNZ AGM is one way by which Council contributes to the national policy conversation in the local government sector. Council has five votes (determined in the Constitution by the membership fee), but one presiding delegate who votes on Council's behalf. Delegates this year are Mayor Ash Tanner (presiding delegate), Deputy Mayor James Sainsbury and Chief Executive Manaia Te Wiata.

Tūtohunga | Recommendation

That:

1. The information be received.
2. Council supports or does not support the remits as follows:
 - a) SUPPORT/ DOES NOT SUPPORT remit 1 on Priorities for Dog Control Act reform.
 - b) SUPPORT/ DOES NOT SUPPORT remit 2 on Improved regulation of vape retailers.
 - c) SUPPORT/ DOES NOT SUPPORT remit 3 on Financial support for government reform implementation costs.
 - d) SUPPORT/ DOES NOT SUPPORT remit 4 on Removal of Representation Review requirements during Simplifying Local Government reform.
 - e) SUPPORT/ DOES NOT SUPPORT remit 5 on Devolution of place-naming authority to Territorial Authorities.
 - f) SUPPORT/ DOES NOT SUPPORT remit 6 on Enhanced role for government in supporting subnational diplomacy.
 - g) SUPPORT/ DOES NOT SUPPORT remit 7 on Bulk funding of transport activities.
 - h) SUPPORT/ DOES NOT SUPPORT remit 8 on Improving Long Term Plan audit requirements.
 - i) SUPPORT/ DOES NOT SUPPORT remit 9 on A fairer approach to uneconomic transport infrastructure.
3. Council ranks the remits in order of priority as follows: *[ranking to be inserted in meeting minutes]*
4. Council notes these remits will be voted on and ranked by the presiding delegate at the 2026 LGNZ AGM, who may duly take into consideration additional information received on the day to inform the final vote and rank on behalf of Council.

WHAKATAUNGA A TE KAUNIHĒRA | COUNCIL RESOLUTION

That:

1. The information be received.
2. Council supports or does not support the remits as follows:
 - a) SUPPORT remit 1 on Priorities for Dog Control Act reform.
 - b) DOES NOT SUPPORT remit 2 on Improved regulation of vape retailers.
 - c) SUPPORT remit 3 on Financial support for government reform implementation costs.

- d) **SUPPORT** remit 4 on Removal of Representation Review requirements during Simplifying Local Government reform.
- e) **DOES NOT SUPPORT** remit 5 on Devolution of place-naming authority to Territorial Authorities.
- f) **DOES NOT SUPPORT** remit 6 on Enhanced role for government in supporting subnational diplomacy.
- g) **SUPPORT** remit 7 on Bulk funding of transport activities.
- h) **SUPPORT** remit 8 on Improving Long Term Plan audit requirements.
- i) **SUPPORT** remit 9 on A fairer approach to uneconomic transport infrastructure.

3. Council ranks the remits in order of priority as follows:

- 1. Remit 8 on Improving Long Term Plan audit requirements.
- 2. Remit 3 on Financial support for government reform implementation costs.
- 3. Remit 4 on Removal of Representation Review requirements during Simplifying Local Government reform.
- 4. Remit 1 on Priorities for Dog Control Act reform.
- 5. Remit 9 on A fairer approach to uneconomic transport infrastructure.
- 6. Remit 7 on Bulk funding of transport activities.

4. Council notes these remits will be voted on and ranked by the presiding delegate at the 2026 LGNZ AGM, who may duly take into consideration additional information received on the day to inform the final vote and rank on behalf of Council.

Resolution number CO/2026/00014

Moved by: Deputy Mayor J Sainsbury
Seconded by: Cr A McGiven

KUA MANA | CARRIED

7.13 Private Plan Change 64-Decision to Accept the Private Plan Change, Notify and Appoint Independent Commissioners

CM No.: 3170328

Te Kaupapa | Purpose

KA Matamata Limited Partnership (KA Matamata/the applicant) has requested a change (Private Plan Change) to the Operative Matamata-Piako District Plan (MPDP) in relation to approximately 26.3 ha of land near the south-eastern edge of Matamata fronting onto Banks Road. The applicant is seeking to turn the Rural Zoned land with a Future Residential Policy Overlay to Residential Zone.

Part 2 of Schedule 1 of the Resource Management Act 1991 (RMA or “the Act”) sets out the procedural matters for dealing with such a request. The Council must first consider how to deal with the request. Clause 25 of Schedule 1 allows the Council to reject the request, treat the request as if it were an application for a resource consent, adopt the request or accept the request. The purpose of this report is to discuss the merits of each option and recommend a preferred course of action to the Council.

Rāpopotonga Matua | Executive Summary

The RMA allows anyone to seek changes to a district plan through a request for a private plan change. KA Matamata have requested a change to the MPDP by lodging a private plan change in relation to land near the south-eastern edge of Matamata fronting onto Banks Road. The applicant owns approximately 8.6ha of the subject land with the remainder land owned by seven other parties. The focus of the change relates to live zoning the land to Residential Zone from its current Rural Zone with a Future Residential Policy overlay. This change proposes amendments to MPDP rules, appendices and mapping including the Banks Road to Mangawhero Road Structure Plan. This private plan change is known as Private Plan Change 64 - Banks Road-Residential Rezoning (PPC-64).

Under the RMA, the Council must decide how it initially wants to deal with the plan change request. It may either reject the request, process the request as a resource consent, adopt the request or accept it. Carolyn McAlley (Council’s processing planner) and Fiona Hill are available to discuss each option and answer any questions.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The Council resolves to accept KA Matamata Limited Partnership's "Proposed (Private) Plan Change 64 – Banks Road-Residential Rezoning" in accordance with Clause 25(2)(b) of Part 2 of Schedule 1 of the Resource Management Act 1991, including any minor administration corrections.
2. The Council resolves, in accordance with Section 34A of the Resource Management Act 1991, to delegate the authority to decide the notification requirements for KA Matamata Ltd "Proposed (Private) Plan Change 64 – Banks Road-Residential Rezoning" to the Group Manager Growth and Regulation or the Planning Manager.
3. The CEO and Group Manager for Growth and Regulation are authorised to appoint an independent hearings commission of up to three people, one of which has a chair endorsement; and
4. The hearing of submissions (if any) and decision making of the plan change is delegated to the independent hearings commission.

Councillor Vincent Andersen declared a conflict of interest and did not participate in discussion of the item or voting of the motion.

Resolution number CO/2026/00015

Moved by: Cr A McGiven

Seconded by: Cr S Whiting

KUA MANA | CARRIED

ATTACHMENTS

A July 29 2026 Council decision presentation

8 Ngā Pūrongo Whakamārama | Information Reports

8.1 RMA Policy and District Plan Update

CM No.: 3190149

Te Kaupapa | Purpose

The purpose of this report is to provide Council with an update on the ongoing review of the Matamata-Piako District Plan (MPDP), including exemption applications. The report also provides updates on Resource Management Act (RMA) reform, Private Plan Change 62 (Calcutta), Private Plan Change 64 (Banks Road), Plan Change 65 (Minor Matters), the MPDC Growth Strategy, Hauraki Gulf Forum, the Ashbourne Fast-track decision, and progress on the Mana Whakahono ā Rohe agreements.

Rāpopotonga Matua | Executive Summary

A summary update on the District Plan and Resource Management Reform is provided below. The update covers Plan Change Exemption Applications, Private Plan Change 62 (Calcutta), Private Plan Change 64 (Banks Road), Plan Change 65 (Minor Matters), the MPDC Growth Strategy, Resource Management Act Reform, Hauraki Gulf Forum, the Ashbourne Fast-track decision, and progress with the Mana Whakahono ā Rohe negotiations.

Jayshree Kanji, Carolyn McAlley, Kumesh Burr, and Fiona Hill will be available to present the update and respond to any questions.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. This report be received.

Resolution number CO/2026/00016

Moved by: Cr D Horne

Seconded by: Cr V Andersen

KUA MANA | CARRIED

8.2 Successful grant recipients 2025/26

CM No.: 3189238

Te Kaupapa | Purpose

The purpose of this report is to provide Council with an update on successful grant recipients for the 2025/26 financial year.

Rāpopotonga Matua | Executive Summary

Matamata-Piako District Council provides and/or administers various grants to support individuals, community groups and organisations within the district.

This report provides an update on successful grant recipients for the 2025/26 financial year.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.

Resolution number CO/2026/00017

Moved by: Deputy Mayor J Sainsbury

Seconded by: Cr G Marshall

KUA MANA | CARRIED

8.3 CCO Performance Monitoring - Final Statement of Intent 2026/27 Waikato Regional Airport Limited (WRAL) Group

CM No.: 3191592

Te Kaupapa | Purpose

The purpose of this report is for Council to receive the Waikato Regional Airport Limited (WRAL) Group Final Statement of Intent 2026/27.

Rāpopotonga Matua | Executive Summary

Council Controlled Organisations (CCO's) are required by the Local Government Act 2002 (LGA) (subject to certain exemptions) to prepare and publish an annual Statement of Intent.

A Statement of Intent must include:

- a) the objectives of the group; and
- b) a statement of the board's approach to the governance of the group; and
- c) the nature and scope of the activities to be undertaken by the group; and
- d) the non-financial performance targets and other measures by which the performance of the group may be judged in relation to its objectives; and
- e) any additional information that is required to be included in the Statement of Intent.

Waikato Regional Airport Limited (WRAL) is a Council Controlled Organisation (CCO) owned by five Waikato councils, with Matamata-Piako's shareholding at 15.6%.

Council received WRAL's draft Statement of Intent on 22 April 2026 and were invited to provide feedback on the document prior to its finalisation. Council resolved to approve the document without feedback.

Council has now been provided with the final Statement of Intent 2026/27 for information.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The Waikato Regional Airport Limited Group Final Statement of Intent 2026/27 be received.

Resolution number CO/2026/00018

Moved by: Cr D Horne

Seconded by: Cr S Whiting

KUA MANA | CARRIED

8.4 CCO Performance Monitoring - Final Statement of Intent 2026/27 Waikato Local Authority Shared Services Limited (Trading as Co-Lab)

CM No.: 3193107

Te Kaupapa | Purpose

The purpose of this report is for Council to receive the Waikato Local Authority Shared Services Limited (Trading as Co-Lab) final Statement of Intent 2026/27.

Rāpopotonga Matua | Executive Summary

Waikato Local Authority Shared Services Limited (Trading as Co-Lab) (Co-Lab) is a CCO owned by 12 local authorities in the Waikato region. Council received Co-Lab's draft Statement of Intent 2026/27 on 22 April 2026 and were invited to provide feedback on the document prior to its finalisation. Council resolved to receive the document without providing feedback.

Council has now been provided with the final Statement of Intent 2026/27 for information.

Attached to the report is also a benefits of collaboration breakdown provided by Co-Lab for Council for financial year 2025.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The Waikato Local Authority Shared Services Limited (Trading as Co-Lab) final Statement of Intent 2026/27 be received.

Resolution number CO/2026/00019

Moved by: Cr A McGiven

Seconded by: Cr G Marshall

KUA MANA | CARRIED

8.5 Civic Financial Services Limited - Final Statement of Intent 2026 and Annual Report 2025

CM No.: 3195293

Te Kaupapa | Purpose

The purpose of this report is for Council to receive the Civic Financial Services Final Statement of Intent 2026 and the Annual Report 2025.

Rāpopotonga Matua | Executive Summary

Civic Financial Services Limited have provided their Statement of Intent for 2026 and Annual Report 2025 for Council's information.

Attached to this report is also a shareholding statement for Matamata-Piako District Council for 2026.

This year, Matamata-Piako District Council nominated Ken Morris to sit on the Directors Board of Civic Financial Services Limited.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The report be received.

Resolution number CO/2026/00020

Moved by: Cr S Whiting

Seconded by: Cr D Horne

KUA MANA | CARRIED

9 Take Matatapu | Public Excluded

11.42 am The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not public available.

10 Mōtini hei aukati i te iwi whānui | Procedural motion to exclude the public

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Confirmation of Funding for the RSA wall

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
Third Party Commercial. Negotiations.	s7(2)(b)(ii) - The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). .	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

Resolution number CO/2026/00021

Moved by: Cr S Whiting

Seconded by: Cr V Andersen

KUA MANA | CARRIED

11 Mōtini hei aukati i te iwi whānui | Procedural motion to include the public

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

11.58am That the public be included.

Resolution number CO/2026/00022

Moved by: Cr J Thomas

Seconded by: Deputy Mayor J Sainsbury

KUA MANA | CARRIED

11.58 am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF KAUNIHERA | COUNCIL
HELD ON 29 JULY 2026.

KO TE RĀ | DATE:

TIAMANA | CHAIRPERSON: