

Mēneti Wātea | Open Minutes



Minutes of an ordinary meeting of Matamata-Piako District Council held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 24 June 2026 at 9:00.

NGĀ MEMA | MEMBERSHIP

Tiamana | Chairperson: **Koromatua | Mayor**
Ash Tanner

Mema | Members: **Koromatua Tautoko | Deputy Mayor**

James Sainsbury

Kaunihera ā-Rohe | District Councillors

Vincent Andersen

Grace Bonnar

Bruce Dewhurst

Tyrel Glass

Dayne Horne

Greg Marshall

Andrew McGiven

James Thomas

Gary Thompson

Rewiti Vaimoso

Sue Whiting

An audio-visual recording of the open session of the meeting is available on Matamata-Piako District Council's website and YouTube channel.

Visit <https://www.mpd.govt.nz/live-stream> for the most recent meeting livestream.

Recording	Document Reference#	YouTube Link
Council – 24 June 2026	3189002, 3189006	https://www.youtube.com/watch?v=vgKEzHUcch&list=PL6s

Minutes prepared by:

Stephanie Hutchins

Kaitohu Mātāmua Kāwana | Senior Governance Advisor

Ngā whakapāha | Apologies

There were no apologies

Ngā mema i reira o runga te tūhono ipurangi | Members present via audio/visual link

All members were present in person

Kaimahi i reira | Staff Present

Name	Title	Item No.
Manaia Te Wiata	Tumu Whakarae Chief Executive Officer	C1
Ally van Kuijk	Hautū Tipu me te Whakamatua Group Manager Growth & Regulation	
Tamara Kingi	Kaiārahi Kāwana Governance Team Leader	
Ellie Gray	Kaitohu Kāwana Governance Advisor	
Ken Morris	Kaitohutohu Mōrearea, Kai-whakahaere ā Pakihi hoki Consultant Risk and Business Excellence Advisor	
Niall Baker	Kaiārahi Tima Kaupapahere Policy Team Leader	7.1
Larnia Rushbrooke	Pou Pūtea, Ratonga Pakihi Finance & Business Services Manager	7.2
Sandra Harris	Pou Kaupapahere, Rāngai Mahitahi me te Kāwana Policy, Partnerships & Governance Manager	7.3
Susanne Kampshof	Pou Rawa me ngā Kaupapa Assets and Projects Manager	7.4, 7.5
Andy BuBear	Pou Whakahaere Whakararu Emergency Management Manager	8.1
Toka Wolfswood	Āpiha Whakahaere Whakararu Emergency Management Officer	8.1

I reira | In Attendance

Name	Position/Organisation	Item	Time In	Time Out
Naomi Arnet	Waikato Waters Ltd, Off the Cock Business	7.4	9.27am	9.39am
Hinerangi Vaimoso (via Microsoft Teams)	Tiamana Chairperson of Te Manawhenua Forum, Ngāti Hinerangi	8.2	9.55am	10.04am

1 Whakatūwheratanga o te hui | Meeting Opening

Mayor Ash Tanner welcomed members, staff and those viewing the livestream and declared the meeting open at 9.01am.

2 Ngā whakapāha/Tono whakawātea | Apologies/Leave of Absence

There were no apologies and no leave of absence was requested.

3 Pānui i Ngā Take Ohore Anō | Notification of Urgent Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4 Whākī pānga | Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

5 Whakaaetanga mēneti | Confirmation of minutes

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That the minutes of the meeting of the ordinary meeting of Matamata-Piako District Council held on Wednesday, 27 May 2026, be confirmed as a true and correct record of the meeting.

Resolution number CO/2026/00001

Moved by: Cr J Thomas

Seconded by: Cr S Whiting

KUA MANA | CARRIED

It was raised during the “Confirmation of minutes” that an amendment was required to the “public excluded/included” portion of the open minutes. Clarity was provided after the

meeting to the mover and seconder that this amendment is not required as both sections are clearly identified, both members were happy with that clarification.

6 Take i puta mai | Public Forum

There were no speakers scheduled to the public forum.

7 Pūrongo me whakatau | Decision Reports

7.1 Adoption of Annual Plan 2026/27

CM No.: 3182162

Te Kaupapa | Purpose

The purpose of this report is to present the Annual Plan 2026/27 to Council for adoption.

Rāpopotonga Matua | Executive Summary

Council is required to produce an Annual Plan each year with the exception of the years when a Long Term Plan (LTP) is produced. The Annual Plan is Council's budget for the financial year 1 July to 30 June. The Annual Plan 2026/27 represents year 3 of the 2024-34 LTP.

The Annual Plan 2026/27 document is circulated separately.

Water Reform

The coalition government's Local Water Done Well programme requires councils to prepare a Water Service Delivery Plan outlining how water services will be delivered into the future. Information about this has been included in the Annual Plan under each of the three water activities and in the Financial section under 'Critical accounting estimates and assumptions'.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Council receives the report.
2. Council adopts the Annual Plan 2026/27, to come into effect from 1 July 2026.
3. Staff be authorised to authorised to make minor amendments to the Annual Plan before publication.

Resolution number CO/2026/00002

Moved by: Deputy Mayor J Sainsbury

Seconded by: Cr G Thompson

KUA MANA | CARRIED

ATTACHMENTS

A Additional Attachment - Item 7.1 - Draft Annual Plan 26-27 - Council 24 June 2026

7.2 Setting of Rates 2026/27

CM No.: 3181000

Te Kaupapa | Purpose

The purpose of the report is to formally set the rates for the 2026/27 year.

Rāpopotonga Matua | Executive Summary

Council is scheduled to adopt its Annual Plan 2026/27, and having done so, in accordance with Section 23 of the Local Government (Rating) Act 2002, can set the rates for the 2026/27 financial year.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The report be received;
2. The Matamata-Piako District Council hereby resolves to set the following rates in this report, under the Local Government (Rating) Act 2002, on rating units in the district for the financial year commencing 1 July 2026 and ending on 30 June 2027, and to state the due dates and authorise penalties on unpaid rates (under section 24 and 57 and 58 respectively of the Local Government (Rating) Act 2002); and
3. The rates shown below are inclusive of fifteen percent (15%) Goods and Services Tax.

Resolution number CO/2026/00003

Moved by: Deputy Mayor J Sainsbury

Seconded by: Cr A McGiven

KUA MANA | CARRIED

7.3 Waikato Screen - Request for funding

CM No.: 3187624

Te Kaupapa | Purpose

The purpose of this report is for Council to consider whether a funding request from Waikato Screen will be granted from the Economic Development budget.

Rāpopotonga Matua | Executive Summary

A request for funding has been received from Waikato Screen. This report provides information to Matamata-Piako District Council (Council) to assist in their decision-making.

Tūtohunga | Recommendation

That:

1. A) Council approves a once-only funding contribution of \$_____ to Waikato Screen from the 2025/26 Economic Development budget (3063), subject to confirmation that Waikato Screen has secured sufficient financial support from neighbouring councils.

B) Any future requests of funding by Waikato Screen must be applied for through the Long Term Plan process.

OR

2. Council declines the request from Waikato Screen for a funding contribution and recommend the applicant apply for funding through the Long Term Plan process.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Council approves a once-only funding contribution of \$27,750 to Waikato Screen from the 2025/26 Economic Development budget (3063).
2. A contribution of \$9,850 will be made from the 2026/27 Economic Development budget (3063).
3. Matamata-Piako District Council's contribution is subject to confirmation that Waikato Screen has secured sufficient financial support from neighbouring councils and will provide a six monthly review.

Resolution number CO/2026/00004

Moved by: Cr J Thomas

Seconded by: Cr B Dewhurst

KUA MANA | CARRIED

ATTACHMENTS

- A Presentation - Item 7.3 - Matamata Piako Annual Report Update

7.4 Waikato Waters Ltd Transfer Agreement

CM No.: 3132242

Te Kaupapa | Purpose

The purpose of this report is to seek Council approval of the draft Transfer Agreement and associated subsidiary agreements with Waikato Waters Limited (Waikato Waters), and to confirm the delegations required to finalise and execute the suite of documents necessary to transition Council's drinking water and wastewater services to Waikato Waters with effect from 1 October 2026.

Rāpopotonga Matua | Executive Summary

On 25 June 2025, after a period of public consultation, Council agreed to join the new council-controlled waters services entity (Waikato Waters), along with 5 other Waikato District Councils:

- Hauraki
- Ōtorohanga
- South Waikato
- Waipā
- Waitomo

This commitment was formalised through the Waikato Waters Shareholders' Agreement and Council's Water Services Delivery Plan, which provide for the transfer of drinking water and wastewater services to Waikato Waters Limited (WWL) on 1 October 2026.

WWL is expected to deliver greater long-term financial sustainability, opportunities for savings in delivering planned infrastructure, improved operational resilience, and a more coordinated response to new regulatory requirements.

In order to give effect to this commitment and meet Council's obligations under the Local Government (Water Services) Act 2025 (LGWSA), Council is required to enter into a transfer agreement, transferring the responsibility for providing water services, with the content of that transfer defined throughout the agreement. Council previously confirmed that stormwater services would not transfer to WWL under the Transfer Agreement.

Council has been involved in the drafting of all documents and participated in the legal review commissioned by Waipā District Council with the outcomes and differences discussed and negotiated with WWL. The detailed appendices were validated by key staff.

Within Matamata-Piako District Council there are a number of complex waters-related property matters that require further attention. The draft Transfer Agreement allows the parties to continue working together and make amendments where needed before the transfer date. Any recommended amendments will be brought back to Council and Waikato Waters for approval before 1 October 2026.

Approval of the draft Transfer Agreement is a significant milestone for MPDC and the Waikato Water Done Well programme, which Council has been progressing over several years.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The report titled “Waikato Waters Ltd Transfer Agreement” be received.
2. The draft Transfer Agreement presented to Council, to give effect to the transfer of Council’s drinking water and wastewater services, associated assets, liabilities, contracts, responsibilities and operational functions to Waikato Waters Limited in accordance with the Local Government (Water Services) Act 2025 and the approved Water Services Delivery Plan be approved.
3. Council delegates authority to the Mayor and Chief Executive to:
 - a) finalise the contents of the schedules and annexures to the draft Transfer Agreement in accordance with the Transfer Principles agreed in the Shareholders’ Agreement;
 - b) agree to any subsequent legal mechanisms or documentation required to give effect to the terms of the draft Transfer Agreement;
 - c) sign the final Transfer Agreement on behalf of Council no later than 10 July 2026; and
 - d) take any other actions required to give effect to the draft Transfer Agreement.
4. Council delegates to the Chief Executive the authority to:
 - a) agree, approve and execute the specific services that Council will provide to Waikato Waters under the Post Completion Services Agreement and associated Service Orders; and
 - b) agree, approve and execute the Shared Services Agreement, documentation and associated Service Orders.

Resolution number CO/2026/00005

Moved by: Cr A McGiven

Seconded by: Cr B Dewhurst

KUA MANA | CARRIED

ATTACHMENTS

- A Additional Attachment - Item 7.4 - Draft Matamata-Piako Transfer Agreement 22 June
- B Presentation - Item 7.4 - Waikato Waters Transfer Agreement

7.5 Access to Drinking Water Communities Assessment

CM No.: 3182998

Te Kaupapa | Purpose

The purpose of this report is to present the Access to Drinking Water Communities Assessment, attached as Appendix 1, for Council to receive as an information and planning document that supports awareness of statutory requirements and future water services planning.

Rāpopotonga Matua | Executive Summary

The Access to Drinking Water Communities Assessment (the Assessment) provides a district-wide overview of how communities access drinking water, including both Council-supplied and non-Council-supplied sources. The Assessment identified 92 potential supplies across the district, of which 40 were assessed for the 2026 review under section 69 of the Local Government (Water Services) Act 2025. It also identifies opportunities to strengthen future reviews by improving the information base, including through inspections, further cross-checking of private community supplies, and use of the register developed through this assessment as a baseline for future updates.

The Assessment identifies communities with reliable access to drinking water services, as well as those that may face challenges relating to supply reliability, water quality, or long-term sustainability. Of the 40 supplies assessed, 26 are registered with Water Services Authority Taumata Arowai and 14 are not registered.

The Assessment has been prepared to support Council in meeting its legislative requirements relating to drinking water services, including the requirement that every territorial authority complete an assessment of drinking water services by 1 July 2026 and update that assessment at least once every three years. Council remains responsible for undertaking the assessment as the territorial authority, while operational and compliance monitoring of individual supplies generally remains with the relevant supply owner or operator, with regulatory oversight provided by Taumata Arowai.

This report presents the Assessment to Council as an information item and as a supporting evidence base for water services planning, including to inform future planning considerations by Waikato Waters.

Tūtohunga | Recommendation

That:

1. Council receives the report titled *“Access to Drinking Water Communities Assessment”*.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That

1. Council receives the report titled *“Access to Drinking Water Communities Assessment”* and notes the assessment as an overview of community access to drinking water that will inform future planning, including by Waikato Waters.

Resolution number CO/2026/00006

Moved by: Cr A McGiven

Seconded by: Cr S Whiting

KUA MANA | CARRIED

ATTACHMENTS

A Presentation - Item 7.5 - Access to Drinking Water Assessment

8 Ngā Pūrongo Whakamārama | Information Reports

8.1 Civil Defence Emergency Management Report

CM No.: 3180886

Te Kaupapa | Purpose

The purpose of this report is to update Council on National, Regional and Local updates relating to Civil Defence Emergency Management.

Rāpopotonga Matua | Executive Summary

This report updates Council on national, regional and local Civil Defence Emergency Management matters. It includes recent national developments, including the Emergency Management Bill (No 2), Budget 2026 emergency management investment, and the National Assurance Project. It also outlines local actions for implementation of the Waikato CDEM Group Strategic Action Plan 2025–2030.

Locally, the report summarises Council's response to Ex Tropical Cyclone Vaianu in April 2026, including Emergency Operations Centre activation, staff commitment, operational readiness, and the implications for the annual CDEM exercise requirement. It also highlights emerging improvement themes from debriefs, including staff availability, EOC and Civil Defence Centre resourcing, volunteer engagement, standard operating procedures, and communications with at-risk communities.

The report further notes ongoing work to strengthen marae preparedness, welfare arrangements, iwi/Māori partnership, and community-led response planning. These areas are increasingly important as emergency management expectations grow and severe weather events become more frequent.

The report is provided for information and awareness and supports continued improvement in Council's emergency management capability, preparedness, and resilience.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.

Resolution number CO/2026/00007

Moved by: Cr A McGiven

Seconded by: Cr D Horne

KUA MANA | CARRIED

8.2 Te Manawhenua Forum Committee Report of 9th of June 2026

CM No.: 3164479

Te Kaupapa | Purpose

The purpose of this report is to provide Council with an update from the Te Manawhenua Forum Committee following its meeting on 9 June 2026.

Rāpopotonga Matua | Executive Summary

Te Manawhenua Forum Committee Chairperson, Hinerangi Vaimoso, in attendance to update Council on the committee business, provide an overview of the minutes and any recommendations from the Te Manawhenua Forum mō Matamata-Piako meeting held on 9 June 2026.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.

Resolution number CO/2026/00008

Moved by: Cr S Whiting

Seconded by: Deputy Mayor J Sainsbury

KUA MANA | CARRIED

8.3 Risk and Assurance Committee Report of 16 June 2026

CM No.: 3184936

Te Kaupapa | Purpose

The purpose of this report is to provide Council with an update from the Risk and Assurance Committee following its meeting on 16 June 2026.

Rāpopotonga Matua | Executive Summary

Risk and Assurance Committee Chairperson, Jaydene Kana, in attendance to update Council on the committee business, provide an overview of the minutes and any recommendations from the Risk and Assurance Committee meeting held on 16 June 2026.

The update is attached to the agenda.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.

Resolution number CO/2026/00009

Moved by: Cr J Thomas

Seconded by: Cr A McGiven

KUA MANA | CARRIED

9 Take Matatapu | Public Excluded

10.31am The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not public available.

10 Mōtini hei aukati i te iwi whānui | Procedural motion to exclude the public

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Council website security

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
Privacy.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

Resolution number CO/2026/00010

Moved by: Cr J Thomas

Seconded by: Cr G Bonnar

KUA MANA | CARRIED

11 Mōtini hei urui te iwi whānui | Procedural motion to include the public

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

11.20am That the public be included.

Resolution number CO/2026/00011

Moved by: Cr G Bonnar

Seconded by: Cr G Thompson

KUA MANA | CARRIED

11.20am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF KAUNIHERA | COUNCIL
HELD ON 24 JUNE 2026.

KO TE RĀ | DATE:

TIAMANA | CHAIRPERSON: