

Mēneti Wātea | Open Minutes



Minutes of an ordinary meeting of Matamata-Piako District Council held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 22 April 2026 at 9:00.

NGĀ MEMA | MEMBERSHIP

Tiamana | Chairperson: **Koromatua | Mayor**
Ash Tanner

Mema | Members: **Koromatua Tautoko | Deputy Mayor**
James Sainsbury

Kaunihera ā-Rohe | District Councillors

Vincent Andersen
Grace Bonnar
Bruce Dewhurst
Tyrel Glass
Dayne Horne
Greg Marshall
Andrew McGiven
James Thomas
Gary Thompson
Rewiti Vaimoso
Sue Whiting

An audio-visual recording of the open session of the meeting is available on Matamata-Piako District Council's website and YouTube channel.

Visit <https://www.mpdc.govt.nz/live-stream> for the most recent meeting livestream.

Recording	Document Reference#	YouTube Link
Council – 22 April 2026	3164561	https://www.youtube.com/watch?v=k9gQfp1HJ6U

Ngā whakapāha | Apologies

Cr Andrew McGiven

For leave of absence

Ngā mema i reira o runga te tūhono ipurangi | Members present via audio/visual link

No members attended via audio/visual link

Kaimahi i reira | Staff Present

Name	Title	Item No.
Manaia Te Wiata	Tumu Whakarae Chief Executive Officer	7.6
Ally van Kuijk	Hautū Tipu me te Whakamatua Group Manager Growth & Regulation	
Stephanie Hutchins	Kaitohu Mātāmua Kāwana Senior Governance Advisor	
Tamara Kingi	Kaiārahi Kāwana Governance Team Leader	
Sandra Harris	Pou Kaupapahere, Rāngai Mahitahi me te Kāwana Policy, Partnerships and Governance Manager	7.1
Arshia Tayal	Kaitohu Paparēhia me ngā Taiwhanga Parks & Facilities Advisor	7.2
Mark Naudé	Kaiārahi Mahere Paparēhia me ngā Taiwhanga Parks & Facilities Planning Team Leader	7.2
Susanne Kampshof	Pou Rawa me ngā Kaupapa Assets and Projects Manager	7.2
Olivia Picard	Kaitohu Kaupapahere Policy Advisor	7.3, 7.4, 7.5
Kelly Reith	Hautū Rangatōpū, Tāngata me ngā Hononga Group Manager Corporate, People & Relationships	7.6

I reira | In Attendance

There were no external speakers in attendance

1 Whakatūwheratanga o te hui | Meeting Opening

Mayor Ash Tanner welcomed members, staff and the public and declared the meeting open at 9.00am.

2 Ngā whakapāha/Tono whakawātea | Apologies/Leave of Absence

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That the Leave of Absence for Cr McGiven (12 April 2026 to 27 May 2026 Inclusive) be granted.

Resolution number CO/2026/00001

Moved by: Deputy Mayor J Sainsbury

Seconded by: Cr G Bonnar

KUA MANA | CARRIED

3 Pānui i Ngā Take Ohore Anō | Notification of Urgent Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4 Whākī pānga | Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

5 Whakaaetanga mēneti | Confirmation of minutes

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That the minutes of the meeting of the ordinary meeting of Matamata-Piako District Council held on Wednesday, 25 March 2026, be confirmed as a true and correct record of the meeting.

Resolution number CO/2026/00002

Moved by: Cr S Whiting

Seconded by: Cr G Thompson

KUA MANA | CARRIED

6 Take i puta mai | Public Forum

There were no speakers scheduled to the public forum.

7 Pūrongo me whakatau | Decision Reports

7.1 Council's Vision, Community Outcomes and Priority Focus Areas

CM No.: 3158550

Te Kaupapa | Purpose

The purpose of this report is to enable Council to approve its Vision, Community Outcomes and Priority Focus Areas following community engagement.

Rāpopotonga Matua | Executive Summary

Council have been through a robust process including community engagement to identify, check and finalise its Vision, Community Outcomes and Priority Focus Areas as an important first step in Council's Long Term Plan process.

The Vision, Community Outcomes and Priority Focus Areas are circulated separately.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

- Council approve its Vision, Community Outcomes and Priority Focus Areas.**

Resolution number CO/2026/00003

Moved by: Cr B Dewhurst

Seconded by: Cr D Horne

KUA MANA | CARRIED

ATTACHMENTS

- A FINAL Vision and Community Outcomes Approved on 22.4.26

7.2 Reclassification of Haig Road Reserve

CM No.: 3156869

Te Kaupapa | Purpose

The purpose of this report is to consider notifying the proposal to reclassify Haig Road Reserve, a Recreation Reserve, as a Local Purpose Reserve.

The proposal would require reclassification of part of the Reserve to a Local Purpose Reserve (Road) in order to provide for a future link road from Firth Street as provided for in the Eldonwood South Structure Plan, and to reclassify the remainder of the Reserve as a Local Purpose Reserve (Stormwater and Recreation) in order to provide for the dual purposes of the Reserve for stormwater retention and passive recreation.

Rāpopotonga Matua | Executive Summary

Haig Road Reserve is currently classified as a Recreation Reserve and is an undeveloped reserve used mainly for grazing purposes. Part of the Reserve, along with adjacent areas of Local Purpose Reserve (Road), has been identified as a future road in the Eldonwood South Structure Plan.

The remainder of the Reserve has been identified as a suitable site for stormwater infrastructure to accommodate planned residential development in Eldonwood South, and to address existing stormwater issues on Haig Road. The proposal would require modification to the Reserve to create a stormwater basin and other stormwater soakage devices. Once constructed, it is intended that the Reserve would serve a dual purpose of accommodating stormwater and providing an area for passive recreation. To provide for this dual purpose, reclassification of the remainder of the Reserve to a Local Purpose Reserve (Stormwater and Recreation) is required.

Before deciding on the proposed reclassification, Council must consult with the Commissioner and give public notice about the proposal.

This is only an initial decision to start the formal process; Council is not being asked to approve the reclassification at this time.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The report is received;
2. Council agrees to consult the “Commissioner” (as defined under the Reserves Act 1977)^[1] about the proposal to reclassify Haig Road Reserve, a Recreation Reserve, to a Local Purpose Reserve with the following purposes:
 - i. For that part of the Reserve shaded yellow in the plan attached as Attachment A of the report- “road purposes”.
 - ii. For that part of the Reserve shaded grey in the plan attached as Attachment A of the report – “stormwater and recreation purposes”;
3. Council authorises Brookefields Lawyers to consult with the Commissioner on behalf of the Council;
4. Council agrees to publicly notify the proposal to reclassify Haig Road Reserve to Local Purpose Reserve in accordance with the following purposes:
 - i. For that part of the Reserve shaded yellow in the plan attached as Attachment A of the report- “road purposes”.
 - ii. For that part of the Reserve shaded grey in the plan attached as Attachment A of the report – “stormwater and recreation purposes”;
5. Council authorises officers to publicly notify the proposal.

Resolution number CO/2026/00004

Moved by: Deputy Mayor J Sainsbury

Seconded by: Cr B Dewhurst

KUA MANA | CARRIED

ATTACHMENTS

A Presentation - Item 7.2 Reclassification of Haig Road Reserve - Council 22 April 2026

7.3 Waitoa Water - approval for consultation

CM No.: 3155547

Te Kaupapa | Purpose

The purpose of this report is for Council to approve the draft change proposal to connect Waitoa Village to the Council water supply for community consultation.

Rāpopotonga Matua | Executive Summary

Council has previously agreed, in principle, with all the recommendations provided by the Waitoa Community Panel. The main recommendation was that Waitoa is connected to the Council water supply. Following this decision, Council is required to consult with the wider district. A change proposal has been drafted in line with the Local Government (Water Services) Act 2025 sections 27 to 33, and staff are seeking approval for consultation from 30 April 2026 to 21 May 2026.

The intention is for Council to consult with the wider district prior to the transition of its water and wastewater services to Waikato Waters Ltd from 1 October 2026. Due to the transition, the timeline, funding and management of this project will be subject to Waikato Waters Ltd decision-making, however Council intends to support this project as a shareholder in the Waikato Waters Ltd.

The draft change proposal is attached for Council consideration and approval.

Tūtohunga | Recommendation

That:

1. Council:
 - a) Approve the draft change proposal to connect Waitoa to the Council water supply.
 - OR
 - b) Approve the draft change proposal to connect Waitoa to the Council water supply with amendments [*to be specified*].
2. Council approve the draft change proposal for consultation from 30 April 2026 to 21 May 2026.
3. Staff be authorised to make any minor amendments to the change proposal prior to consultation.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

- 1. Council approves the draft change proposal to connect Waitoa to the Council water supply.**
- 2. Council approves the draft change proposal for consultation from 30 April 2026 to 21 May 2026.**
- 3. Staff be authorised to make any minor amendments to the change proposal prior to consultation.**

Resolution number CO/2026/00005

Moved by: Cr S Whiting

Seconded by: Cr G Bonnar

KUA MANA | CARRIED

7.4 Waikato Local Authority Shared Services Limited (Co-Lab) - Half-Year Report and Draft Statement of Intent 2026/27

CM No.: 3155189

Te Kaupapa | Purpose

The purpose of this report is for Council to receive the Waikato Local Authority Shared Services Limited (Co-Lab) Half-Year Report and Draft Statement of Intent 2026-27 and provide any feedback.

Rāpopotonga Matua | Executive Summary

The Half-Year Report and Draft Statement of Intent for Co-Lab are attached. It is recommended the reports are received, and Council considers providing feedback on the Statement of Intent report for Co-Lab.

Tūtohunga | Recommendation

That:

1. The Half-Year Report and draft Statement of Intent 2026/27 from Waikato Local Authority Shared Services Limited (Co-Lab) be received.
2. Council:
 - a) Approves the Draft Statement of Intent 2026-27OR
 - b) Provides feedback on the Draft Statement of Intent 2026/27 [*Feedback to be specified*]

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The Half-Year Report and draft Statement of Intent 2026/27 from Waikato Local Authority Shared Services Limited (Co-Lab) be received.
2. Council approves the Draft Statement of Intent 2026-27.

Resolution number CO/2026/00006

Moved by: Deputy Mayor J Sainsbury

Seconded by: Cr D Horne

KUA MANA | CARRIED

7.5 Waikato Regional Airport Ltd - Interim Report and Draft Statement of Intent 2026/27

CM No.: 3158664

Te Kaupapa | Purpose

The purpose of this report is for Council to receive the Waikato Regional Airport Limited (WRAL) Interim Report for the six months ended 31 December 2025 and Draft Statement of Intent for 2026/27 and provide any feedback.

Rāpopotonga Matua | Executive Summary

The Interim Report and Draft Statement of Intent for WRAL are attached. It is recommended the reports are received, and Council considers providing feedback on the Statement of Intent report for WRAL.

Tūtohunga | Recommendation

That:

1. The Interim Report 2025 and draft Statement of Intent 2026/27 from the Waikato Regional Airport Ltd are received.
 2. Council
 - a) Approves the Draft Statement of Intent 2026/27.
- OR
- b) Provides feedback on the Draft Statement of Intent 2026/27 [*Feedback to be specified*].

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The Interim Report 2025 and draft Statement of Intent 2026/27 from the Waikato Regional Airport Ltd are received.
2. Council approves the Draft Statement of Intent 2026/27.

Resolution number CO/2026/00007

Moved by: Cr S Whiting

Seconded by: Cr J Thomas

KUA MANA | CARRIED

7.6 Civic Financial Services Limited - Director Nomination and AGM Proxy

CM No.: 3159620

Te Kaupapa | Purpose

To confirm Council making a Director nomination for the Civic Financial Services Limited Board and to delegate authority to the Chief Executive to exercise Council's voting rights at the upcoming Annual General Meeting of that company by way of completing proxy vote instructions.

Rāpopotonga Matua | Executive Summary

Council, as a shareholder of Civic Financial Services Limited (Civic), has the ability to make Director nominations and to vote at the upcoming Annual General Meeting of the company.

Civic plays an important role in the sector via its governance and administration of the SuperEasy KiwiSaver and Employer Superannuation schemes (11,000 members and \$688 million of funds under management), the Local Authority Protection Programme (LAPP) mutual liability underground infrastructure insurance arrangement, and the Riskpool and Civic Liability Pool mutual liability insurance schemes. Civic also provides strategic sponsorships of Taituarā national and regional events and conferences and overseas manager exchanges.

Civic has a Board of five Directors with two requiring re-election each year. Ken Morris, has been a Director on the Civic Board and the Local Government Mutual Funds Trustee Limited Board (Riskpool and Civic Liability Pool) for the past three years, and requires nomination for re-election. Due to the length and extent of work that he currently performs at Matamata-Piako District Council he is not considered an 'independent' director and therefore requires nomination by a member council. Given his relationship with Council, a nomination by Council is the most suitable means.

Ken has extensive financial, risk management and governance experience within the sector which makes him a strong candidate. He has worked in the sector for over 30 years in executive management, audit and consulting roles. His three years on the Board give him valuable insight and understanding that can continue to be leveraged into a new term. The Riskpool and Civic Liability Pool schemes are currently in active run-off and there are complex legal, accounting and reinsurance matters being worked through. In that context governance continuity is very important. Ken is a Chartered Accountant and Member of the Institute of Directors.

Given the relatively short time period of call for nominations and the closure date of 19 April 2026, Ken's nomination by Matamata-Piako District Council has already been actioned by the Chief Executive, following discussion with Elected Members. This report seeks to retrospectively confirm that decision, with a formal resolution, given the Chief Executive's delegations do not specifically provide for him to make such a nomination at his own discretion. It also seeks authority for the Chief Executive to exercise Council's voting rights at the Annual General Meeting.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

- 1. Council formally confirm its nomination of Ken Morris for re-election as a Director of Civic Financial Services Limited at its June 2026 Annual General Meeting.**
- 2. The Chief Executive be delegated authority to exercise Council's voting rights at that Annual General Meeting, in regard to the election of directors and in respect of any other matter being voted on, in consultation with the Mayor, and with the exercise of those voting rights to be by way of completion of the proxy form.**

Resolution number CO/2026/00008

Moved by: Deputy Mayor J Sainsbury

Seconded by: Cr B Dewhurst

KUA MANA | CARRIED

7.7 2026 LGNZ Conference Attendance

CM No.: 3157628

Te Kaupapa | Purpose

The purpose of this report is to confirm attendance at the Local Government New Zealand Conference to be held in Rotorua from 29-31 July 2026. **Noting this date has now changed to 14-15 October 2026.**

Rāpopotonga Matua | Executive Summary

The LGNZ Conference, branded as "SuperLocal Te wānanga", is an annual event organised by Local Government New Zealand (LGNZ). It serves as a national gathering for local government leaders—including mayors, councillors, chief executives, and senior staff—as well as stakeholders from the private sector, central government, and community organisations.

SuperLocal is designed as a working conference, with sessions intended to support discussion, shared understanding and practical learning.

Over three days, the programme includes plenary sessions and breakout sessions focused on current issues facing local government, including reform, funding, governance and service delivery.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The Mayor, Deputy Mayor and CEO attend the 2026 Local Government Conference in Rotorua along with three additional Councillors.

Resolution number CO/2026/00009

Moved by: Cr B Dewhurst

Seconded by: Cr S Whiting

KUA MANA | CARRIED

9.59 am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF KAUNIHERA | COUNCIL
HELD ON 22 APRIL 2026.

KO TE RĀ | DATE:

TIAMANA | CHAIRPERSON: