

Kaunihera | Council

Mēneti Wātea | Open Minutes



Minutes of an ordinary meeting of Matamata-Piako District Council held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 17 December 2025 at 9:00am.

NGĀ MEMA | MEMBERSHIP

Tiamana | Chairperson: **Koromatua | Mayor**

Ash Tanner

Mema | Members: **Koromatua Tautoko | Deputy Mayor**

James Sainsbury

Kaunihera ā-Rohe | District Councillors

Vincent Andersen

Grace Bonnar

Bruce Dewhurst

Tyrel Glass

Dayne Horne

Greg Marshall

Andrew McGiven

James Thomas

Gary Thompson

Rewiti Vaimoso

Sue Whiting

An audio-visual recording of the open session of the meeting is available on Matamata-Piako District Council's website and YouTube channel.

Visit <https://www.mpd.govt.nz/live-stream> for the most recent meeting livestream.

Recording	Document Reference#	YouTube Link
Council – 17 December 2025	3126611	https://www.youtube.com/live/Ao34QfoX-lw?si=-EaemSJ02EYFQ3x

Minutes prepared by:

Stacey Edwards

Kaitohu Kāwana | Governance Advisor

Ngā whakapāha | Apologies

Deputy Mayor James Sainsbury (following item 7.3)
 Councillor Rewiti Vaimoso
 Councillor Tyrel Glass

Ngā mema i reira o runga te tūhono ipurangi | Members present via audio/visual link

Name	Position/Organisation	Time In	Time Out
Deputy Mayor	James Sainsbury	9:00am	9:32am

Kaimahi i reira | Staff Present

Name	Title	Item No.
Manaia Te Wiata	Tumu Whakarae Chief Executive Officer	
Kelly Reith	Hautū Rangatōpū, Tāngata me ngā Hononga Group Manager Corporate, People & Relationships	
Stacey Edwards	Kaitohu Kāwana Governance Advisor	7.2
Olivia Picard	Kaitohu Kaupapahere Policy Advisor	7.2, 8.1
Larnia Rushbrooke	Pou Pūtea, Ratonga Pakihi Finance & Business Services Manager	7.4
Tuatahi Nightingale-Pene	Pou Tūhono Iwi Relationship Manager	7.5, 7.6, 7.8
Jenni Cochrane	Hautū Wheako Kiritaki Group Manager Customer Experience	7.6
Andrea Durie	Pou Whakapā, Whai Wāhi Communications & Engagement Manager	7.9, 7.10
Laura Hopkins	Kaitohu Kaupapahere Mātāmua Senior Policy Advisor	7.9, 7.10
Niall Baker		7.7, 7.8, 7.11, 7.12
Sandra Harris	Pou Kaupapahere, Rāngai Mahitahi me te Kāwana Policy, Partnerships & Governance Manager	7.13
Susanne Kampshof	Pou Rawa me ngā Kaupapa Assets and Projects Manager	7.13
Fiona Vessey		8.1
Ajay Kumar	Kaitiaki Whakahaere Pūtea Management Accountant	

I reira | In Attendance

Name	Position/Organisation	Item	Time In	Time Out
Jaydene Kana		7.1	9:04am	9:08am
René van Zyl		7.2	9:08am	9:20am
Jo Palmer		7.6	9:32am	10:26am
Tim Lowe		7.6	9:32am	10:26am

1 Whakatūwheratanga o te hui | Meeting Opening

2 Ngā whakapāha/Tono whakawātea | Apologies/Leave of Absence

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That apologies from Councillor Rewiti Vaimoso, Councillor Tyrel Glass, and notification of an early departure from Deputy Mayor James Sainsbury be received and accepted.

Resolution number CO/2025/00001

Moved by: Cr A McGiven

Seconded by: Cr D Horne

KUA MANA | CARRIED

No leave of absence was requested.

3 Pānui i Ngā Take Ohore Anō | Notification of Urgent Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4 Whākī pānga | Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

5 Whakaaetanga mēneti | Confirmation of minutes

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That the minutes of the meeting of the ordinary meeting of Matamata-Piako District Council held on Wednesday, 26 November 2025, be confirmed as a true and correct record of the meeting.

Resolution number CO/2025/00002

Moved by: Cr S Whiting

Seconded by: Cr V Andersen

KUA MANA | CARRIED

6 Take i puta mai | Public Forum

There is no public forum scheduled for this meeting.

7 Pūrongo me whakatau | Decision Reports

7.1 Risk and Assurance Committee Report of 9 December 2025

CM No.: 3121996

Te Kaupapa | Purpose

The purpose of this report is to provide Council with an update from the Risk and Assurance Committee following its meeting on 9 December 2025.

Rāpopotonga Matua | Executive Summary

Risk and Assurance Committee Chairperson, Jaydene Kana, in attendance to update Council on the committee business, provide an overview of the minutes and any recommendations from the Risk and Assurance Committee meeting held on 9 December 2025.

The update will be circulated separately from the agenda.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.

Resolution number CO/2025/00003

Moved by: Cr A McGiven

Seconded by: Cr B Dewhurst

KUA MANA | CARRIED

ATTACHMENTS

A Additional Information - Risk and Assurance Committee 091225 - Chair Hui Summary

7 Pūrongo me whakatau | Decision Reports

7.2 Annual Report Adoption 2024/25

CM No.: 3112620

Te Kaupapa | Purpose

The purpose of this report is to present the Annual Report 2024/25 and Annual Report Summary 2024/25 for adoption.

Rāpopotonga Matua | Executive Summary

The Annual Report is a key means of Council telling the community how it has delivered on what it said it would do in the Long Term Plan 2024-34. Council is required to adopt an externally audited Annual Report and Annual Report Summary each year before 31 October under the Local Government Act 2002, however due to auditing issues/delays this timeframe has not been achieved. There are no legal consequences arising from the delay.

René Van Zyl and Penica Cortez from Audit New Zealand will be in attendance to present the Audit Opinion if it is issued prior to the meeting.

The following documents will be circulated separately, once/if available:

- a. Annual Report and Annual Report Summary
- b. Warrant of Fitness for the Annual Report and Annual Report Summary
- c. Audit Opinions for the Annual Report and Annual Report Summary
- d. Letter of Representation for the Annual Report and Annual Report Summary 2024/25
- e. Audit Misstatement Schedule

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The following documents are received:
 - a) Annual Report and Annual Report Summary 2024/25
 - b) Warrant of Fitness for the Annual Report and Annual Report Summary 2024/25
 - c) Audit Opinions for the Annual Report and Annual Report Summary 2024/25
 - d) Letter of Representation for the Annual Report and Annual Report Summary 2024/25
 - e) Audit Misstatement Schedule
2. Section 13 of the Warrant of Fitness is completed by Elected Members.
3. Council authorises the Mayor and Chief Executive to sign the Statement of Compliance and Responsibility on behalf of Council.
4. Council authorises the Mayor and Chief Executive to sign the Letter of Representation to the Auditor on behalf of Council.
5. The audited Annual Report and Annual Report Summary 2024/25 are adopted.
6. Elected Members allow staff to make minor amendments following the adoption of the Annual Report and Annual Report Summary to amend any minor errors (e.g. formatting).

Resolution number CO/2025/00004

Moved by: Cr G Thompson

Seconded by: Cr G Bonnar

KUA MANA | CARRIED

ATTACHMENTS

- A Additional Information - 7.2 Draft Annual Report 2024 25 as of 16 Dec
- B Additional Information - 7.2 Draft Annual Report Summary 2024-25 as of 16 Dec 2
- C Additional Information - 7.2 Annual Report Warrant of Fitness (WOF) 2025
- D Additional information - 7.2 MPDC 2025 Audit report (draft)
- E Additional Information - 7.2 MPDC 25J Modified summary audit report (PPG approved)
- F Additional Information - 7.2 Matamata-Piako District Council 2025 - Report to Council

7 Pūrongo me whakatau | Decision Reports

7.3 Waharoa (Matamata) Aerodrome Committee Report of 1 December 2025

CM No.: 3124141

Te Kaupapa | Purpose

The purpose of this report is to provide Council with an update from the Waharoa (Matamata) Aerodrome Committee following its meeting on 1 December 2025.

Rāpopotonga Matua | Executive Summary

The minutes and any recommendations from the Waharoa (Matamata) Aerodrome Committee meeting held on 1 December 2025 can be found on the Matamata-Piako District Council [website](#).

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.

Resolution number CO/2025/00005

Moved by: Cr J Thomas

Seconded by: Deputy Mayor J Sainsbury

KUA MANA | CARRIED

7 Pūrongo me whakatau | Decision Reports

7.4 Te Manawhenua Forum Report of 9 December 2025

CM No.: 3119391

Te Kaupapa | Purpose

The purpose of this report is to provide Council with an update from the Te Manawhenua Forum following its meeting on 9 December 2025.

Rāpopotonga Matua | Executive Summary

Tiamana Hinerangi Vaimoso, in attendance to update Council on the forum business, provide an overview of the minutes and any recommendations from the Te Manawhenua Forum meeting held on 9 December 2025.

The update will be circulated separately from the agenda.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.

Resolution number CO/2025/00006

Moved by: Cr D Horne

Seconded by: Cr A McGiven

KUA MANA | CARRIED

ATTACHMENTS

- A Additional Information - 7.4 Te Manawhenua Forum Report of 9 December 2025

7 Pūrongo me whakatau | Decision Reports

7.5 Adoption of Fees and Charges for Open Country Community Stadium

CM No.: 3114680

Te Kaupapa | Purpose

The purpose of this report is to seek Council adoption of the fees and charges for Open Country Community Stadium, due to open in early 2026.

Rāpopotonga Matua | Executive Summary

Open Country Community Stadium (Stadium) is due to open from early 2026. In order to prepare the marketing and communications material, and commence bookings, Council adoption of the fees and charges for the Stadium is being sought outside of the usual Fees and Charges review process.

Tūtohunga | Recommendation

That:

1. a) **OPTION A** – Council adopts the Open Country Community Stadium fees as proposed, which aligns the fees with the Community Venues fees and charges that are proposed for 2026/27 (as below)

Open Country Community Stadium	2 x courts, multi-function room, kitchen, community changing rooms / toilets.	
Court access	Opening time until 6pm	\$25 per court per hour
	6pm until closing time	\$35 per court per hour
Medium / Multifunction room	Non-Commercial	\$15 per hour
	Commercial	\$30 per hour
Whole facility	Non-Commercial	\$55 per hour
	Commercial	\$110 per hour

OR

1. b) **OPTION B** – Council adopts the Open Country Community Stadium fees in line with the current Community Venues fees and charges for the 2025/26 year.
2. Council authorises staff to insert these fees into the current Fees and Charges 2025/26.
3. Council notes that the community will have the opportunity to provide feedback on these fees as part of the consultation on the draft Fees and Charges 2026/27.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. a) **OPTION A** – Council adopts the Open Country Community Stadium fees as proposed, which aligns the fees with the Community Venues fees and charges that are proposed for 2026/27 (as below)

Open Country Community Stadium	2 x courts, multi-function room, kitchen, community changing rooms / toilets.	
Court access	Opening time until 6pm	\$25 per court per hour
	6pm until closing time	\$35 per court per hour
Medium / Multifunction room	Non-Commercial	\$15 per hour
	Commercial	\$30 per hour
Whole facility	Non-Commercial	\$55 per hour
	Commercial	\$110 per hour

2. Council authorises staff to insert these fees into the current Fees and Charges 2025/26.
3. Council notes that the community will have the opportunity to provide feedback on these fees as part of the consultation on the draft Fees and Charges 2026/27.

Resolution number CO/2025/00007

Moved by: Cr J Thomas

Seconded by: Cr D Horne

KUA MANA | CARRIED

7 Pūrongo me whakatau | Decision Reports

7.6 Waitoa Water community panel recommendations

CM No.: 3123594

Te Kaupapa | Purpose

To present the Waitoa Water Community Panel's recommendations and seek Council's direction on next steps for addressing future water supply arrangements in Waitoa Village.

Rāpopotonga Matua | Executive Summary

The Waitoa community has faced uncertainty about its water supply since Fonterra confirmed it would no longer provide water under the Water Services Act 2021. Council committed to a deliberative engagement process to ensure affected residents could make informed recommendations.

A 17-member Community Panel, broadly representative of those affected, met over four sessions between October and November 2025. This is an “all-in” decision: this is a decision that will apply to every affected property (i.e. there is no opting out).

The Panel considered two options—Self Supply and Council Supply—based on technical, financial, and lifestyle information provided both in writing, through comprehensive reports and in person. The Panel recommends Council supply as the preferred option, with sub-recommendations for funding, with Waitoa ratepayers contributing 15% of project costs, supported by Fonterra's \$500,000 contribution and proceeds from the Waitoa Hall sale (on a pro-rata basis). These financial contributions were pivotal in achieving consensus from the panel.

Representatives from the Panel will be in attendance to present the recommendations and answer questions from Elected Members.

If Council accepts the recommendations, next steps would include wider district consultation and engagement with Waikato Waters Ltd in the first half of 2026.

Tūtohunga | Recommendation

That:

1. Council receives the Waitoa Water Community Panel report.
2. Council confirms its position on the recommendations contained within the Waitoa Water Community Panel report.
3. Council provides an official response to the Waitoa Water Community Panel report, confirming its position on the recommendations, reasons for any changes, and a clear outline of next steps and timelines for the wider consultation phase.
4. Council notes that if the recommendations are accepted, wider consultation with the district and Waikato Waters Ltd will occur in 2026. Council will then consider the feedback before making its final decision on the future water supply for Waitoa.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Council receives the Waitoa Water Community Panel report.
2. Council confirms its agreement on the recommendations (including overall recommendation and sub-recommendations 1-4) contained within the Waitoa Water Community Panel report.
3. Council provides an official response to the Waitoa Water Community Panel report, confirming its agreement on the recommendations (including overall recommendation and sub-recommendations 1-4), reasons for any changes, and a clear outline of next steps and timelines for the wider consultation phase.
4. Council notes that if the recommendations are accepted, wider consultation with the district and Waikato Waters Ltd will occur in 2026. Council will then consider the feedback before making its final decision on the future water supply for Waitoa.
5. Council notes the use of the Waitoa Community Hall funds would be open for further discussion with the wider Waitoa Community.
6. Council will move with speed to ensure all legal processes are in place to ensure design and tendering processes can occur as soon as possible.

Resolution number CO/2025/00008

Moved by: Cr G Bonnar
Seconded by: Cr G Marshall

KUA MANA | CARRIED

7 Pūrongo me whakatau | Decision Reports

7.7 Te Manawhenua Forum Chair's Remuneration

CM No.: 3119342

Te Kaupapa | Purpose

The purpose of this report is to seek Council's approval of the proposed remuneration of Te Manawhenua Forum Chairperson being effective from the date of appointment following local government elections.

Rāpopotonga Matua | Executive Summary

The remuneration of Te Manawhenua Forum Chairperson has remained the same since the Forum was established in 2004. The current meeting fee is \$250 per meeting (plus vehicle kilometres), the Chairpersons meeting fee is the same amount as members of the Forum. This report recommends an increase to the remuneration to \$3,500 excl. GST per annum. This represents approximately six formal meetings/workshops per annum but this may vary depending on workload. Note where applicable, vehicle kilometres can be claimed in addition to the per annum remuneration.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Te Manawhenua Forum Chairperson remuneration is set at \$3,500 excl. GST per annum. This represents approximately six formal meetings/workshops per annum but this may vary depending on workload. Note where applicable, vehicle kilometres can be claimed in addition to the per annum remuneration.
2. The remuneration be effective from the date of appointment following local government elections being 5 November 2025.

Resolution number CO/2025/00009

Moved by: Cr A McGiven

Seconded by: Mayor A Tanner

KUA MANA | CARRIED

7 Pūrongo me whakatau | Decision Reports

7.8 Delegation to Te Manawhenua Forum

CM No.: 3124563

Te Kaupapa | Purpose

The purpose of this report is for Council to consider a financial delegation of \$5000 to Te Manawhenua Forum mō Matamata-Piako to support iwi-led initiatives to recognise dates of significance to Māori (e.g. Waitangi Day and Matariki).

Rāpopotonga Matua | Executive Summary

Council is asked to consider a financial delegation of \$5,000 to Te Manawhenua Forum mō Matamata-Piako to support iwi-led initiatives that recognise dates of significance to Māori, such as Waitangi Day and Matariki.

Historically, Council partnered with the Forum to deliver Waitangi Day events, but recent cancellations and the introduction of Matariki as a public holiday have led to a reactive grant process. The Forum has indicated a preference for formalising this approach and taking responsibility for managing the funding.

Three options were considered:

1. **Delegate \$5,000 to Te Manawhenua Forum** – enables the Forum to lead and develop a grant framework. *(Recommended)*
2. **Status quo** – continue annual reviews and staff-led processes.
3. **Establish a Council-led grant policy** – formalises the process but retains Council control.

The recommended option supports iwi-led initiatives, strengthens partnerships with manawhenua, and aligns with Council's community outcomes. Funding would be reallocated from the existing Waitangi Day budget, with no additional cost to Council.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. **Council give Te Manawhenua Forum mō Matamata-Piako a financial delegation of up to \$5000 to support iwi-lead events, programmes or initiatives related to Matariki or Waitangi day while funding is available.**

Resolution number CO/2025/00010

Moved by: Cr S Whiting

Seconded by: Cr A McGiven

KUA MANA | CARRIED

7 Pūrongo me whakatau | Decision Reports

7.9 Draft Land Transport Bylaw - Adoption for Public Consultation

CM No.: 3120100

Te Kaupapa | Purpose

The purpose of this report is to seek Council's adoption of the draft Land Transport Bylaw 2026 and associated Statement of Proposal for consultation.

Rāpopotonga Matua | Executive Summary

This report seeks Council approval to adopt the draft Land Transport Bylaw 2026 (Bylaw) and associated Statement of Proposal for public consultation in early 2026. The Bylaw has been reviewed to ensure compliance with legislation, improve clarity and enforceability, and address emerging transport issues within Matamata-Piako.

Key provisions include an updated purpose, definitions, rules for parking and road use, and measures to prevent hazards such as prohibiting the discharge of substances, including livestock effluent, onto roads.

Adoption of the draft Bylaw and Statement of Proposal will enable Council to seek community feedback through a formal consultation process, there will be an opportunity provided for persons to present their views to Council, and deliberations to be held prior to final adoption.

This represents an amendment of the existing Land Transport Bylaw 2008 (amended 2022). Because the Bylaw is being amended rather than replaced, the statutory review timeline remains at 10 years, so will be due for next review in 2036.

The following is attached for approval:

- Draft Land Transport Bylaw 2026 with changes made since the workshop discussion held on 26 November 2025 noted in red text for ease of reference and transparency.
- Draft Land Transport Bylaw 2026 – clean copy (for consultation).
- Statement of Proposal.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The report be received.
2. Council determines that in accordance with section 155(1) of the Local Government Act 2002, a Bylaw (in the form of a Land Transport Bylaw) is the most appropriate way of addressing the perceived problems.
3. Council determines that the draft Land Transport Bylaw 2026 meets the requirements of section 155 of the Local Government Act 2002, in that it:
 - i. is the most appropriate form of bylaw;
 - ii. does give rise to implications under the New Zealand Bill of Rights Act 1990 but is considered reasonable, proportionate and consistent with that Act;
4. Council approves the draft Land Transport Bylaw 2026 (clean copy) for consultation as part of a statutory review of the Land Transport Bylaw 2008 (amended 2022) in accordance with sections 158 to 160 of the Local Government Act 2002.
5. Council approves the Statement of Proposal for the draft Land Transport Bylaw 2026.
6. Council authorise staff to make any minor amendments (including the inclusion of Te Reo Māori headings) needed to the draft Land Transport Bylaw 2026 and Statement of Proposal prior to consultation.

Resolution number CO/2025/00011

Moved by: Cr A McGiven

Seconded by: Cr S Whiting

KUA MANA | CARRIED

ATTACHMENTS

- A Council Meeting Presentation to Adopt Draft Land Transport Bylaw for Consultation - 17 December 2025.PPTX

7 Pūrongo me whakatau | Decision Reports

7.10 Draft Local Easter Sunday Shop Trading Policy - Adoption for Public Consultation

CM No.: 3120096

Te Kaupapa | Purpose

The purpose of this report is to seek Council's adoption of the draft Local Easter Sunday Shop Trading Policy and associated Statement of Proposal for consultation.

Rāpopotonga Matua | Executive Summary

Under the Shop Trading Hours Act 1990 (Act), most shops in New Zealand must remain closed on Easter Sunday, as it is one of four restricted trading days each year (alongside Christmas Day, Good Friday, and Anzac Day until 1 pm). Opening on these days is an offence, however certain shops may open (e.g. dairies, service stations, pharmacies, restaurants, garden centres)

In 2016, Parliament amended the Act to allow councils to adopt local policies permitting shops in all or part of their district to open on Easter Sunday. These policies are limited in scope: they cannot set trading hours, restrict shop types, or impose conditions - they simply allow trading in a defined area. Employees retain statutory protections, including the right to refuse Easter Sunday work.

The recommendation is to continue with the current approach - district-wide permission for shops to choose whether to open - while making minor amendments to improve clarity, and alignment with legislation. In accordance with the Act, Council will consult the community using the Special Consultative Procedure under the Local Government Act 2002 (LGA).

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.
2. Council adopts the draft Local Easter Sunday Shop Trading Policy 2026 for consultation (both the clean copy and copy with tracked changes).
3. Council adopts the Statement of Proposal for the draft Local Easter Sunday Shop Trading Policy 2026 for consultation.
4. Council authorise staff to make any minor amendments (including the inclusion of Te Reo Māori headings) needed to the draft Local Easter Sunday Shop Trading Policy 2026 and Statement of Proposal prior to consultation.

Resolution number CO/2025/00012

Moved by: Cr S Whiting

Seconded by: Cr D Horne

KUA MANA | CARRIED

7 Pūrongo me whakatau | Decision Reports

7.11 Council Issues over Christmas Holiday Period 2025/26

CM No.: 3123411

Te Kaupapa | Purpose

The purpose of this report is to determine the process of any urgent decisions required over the Christmas holiday period.

Rāpopotonga Matua | Executive Summary

Council to discuss and determine the process required regarding urgent decisions that may need to be made during the Christmas holiday period.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.
2. Any urgent issues arising during the 2025/26 Christmas holiday period be emailed to all Councillors with delegation to the Mayor and Chief Executive to act on receipt of support from a majority of Councillors.

Resolution number CO/2025/00013

Moved by: Cr S Whiting

Seconded by: Cr A McGiven

KUA MANA | CARRIED

7 Pūrongo me whakatau | Decision Reports

7.12 Council and Committee Meetings Calendar 2026

CM No.: 3124152

Te Kaupapa | Purpose

The purpose of this report is to seek confirmation of the attached 2026 meeting schedule for Council meetings / workshops.

Rāpopotonga Matua | Executive Summary

Council is asked to confirm their schedule for 2026. Other committees including Te Manawhenua Forum mō Matamata-Piako, Risk and Assurance and Waharoa (Matamata) Aerodrome Committee have confirmed their relevant meeting dates. A full calendar is attached for information.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.
2. Council confirms the meeting schedule for 2026.

Resolution number CO/2025/00014

Moved by: Cr D Horne
Seconded by: Cr G Bonnar

KUA MANA | CARRIED

7 Pūrongo me whakatau | Decision Reports

7.13 Morrinsville RSA Wall

CM No.: 3125042

Te Kaupapa | Purpose

To seek Council's direction on the next steps for the Morrinsville RSA Wall, following recent discussion.

Rāpopotonga Matua | Executive Summary

The Morrinsville RSA Wall has been identified as requiring attention. Council is asked to consider options for its future. Further details and supporting information will be circulated to Councillors ahead of the meeting to assist with informed decision-making.

Tūtohunga | Recommendation

That:

1. Council receives the report.
2. Council provides staff with feedback to inform the next steps for the progression of the Morrinsville RSA Wall work.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Confirm the full replacement of the Morrinsville RSA retaining wall as the preferred remediation option.
2. Agree on the proposed cost-sharing arrangement based on property boundaries and engineering assessment.
3. Authorise staff to proceed with detailed design, specialised procurement, and ongoing stakeholder engagement.
4. Identify and approve the funding source for unbudgeted expenditure, with consideration of available community reserves.

Resolution number CO/2025/00015

Moved by: Mayor A Tanner

Seconded by: Cr B Dewhurst

KUA MANA | CARRIED

ATTACHMENTS

- A Additional Information - 7.13 Morrinsville RSA Wall report
- B Additional Information - 7.13 Council Report 27 November 2024 Retaining Wall RSA
- C Additional Information - 7.13 Civil Engineering Services Initial analysis

8 Ngā Pūrongo Whakamārama | Information Reports

8.1 October 2025 Financial Report

CM No.: 3124663

Te Kaupapa | Purpose

To provide an overview and information on the financial performance of the Matamata-Piako District Council for the period ending 31 October 2025.

Rāpopotonga Matua | Executive Summary

The October 2025 financial report is attached and presented for Council's information.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The October 2025 financial report be received.

Resolution number CO/2025/00016

Moved by: Cr A McGiven

Seconded by: Cr D Horne

KUA MANA | CARRIED

ATTACHMENTS

- A Additional Information - 8.1 October 2025 Finance Report

12.48pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF KAUNIHERA | COUNCIL
HELD ON WEDNESDAY, 17 DECEMBER 2025.

KO TE RĀ | DATE:

TIAMANA | CHAIRPERSON: