

Kaunihera | Council

Mēneti Wātea | Open Minutes



Minutes of the inaugural meeting of Matamata-Piako District Council held in the Te Taurapa Room, Matamata-Piako Civic and Memorial Centre, 11 Tainui Street, MATAMATA on Tuesday 28 October 2025 at 6:30pm.

NGĀ MEMA | MEMBERSHIP

Tiamana | Chairperson: **Koromatua | Mayor**

Ash Tanner

Mema | Members: **Koromatua Tautoko | Deputy Mayor**

To be confirmed

Kaunihera ā-Rohe | District Councillors

Vincent Andersen

Grace Bonnar

Bruce Dewhurst

Tyrel Glass

Dayne Horne

Greg Marshall

Andrew McGiven

James Sainsbury

James Thomas

Gary Thompson

Rewiti Vaimoso

Sue Whiting

An audio-visual recording of the open session of the meeting is available on Matamata-Piako District Council's website and YouTube channel.

Visit <https://www.mpd.govt.nz/live-stream> for the most recent meeting livestream.

Recording	Document Reference#	YouTube Link
Council – 28 October 2025	3108673	https://youtu.be/Rgn1qslb5qE

Minutes prepared by:

Stephanie Hutchins

Kaitohu Mātāmua Kāwana | Senior Governance Advisor

Ngā whakapāha | Apologies

There were no apologies

Ngā mema i reira o runga te tūhono ipurangi | Members present via audio/visual link

There were no members present via audio/visual link

Kaimahi i reira | Staff Present

Name	Title	Item No.
Manaia Te Wiata	Tumu Whakarae Chief Executive Officer	7.1, 7.2, 7.3, 7.4
Jenni Cochrane	Hautū Wheako Kiritaki Group Manager Customer Experience	
Kelly Reith	Hautū Rangatōpū, Tāngata me ngā Hononga Group Manager Corporate, People & Relationships	
Ally van Kuijk	Hautū Tipu me te Whakamatua General Manager Growth & Regulation	
Fiona Vessey	Hautū Hanganga Rawa me ngā Whakahaere General Manager Infrastructure, Assets & Operations	
Stephanie Hutchins	Kaitohu Mātāmua Kāwana Senior Governance Advisor	
Tamara Kingi	Kaiārahi Kāwana Governance Team Leader	
Stacey Edwards	Kaitohu Kāwana Governance Advisor	
Sandra Harris	Pou Kaupapahere, Rāngai Mahitahi me te Kāwana Policy, Partnerships and Governance Manager	

I reira | In Attendance

There were no external speakers

1 Whakatūwheratanga o te hui | Meeting Opening

Chief Executive Officer Manaia Te Wiata welcomed elected members, staff, public present and those viewing the livestream and declared the meeting open at 7.12pm.

Chief Executive Officer Manaia Te Wiata expressed having the honour of having the 'Tuumuaki o te Kiingitanga' present, alongside Mana Whenua and Council Staff to welcome newly elected members together with their whānau and friends.

2 Ngā whakapāha/Tono whakawātea | Apologies/Leave of Absence

There were no apologies.

3 Pānui i Ngā Take Ohorere Anō | Notification of Urgent Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4 Whākī pānga | Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

5 Whakaaetanga mēneti | Confirmation of minutes

As this is the inaugural meeting of the 2025-2028 triennium, there are no previous minutes to confirm.

6 Take i puta mai | Public Forum

As this is the inaugural meeting of the 2025-2028 triennium, there were no speakers scheduled public forum.

7 Pūrongo me whakatau | Decision Reports

7.1 Declarations

CM No.: 3102257

Te Kaupapa | Purpose

The purpose of this report is for the new elected members to make their declarations.

Rāpopotonga Matua | Executive Summary

Pursuant to Schedule 7, Part 1, Clause 14 of the Local Government Act 2002

- the Mayor is required to make and sign a declaration in the presence of the Chief Executive Officer (or delegate).
- Councillors are required to make and sign a declaration in the presence of the Mayor (or delegate).

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Pursuant to Schedule 7, Part 1, Clause 14 of the Local Government Act 2002, the Mayor signs the declaration form in the presence of the Chief Executive.
2. Pursuant to Schedule 7, Part 1, Clause 14 of the Local Government Act 2002, all Councillors sign the declaration form in the presence of the Mayor.

Resolution number CO/2025/00001

Moved by: Cr J Sainsbury

Seconded by: Cr A McGiven

KUA MANA | CARRIED

7.2 Explanation of Legislation

CM No.: 3102256

Te Kaupapa | Purpose

The purpose of the report is for the Chief Executive Officer (or delegate) to provide a general explanation of legislation as required by the Local Government Act 2002.

Rāpopotonga Matua | Executive Summary

Pursuant to Schedule 7, Clause 21 of the Local Government Act 2002, the Chief Executive Officer (or delegate) is required to give a general explanation of the following legislation:

- The Local Government Official Information and Meetings Act 1987
- The Local Authorities (Members' Interests) Act 1968
- The Crimes Act 1961 – Sections 99, 105, 105A
- The Secret Commissions Act 1910; and
- Financial Markets Conduct Act 2013

While not required, information on some aspects of the Local Government Act 2002 and Public Records Act 2005 has been included in this report for information.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.

Resolution number CO/2025/00002

Moved by: Cr J Thomas

Seconded by: Cr S Whiting

KUA MANA | CARRIED

7.3 Setting of the First Ordinary Meeting for the 2025-2028 Triennium

CM No.: 3102255

Te Kaupapa | Purpose

The purpose of this report is for the newly elected Council to set the first ordinary meeting of the 2025-2028 triennium.

Rāpopotonga Matua | Executive Summary

Schedule 7 section 21 of the Local Government Act 2022 requires Council to set the date and time of the first ordinary meeting of the local authority, or the adoption of a schedule of meetings at their first meeting of the 2025-2028 triennium.

This report requests Council set the date and time of the first ordinary meeting of Council for Wednesday 5 November 2025, 9.00am at the Matamata-Piako District Council Chambers, 35 Kenrick Street, Te Aroha.

At this meeting on 5 November, Council will be asked to adopt a schedule of meetings for the remainder of 2025. A schedule of meetings for 2026 will be adopted in December 2025.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Council resolves to hold the first ordinary meeting of Council for the 2025-2028 triennium on Wednesday, 5 November 2025, 9.00am at the Matamata-Piako District Council Chambers, 35 Kenrick Street, Te Aroha.

Resolution number CO/2025/00003

Moved by: Cr D Horne

Seconded by: Cr A McGiven

KUA MANA | CARRIED

7.4 Appointment of Deputy Mayor for the 2025-2028 Triennium

CM No.: 3102423

Te Kaupapa | Purpose

The purpose of this report is for the Mayor to appoint the Deputy Mayor for the 2025-2028 triennium.

Rāpopotonga Matua | Executive Summary

The Deputy Mayor must be appointed at the first meeting of the local authority under Clause 21(5)(e) of Schedule 7 of the Local Government Act 2002.

Section 41A(3) of the Local Government Act 2002 states a Mayor has the power to appoint the Deputy Mayor.

S41A(4) of the Local Government Act 2002 does provide for the Council to overturn the appointment of the Deputy Mayor appointed by the Mayor however the Council must follow a process set out under Clause 18 of Schedule 7.

Tūtohunga | Recommendation

That:

1. The Mayor appoints _____ as Deputy Mayor.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The Mayor appoints Cr James Sainsbury as Deputy Mayor.

Cr James Sainsbury declared a conflict of interest and did not participate in voting of the motion.

Resolution number CO/2025/00004

Moved by: Mayor A Tanner

Seconded by: Cr S Whiting

KUA MANA | CARRIED

After the motion was carried, Deputy Mayor James Sainsbury provided some words of acknowledgement and identified four groups of people he wanted to acknowledge:

- The people of Matamata-Piako who provided support
- His wife and family
- Mayor Ash Tanner for having the confidence shown in nominating him and expressed that he valued every interaction that they have had together in the past
- And to his fellow Councillors who provided their endorsement.

Deputy James Sainsbury expressed his one commitment to Mayor Ash Tanner which is that he would always know what Deputy Mayor James Sainsbury thoughts are.

Mayor Ash Tanner provided closing comments which included words (in Te Reo Māori) that have stayed with him from previous interactions with local Kaumātua - Mātua Mokoro Gillet. 'Anō te pai,

anō te āhua reka ki te mahitahi, When translated means *‘All of us as one, we can achieve great things’*.

He expressed being proud of Council and staff and thanked family and friends for their attendance.

7.43 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF KAUNIHERA | COUNCIL
HELD ON 28 OCTOBER 2025.

KO TE RĀ | DATE:

TIAMANA | CHAIRPERSON: