

Kaunihera | Council

Mēneti Wātea | Open Minutes



Minutes of an ordinary meeting of Matamata-Piako District Council held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 26 March 2025 at 09:00.

[The meeting livestream link is available to view here](#)

Ngā Mema | Membership

Manuhuia | Mayor

Adrienne Wilcock, JP (Chair)

Koromatua Tautoko | Deputy Mayor

James Thomas

Kaunihera ā-Rohe | District Councillors

Caleb Ansell

Sarah-Jane Bourne

Sharon Dean

Bruce Dewhurst

Dayne Horne

Peter Jager

James Sainsbury

Russell Smith

Kevin Tappin

Gary Thompson

Sue Whiting

Ngā whakapāha | Apologies

There were no apologies

Ngā mema i reira o runga te tūhono ipurangi | Members present via audio/visual link

Name	Position/Organisation	Time In	Time Out
Sarah-Jane Bourne	Councillor, Matamata-Piako District Council	9.00am	12.21pm

Kaimahi i reira | Staff Present

Name	Title	Item No.
Manaia Te Wiata	Tumu Whakarae Chief Executive Officer	7.8
Stephanie Hutchins	Kaitohu Mātāmua Kāwana Senior Governance Advisor	
Marsha McMillan	Kaitohu Kāwana Governance Advisor	
Charlotte Walker	Kaitohu Kaupapahere Paetahi Graduate Policy Advisor	7.1, 7.2
Niall Baker	Kaiārahi Tīma Kaupapahere Policy Team Leader	7.1, 7.2
Tamara Kingi	Kaiārahi Kāwana Governance Team Leader	7.3, 7.4
Sandra Harris	Pou Kaupapahere, Rāngai Mahitahi me te Kāwana Policy, Partnerships & Governance Manager	7.3, 7.4
Larnia Rushbrooke	Pou Pūtea, Ratonga Pakihi Finance & Business Services Manager	7.5, 7.6
Anne Gummer	Kaitohu Kaupapahere Mātāmua Senior Policy Advisor	7.5
Tony Lawes	Kaiārahi Rōpū Reiti Rates Team Leader	7.5
Arshia Tayal	Kaitohu Paparēhia me ngā Taiwhanga Parks & Facilities Advisor	7.7
Mark Naudé	Kaiārahi Mahere Paparēhia me ngā Taiwhanga Parks and Facilities Planning Team Leader	7.7
Susanne Kampshof	Pou Rawa me ngā Kaupapa Assets & Projects Manager	7.7

I reira | In Attendance

Name	Position/Organisation	Item	Time In	Time Out
Nicola Greenwell	General Manager, Hamilton & Waikato Tourism	7.1	9.00am	9.58am
Mark Morgan	Chief Executive Officer, Waikato Regional Airport Limited	7.1	9.00am	9.58am
Scott Kendall	General Manager – Finance & Commercial, Waikato Regional Airport Limited	7.1	9.00am	9.58am
Nicki Malone	Senior Consultant, XYST	7.7	11.36am	12.16pm

1 Whakatūwheratanga o te hui | Meeting Opening

Mayor Adrienne Wilcock welcomed members and externals in attendance and declared the meeting open at 9.00 am.

2 Ngā whakapāha/Tono whakawātea | Apologies/Leave of Absence

There were no apologies and no leave of absence was requested.

3 Pānui i Ngā Take Ohore Anō | Notification of Urgent Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4 Whākī pānga | Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

5 Whakaaetanga mēneti | Confirmation of minutes

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That the minutes of the meeting of the ordinary meeting of Matamata-Piako District Council held on Wednesday, 5 March 2025, be confirmed as a true and correct record of the meeting.

Resolution number CO/2025/00001

Moved by: Cr C Ansell

Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

6 Take i puta mai | Public Forum

There were no speakers to the public forum.

7 Pūrongo me whakatau | Decision Reports

7.1 CCO Performance Monitoring - Waikato Regional Airport Limited (WRAL) and Subsidiary Companies - Draft Statement of Intent 2025/26 and Half-Yearly Report

CM No.: 3007208

Te Kaupapa | Purpose

The purpose of this report is for Council to review and receive the draft Statement of Intent for 2025/26, as well as the Half-Yearly Reports for the Waikato Regional Airport Limited (WRAL) and its subsidiary companies. Council may wish to provide feedback to WRAL on the draft Statement of Intent.

Mark Morgan, Group Chief Executive of Hamilton Airport, and Nicola Greenwell, General Manager of Hamilton Waikato Tourism, in attendance to present to their six-month reports.

Rāpopotonga Matua | Executive Summary

Council Controlled Organisations (CCO's) are required by the Local Government Act 2002 (LGA) (subject to certain exemptions) to prepare and publish an annual Statement of Intent.

A Statement of Intent must include:

- a) The objectives of the group; and
- b) A statement of the board's approach to the governance of the group; and
- c) The nature and scope of the activities to be undertaken by the group; and
- d) The non-financial performance targets and other measures by which the performance of the group may be judged in relation to its objectives; and
- e) Any additional information that is required to be included in the Statement of Intent.

Waikato Regional Airport Limited (WRAL) is a Council Controlled Organisation (CCO) owned by five Waikato councils, with Matamata-Piako's shareholding at 15.6%.

The draft Statement of Intent for 2025/26 and Half-Yearly Reports for WRAL and its subsidiary companies are attached. It is recommended the reports are received, and Council considers providing feedback on the Statement of Intent report for WRAL.

Tūtohunga | Recommendation

That:

1. The report be received.
2. A) Council approves the Waikato Regional Airport Limited (WRAL) draft Statement of Intent 2025/26.

OR

B) Council provides feedback on the Waikato Regional Airport Limited (WRAL) draft Statement of Intent 2025/26 [*feedback to be specified*].
3. Council receives the following Half-Yearly Reports to December 2024:
 - a) Waikato Regional Airport Limited (WRAL) interim six-monthly report to 31 December 2024.
 - b) Hamilton & Waikato Tourism interim six-monthly report to 31 December 2024.
 - c) Titanium Park interim six-monthly report to 31 December 2024.
 - d) Waikato Regional Airport Hotel Limited (Trading as Jet Park Hamilton Airport Hotel & Conference Centre) interim six-monthly report to 31 December 2024.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The report be received.
2. Council approves the Waikato Regional Airport Limited (WRAL) draft Statement of Intent 2025/26.
3. Council receives the following Half-Yearly Reports to December 2024:
 - a) Waikato Regional Airport Limited (WRAL) interim six-monthly report to 31 December 2024.
 - b) Hamilton & Waikato Tourism interim six-monthly report to 31 December 2024.
 - c) Titanium Park interim six-monthly report to 31 December 2024.
 - d) Waikato Regional Airport Hotel Limited (Trading as Jet Park Hamilton Airport Hotel & Conference Centre) interim six-monthly report to 31 December 2024.

Resolution number CO/2025/00002

Moved by: Cr J Sainsbury

Seconded by: Cr K Tappin

KUA MANA | CARRIED

ATTACHMENTS

- A Presentation - HWT presentation to MPDC - six month (Jul-Dec 2024)
- B Presentation - Shareholder Half Year Update 25 March 25_MPDC

7 Pūrongo me whakatau | Decision Reports

7.2 CCO Performance Monitoring - Waikato Local Authority Shared Services Limited (Trading as Co-Lab) 2025/26 Draft Statement of Intent and Half-Yearly Report

CM No.: 3007218

Te Kaupapa | Purpose

The purpose of this report is to review and receive the draft Statement of Intent for 2025/26, as well as the Half-Yearly Report for Waikato Local Authority Shared Services Limited (Trading as Co-Lab). Council may wish to provide feedback on the draft Statement of Intent.

Rāpopotonga Matua | Executive Summary

Council Controlled Organisations (CCO's) are required by the Local Government Act 2002 (LGA) (subject to certain exemptions) to prepare and publish an annual Statement of Intent.

A Statement of Intent must include:

- a) The objectives of the group; and
- b) A statement of the board's approach to the governance of the group; and
- c) The nature and scope of the activities to be undertaken by the group; and
- d) The non-financial performance targets and other measures by which the performance of the group may be judged in relation to its objectives; and
- e) Any additional information that is required to be included in the statement of intent.

Co-Lab is a CCO jointly owned by the 12 councils in the Waikato region. Matamata-Piako District Council has a shareholding of 8.33%. Co-Lab's vision is 'Council collaboration through Co-Lab maximises community wellbeing' and their purpose is to 'support our councils to achieve this vision by helping them identify and realise shared opportunities'.

It is recommended that the report be received, and Council considers providing feedback on the 2025/26 Statement of Intent for Co-Lab.

Tūtohunga | Recommendation

That:

1. The report be received.
2. A) Council approves Waikato Local Authority Shared Services Limited (Trading as Co-Lab) draft Statement of Intent 2025/26.

OR

- B) Council provides feedback on Waikato Local Authority Shared Services Limited (Trading as Co-Lab) draft Statement of Intent 2025/26 [*feedback to be specified*].
3. Council receives Waikato Local Authority Shared Services Limited (Trading as Co-Lab) Half-Yearly Report to 31 December 2024.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The report be received.
2. Council approves Waikato Local Authority Shared Services Limited (Trading as Co-Lab) draft Statement of Intent 2025/26.
3. Council receives Waikato Local Authority Shared Services Limited (Trading as Co-Lab) Half-Yearly Report to 31 December 2024.

Resolution number CO/2025/00003

Moved by: Cr C Ansell

Seconded by: Cr R Smith

KUA MANA | CARRIED

The meeting adjourned for a break at 10.03 am and reconvened at 10.24 am.

7 Pūrongo me whakatau | Decision Reports

7.3 2025 Local Elections Matters - Order of Candidates and Communication Principles

CM No.: 2993567

Te Kaupapa | Purpose

The purpose of this report is for Council to:

- Decide on the order of candidates' names to appear on voting documents.
- Understand and approve the election communication principles for the elections.

Rāpopotonga Matua | Executive Summary

Order of candidates' names

Legislation provides that candidates' names on voting documents may be arranged in:

- alphabetical order of surname
- random order (all documents have a different order) or
- pseudo random order (one randomised order for all voting documents).

Council may approve the order of candidates' names, if Council does not wish to make a decision on this matter, legislation provides for a default position of alphabetical order of surname.

Communication Principles

A guide prepared by the Controller and Auditor-General entitled *Good Practice for Managing Public Communications by Local Authorities* (April 2004) addresses the issue of Council communications in the pre-election period. It is recommended Council adopt the principles within the attached guide, in particular principles 12 and 13.

Tūtohunga | Recommendation

That:

1. The report be received.
2. The names of the candidates for the Matamata-Piako District Council elections on 11 October 2025, are to be arranged on the voting documents in:
 - a) Alphabetical order of surname; OR
 - b) Random order (all documents have a different order); OR
 - c) Pseudo-random order (one randomised order for all voting documents)
3. Council adopts the principles as set out in the Controller and Auditor General 'Good Practice for Managing Public Communications by Local Authorities' in particular principles 12 and 13.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The report be received.
2. The names of the candidates for the Matamata-Piako District Council elections on 11 October 2025, are to be arranged on the voting documents in:
 - b) Random order (all documents have a different order).
3. Council adopts the principles as set out in the Controller and Auditor General 'Good Practice for Managing Public Communications by Local Authorities' in particular principles 12 and 13.

Resolution number CO/2025/00004

Moved by: Cr B Dewhurst
Seconded by: Cr J Sainsbury

KUA MANA | CARRIED

7 Pūrongo me whakatau | Decision Reports

7.4 Standing Orders

CM No.: 3007877

Te Kaupapa | Purpose

The purpose of this report is to seek agreement to amend the Standing Orders adopted by Council on 9 November 2022, to:

- include the provision for members to attend meetings via audio and visual links, and be counted towards a quorum
- extend the timeframe for requesting public forums from one clear working day to three clear working days
- extend the timeframe for requesting deputations from five clear working days to seven clear working days.

Rāpopotonga Matua | Executive Summary

The adoption of standing orders and any amendment to standing orders must be made by Council and by a vote of not less than 75% of the members present. Standing orders apply to all meetings of the local authority, its committees, subcommittees and subordinate decision-making bodies.

The current Standing Orders can be found here: [standing-orders](#).

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.
2. Standing Orders are amended to reflect Schedule 7 of the Local Government Act, clause 25A, which now allows provision for Council and Committee members to attend meetings by audio / visual link as follows:
 - Clause 13.8: Member's status: quorum – Provided conditions in 13.1, 13.7, 13.11 and 13.12 of the Standing Orders have been satisfied, and in accordance with Schedule 7 of the Local Government Act, clause 25A (4), a member of the local authority or committee who attends a meeting by means of audio link or audio-visual link, is to be counted as present for the purpose of a quorum.
3. Standing Orders are further amended to:
 - Clause 15.1: Time limits to request to speak at a public forum – requests to speak at a public forum must be made to the Chief Executive, or their delegate, at least three clear working days before the meeting (previously one clear day). However, the requirement of notice may be waived by the Chairperson.
 - Clause 16.1: Deputations – requests to speak at a deputation must be made to the Chairperson, or their delegate, at least eight working days before a meeting (previously five working days). However, the requirement of notice may be waived by the Chairperson.

Resolution number CO/2025/00005

Moved by: Deputy Mayor J Thomas

Seconded by: Cr B Dewhurst

KUA MANA | CARRIED

7 Pūrongo me whakatau | Decision Reports

7.5 Annual Plan 2025/26 - Decision on UAGC

CM No.: 2997440

Te Kaupapa | Purpose

The purpose of this report is to seek Council's decision on how it wishes to set the Uniform Annual General Charge (UAGC) cap for the 2025/26 rating year.

Rāpopotonga Matua | Executive Summary

Council's Revenue and Financing Policy (Policy) sets out a range of between 22.5% and 30% (the statutory maximum) within which the UAGC cap can be set. The Policy outlines a range of factors that Council should take into consideration each year when reviewing the rate at which to set the UAGC cap.

An added complication this year is that the completion of Council's district-wide revaluation for 1 July 2024 has been delayed. It is now scheduled for approval by the Valuer-General on 27 June 2025. There is an inherent risk that the valuation may not be approved at that date, which would mean that Council would need to revert to setting its 2025/26 rates based on the current 2021 valuation. To cover this risk, Council is preparing two draft Annual Plan budgets – one calculated based on 2024 valuations, and one calculated based on 2021 valuations. For that reason, Council will need to determine where it wishes to set the UAGC cap under both these scenarios.

Tūtohunga | Recommendation

That:

1. Council notes that the 1 July 2024 district-wide revaluation be used as the basis for setting the 2025/26 rates if approved by the Office of the Valuer General (OVG) by Friday 27 June 2025.
2. Council notes that in the event that the 1 July 2024 district-wide revaluation is not approved by the OVG by Friday 27 June 2025, that the 1 July 2021 valuation will be used as the basis for setting the 2025/26 rates.
3. Council notes that the Revenue and Financing Policy specifies the Uniform Annual General Charge (UAGC) cap should fall within the range of 22.5% to 30%, and taking the following considerations into account:
 - (i) The effect of the triennial district-wide property valuations
 - (ii) The impact that a higher UAGC may have on those with low/fixed incomes and relatively low property values
 - (iii) The impact that a lower UAGC may have on the relative share of rates levied on higher value properties
 - (iv) Fairness and equity, and the consequences of the distribution of rates on our community wellbeings

Council resolves to set the UAGC cap for 2025/26 at the following rates:

- (a) If the Annual Plan 2025/26 budget is based on the 2024 revaluations, the UAGC cap is to be set at [x%] for the following reasons [*reasons to be specified*]

AND

- (b) If the Annual Plan 2025/26 budget is based on the 2021 revaluations, the UAGC cap is to be set at [x%] for the following reasons [*reasons to be specified*]

4. Council resolves that information be provided to the public in April/May 2025 on a range of indicator properties based on both the 2021 and (draft) 2024 valuations to keep the public informed.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Council notes that the 1 July 2024 district-wide revaluation be used as the basis for setting the 2025/26 rates if approved by the Office of the Valuer General (OVG) by Friday 27 June 2025.
2. Council notes that in the event that the 1 July 2024 district-wide revaluation is not approved by the OVG by Friday 27 June 2025, that the 1 July 2021 valuation will be used as the basis for setting the 2025/26 rates.
3. Council notes that the Revenue and Financing Policy specifies the Uniform Annual General Charge (UAGC) cap should fall within the range of 22.5% to 30%, and taking the following considerations into account:

- (i) The effect of the triennial district-wide property valuations.
- (ii) The impact that a higher UAGC may have on those with low/fixed incomes and relatively low property values.
- (iii) The impact that a lower UAGC may have on the relative share of rates levied on higher value properties.
- (iv) Fairness and equity, and the consequences of the distribution of rates on our community wellbeings.

Council resolves to set the UAGC cap for 2025/26 at the following rates:

- (a) If the Annual Plan 2025/26 budget is based on the 2024 revaluations, the UAGC cap is to be set at 27.5% because the Revenue and Finance Policy does not allow for a precise way to address the shift in rates across a range of property types.

AND

- (b) If the Annual Plan 2025/26 budget is based on the 2021 revaluations, the UAGC cap is to be set at 27.5% for the reasons articulated during these deliberations in 2024.

- 4. Council resolves that information be provided to the public in April/May 2025 on a range of indicator properties based on both the 2021 and (draft) 2024 valuations to keep the public informed.

Cr Dayne Horne and Cr Kevin Tappin voted against 3(a) and wished their vote to be recorded.

Resolution number CO/2025/00006

Moved by: Cr J Sainsbury
Seconded by: Cr C Ansell

KUA MANA | CARRIED

ATTACHMENTS

- A Additional Information - Item 7.5 Annual Plan 2025/26 - Decision on UAGC

7 Pūrongo me whakatau | Decision Reports

7.6 Staggering of metered water readings

CM No.: 3008989

Te Kaupapa | Purpose

To seek Council's approval to progress to a staggered approach to the reading of water meters between our three main towns.

Rāpopotonga Matua | Executive Summary

Council currently has approximately 1,100 water meters spread across our 3 main towns and 4 smaller settlements that all are read in the same month on a quarterly basis. This report recommends that the meter readings are staggered so that effectively the meters for each of the three wards are read on alternate months. While this is largely considered an operational issue, in their resolution to set the rates for the 2025/26 year, Council are required to adopt the payment dates for the metered water invoicing which will be affected (particularly in this transition year) by this staggered approach.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Council approve the operational plan to move to a staggered approach to metered water reading for those users on a quarterly invoicing cycle from 2025/26.

Resolution number CO/2025/00007

Moved by: Cr R Smith

Seconded by: Cr D Horne

KUA MANA | CARRIED

7 Pūrongo me whakatau | Decision Reports

7.7 Te Miro Mountain Bike Club Tree Harvesting, Forest Restoration & Track Improvement Proposal

CM No.: 2989286

Te Kaupapa | Purpose

To seek a decision, in principle, from Council about whether it supports the Te Miro Mountain Bike Club's proposal to harvest pine trees at Te Miro Forest, restore native vegetation and extend and upgrade the mountain bike track network.

There are two main aspects to the decision before Council:

- (a) formal landowner approval, in principle, for the proposal
- (b) a decision on the application of any revenue from the proposal.

Rāpopotonga Matua | Executive Summary

On 22 May 2024 the Te Miro Mountain Bike Club presented a proposal to Council for the 'large scale redevelopment' of Te Miro Forest, including harvesting approximately 6.1 – 8.1 hectares of pine trees in order to restore native vegetation and extend and upgrade the mountain bike track network.

Council considered the proposal as part of a wider workshop on unforeseen parks projects on 4 September 2024 and sought further information prior to making a decision.

Staff have assessed the proposal and consider that there are significant benefits in working with the Te Miro Mountain Bike Club to enhance the indigenous biodiversity and recreation offering at Te Miro Forest. There are also significant safety risks associated with a forestry operation at a public park, as well as the potential for adverse effects on the environment and infrastructure. These risks need to be addressed appropriately. To meet Council's health and safety obligations and provide overall project oversight, a dedicated project manager should be appointed. An additional external resource, such as forestry consultant, should be engaged to assist the project manager as a subject matter expert and undertake the contract management and contract supervision.

A decision is required from Council about whether to progress the proposal in principle, or to decline it.

Tūtohunga | Recommendation

That:

1. The report is received;
2. Council approves in principle (or declines) the Te Miro Mountain Bike Club's proposal to harvest 6.1 - 8.1 hectares of pine trees within Te Miro Forest (SA336/246) and undertake native vegetation restoration and mountain bike track development within the harvested area.
3. If the proposal is approved, Council will allocate the net revenue—after fulfilling all regulatory requirements and necessary commitments from the pine tree harvesting—towards restoring native vegetation and developing mountain bike tracks within the harvested area. Any surplus revenue beyond these obligations should be directed towards park management and maintenance at Te Miro.
4. Council delegates to the Chief Executive power to sign the agreement between Council and the Te Miro Mountain Bike Club outlining the approved works, duties and responsibilities of the parties, and application of revenue from the pine harvesting.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The report is received;
2. Council approves in principle the Te Miro Mountain Bike Club's proposal to harvest 6.1 - 8.1 hectares of pine trees within Te Miro Forest (SA336/246) and undertake native vegetation restoration and mountain bike track development within the harvested area.
3. Council will allocate the net revenue—after fulfilling all regulatory requirements and necessary commitments from the pine tree harvesting—towards restoring native vegetation and developing mountain bike tracks within the harvested area. Any surplus revenue beyond these obligations should be directed towards park management and maintenance at Te Miro.
4. Council delegates to the Chief Executive power to sign the agreement between Council and the Te Miro Mountain Bike Club outlining the approved works, duties and responsibilities of the parties, and application of revenue from the pine harvesting.
5. Council covers its own administration costs in developing the MoU, the project is otherwise cost neutral to Council.

Resolution number CO/2025/00008

Moved by: Cr K Tappin

Seconded by: Cr D Horne

KUA MANA | CARRIED

ATTACHMENTS

- A Presentation - Item 7.7 - Te Miro Mountain Bike Club Tree Harvesting, Forest Restoration & Track Improvement Proposal
- B Additional Information - Item 7.7 Te Miro Mountain Bike Club Tree Harvesting, Forest Restoration & Track Improvement Proposal - Simplified Map

7 Pūrongo me whakatau | Decision Reports

7.8 Naming Rights Request - Morrinsville Events Centre

CM No.: 3009400

Te Kaupapa | Purpose

To assess a proposal to name a court at the Morrinsville Events Centre after former Mayor Hugh Vercoe in exchange for a \$60,000 grant (\$30,000 from the group and \$30,000 from a local service club) for facility improvements.

Rāpopotonga Matua | Executive Summary

We have been advised that the Morrinsville Event Centre Charitable Trust (the Trust) is planning to wind up. We have been advised that the Trust proposes to gift approximately \$30,000 to the Council. We understand the gift is likely to be matched by an equivalent contribution from a local service club. The Trust will request that the funds be used to improve the Morrinsville Events Centre. The Trust also requests that the Council name one of the courts after former Mayor Hugh Vercoe.

Staff submitted a report to the Executive Team recommending that a policy be prepared covering the allocation of naming rights. The staff report is attached to this report. The Executive Team agreed with the recommendation, noting that due to current workloads, the policy might take many months to develop.

As an interim step, a decision tree framework based on the staff report has been prepared. The Trust's request is proposed to be considered in the framework's context. This process can then inform the policy development process.

This approach is intended to allow the request from the Trust to be advanced.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Council approves naming a court at the Morrinsville Events Centre after former Mayor Hugh Vercoe in recognition of his significant contribution to the facility and community.
2. Council is prepared to accept a \$30,000 grant from the Morrinsville Events Centre Charitable Trust and a matching \$30,000 from a local service club for improvements at the Morrinsville Events Centre.
3. Council delegates authority to the Chief Executive to finalise the naming rights agreement with appropriate conditions.
4. Council notes that this decision will inform the development of a comprehensive Sponsorship and Naming Rights Policy.

Resolution number CO/2025/00009

Moved by: Cr B Dewhurst

Seconded by: Cr K Tappin

KUA MANA | CARRIED

ATTACHMENTS

A Additional Attachment - Item 7.8 - Naming Rights Proposal

8 Ngā Pūrongo Whakamārama | Information Reports

8.1 Mayoral Diary for January - February 2025

CM No.: 2990322

Te Kaupapa | Purpose

The purpose of this report is to present the Mayoral Diary from the previous few months.

Rāpopotonga Matua | Executive Summary

A summary of the Mayoral diary is attached for the months of January and February 2025.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information is received.

Resolution number CO/2025/00010

Moved by: Mayor A Wilcock

Seconded by: Cr R Smith

KUA MANA | CARRIED

12.21 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF KAUNIHERA | COUNCIL
HELD ON 26 MARCH 2025.

KO TE RĀ | DATE:

TIAMANA | CHAIRPERSON:

Minutes prepared by:
Stephanie Hutchins
Senior Governance Advisor