
Waharoa (Matamata) Aerodrome Committee

Mēneti Wātea | Open Minutes

Minutes of an ordinary meeting of Waharoa (Matamata) Aerodrome Committee held in the Te Takere Room, Matamata-Piako Civic and Memorial Centre, 11 Tainui Street, MATAMATA on Thursday 24 October 2024 at 10:00.

Ngā Mema | Membership

Ngāti Hauā

Mrs Rangitonga Kaukau

Mr Deacon Paul

Mr Muna Wharawhara

Matamata-Piako District Council

Mayor Adrienne Wilcock, JP (Co-Chairperson)

Deputy Mayor James Thomas

Cr Kevin Tappin

Kaimahi i reira | Staff Present

Name	Title	Item No.
Manaia Te Waita	Group Manager Business Support	
Fiona Vessey	Group Manager Operations	
Sandra Harris	Policy, Partnerships and Governance Manager	
Tamara Kingi	Governance Team Leader	
Nathan Sutherland	Planning Manager	8.2

I reira | In Attendance

Name	Position/Organisation	Item	Time In	Time Out
Anna McElrea	Xyst		10.03am	11.30am
Anna Doerr	Unified Waharoa Aviators		10.03am	11.30am
Robin Britton	Unified Waharoa Aviators		10.03am	11.30am
Belle Tuimaseve- Fox	Ngāti Hauā Representatives Group		10.03am	11.30am
Mike Kaukau	Ngāti Hauā Representatives Group		10.03am	11.30am

1 Whakatūwheratanga o te hui | Meeting Opening

Mayor Adrienne welcomed committee members, staff and the public. The meeting was declared open at 10.03am.

2 Karakia

Mātua Manaia Te Waita performed the opening Karakia.

3 Ngā whakapāha/Tono whakawātea | Apologies/Leave of Absence

There were no apologies.

4 Pānui i Ngā Take Ohore Anō | Notification of Urgent/Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
- (b) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

5 Whakaaetanga mēneti | Confirmation of Minutes

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That the minutes of the meeting of the Ordinary meeting of Waharoa (Matamata) Aerodrome Committee held on Thursday, 21 September 2023, be confirmed as a true and correct record of the meeting.

Resolution number /2024/00001

Moved by: Mayor A Wilcock

Seconded by: R Kaukau

KUA MANA | CARRIED

6 Papa ā-iwi whānui | Public Forum
Unified Waharoa Aviators

Anna Doerr and Robin Britton in attendance. They clarified that Unified Waharoa Aviators (UWA) are a separate entity to the Matamata Users Group. However, they run parallel to one another by sharing information and resources.

UWA was established in March 2024, to provide strategic input to the Reserve Management Plan (RMP) and any associated issues such as leases (to which there is an overlap of both groups). They wish to maximise its use, with wider community use and are supportive of a strong strategic plan and sustainable opportunities to achieve this.

They wish to address conflicts with all stakeholders before launching into the RMP. So far, they have not had the opportunity to have a facilitated discussion with Ngāti Hauā.

ATTACHMENTS

A Public Forum - Unified Waharoa Aviators

NGĀ PŪRONGO O NGĀ ĀPIHA | OFFICER REPORTS

3 Pūrongo me whakatau | Decision Reports

7.1 New Membership to Waharoa (Matamata) Aerodrome Committee

CM No.: 2951474

Rāpopotonga Matua | Executive Summary

Ngāti Hauā Iwi Trust appoints Muna Wharawhara as a representative to the Waharoa (Matamata) Aerodrome Committee.

The formal letter from Ngāti Hauā Iwi Trust is attached.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received.
2. Muna Wharawhara be welcomed to the committee and appointed as a representative of Ngāti Hauā Iwi Trust.

Resolution number /2024/00002

Moved by: Cr K Tappin

Seconded by: Deputy Mayor J Thomas

KUA MANA | CARRIED

7.2 Waharoa (Matamata) Aerodrome Reserve Management Plan Review Facilitation Update

CM No.: 2950276

Rāpopotonga Matua | Executive Summary

In March 2024, following direction from the Committee, Council entered into an agreement with Alan Withy and Lisa Gardiner to co-facilitate discussions with Ngāti Hauā and Matamata Aerodrome User Group representatives prior to drafting a new reserve management plan.

The objectives of this facilitation were to:

- identify and help clarify the issues, opportunities, and aspirations of the principal parties,
- assist the parties to reach agreement on as many issues as possible, where viable,
- facilitate discussions exploring potential ways forward towards reviewing the RMP and creating a Master Plan for the Waharoa (Matamata) Aerodrome, and
- recommend a way forward based on the outcomes of these decisions and report on those and unresolved positions and interests to the Committee.

The attached report prepared by Alan Withy outlines the three phases of this facilitation and the facilitator's conclusions and suggested options.

Staff assessment of these options will be reported separately to the Committee.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The report be received.

Resolution number /2024/00003

Moved by: Deputy Mayor J Thomas

Seconded by: Cr K Tappin

KUA MANA | CARRIED

7.3 Introduction to Ngāti Hauā Representatives Group

CM No.: 2942409

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

Rāpopotonga Matua | Executive Summary

NHRG have expressed an interest in entering into a partnership agreement with the Waharoa (Matamata) Aerodrome Committee when making decisions on the Aerodrome Reserves Management Plan (RMP).

Tūtohunga | Recommendation

That:

1. The report be received.
2. Staff will work with stakeholders to develop a partnership through a Memorandum of Understanding.

Resolution number /2024/00004

Moved by: Cr K Tappin

Seconded by: D Paul

KUA MANA | CARRIED

7.4 Waharoa (Matamata) Aerodrome Reserve Management Plan Review Update

CM No.: 2951475

Rāpopotonga Matua | Executive Summary

In June 2023, the WMAC recommended, and Council approved, the review of the Waharoa (Matamata) Aerodrome Reserve Management Plan 2010 (RMP) and delegating relevant functions to the WMAC. As part of the review, independent facilitators were engaged by Council to create opportunities for dialogue to explore concerns, aspirations, opportunities and potential ways forward. This facilitation brought forward various positions and aspirations from Raungaiti Marae representatives, Ngāti Te Oro and Ngāti Rangī Tawhaki who are hapū of Ngāti Hauā and the Matamata Aerodrome Users, which has allowed for more effective communication and collaboration.

Further engagement is required to clarify how these positions, concerns and aspirations should be addressed and reflected in a new RMP.

Staff recommend that the WMAC continues with the RMP review to allow it to update the RMP to reflect the Ngāti Hauā Deed of Settlement and Ngāti Hauā Claims Settlement Act 2014 (NHCSA), a crucial step in ensuring that the Council's administration and management of the aerodrome land aligns with the settlement legislation and the commitments and obligations in the Deed of Settlement provisions.

Ngāti Te Oro and Ngāti Rangī Tawhaki hapū, whom have identified a strong historical and spiritual connection to the Waharoa Aerodrome land, support the RMP review continuing.

The Matamata Aerodrome User Group representatives have also expressed their support for the RMP review to continue.

By progressing the RMP, the WMAC can foster a collaborative and respectful approach, addressing the concerns, aspirations and interests of Ngāti Hauā, Ngāti Te Oro, Ngāti Rangī Tawhaki, Raungaiti Marae, Matamata Aerodrome users, neighbours and the wider community.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The report be received; and
2. The Committee approve staff progressing the review of the Waharoa (Matamata) Aerodrome Reserve Management Plan 2010.

Resolution number /2024/00005

Moved by: Mr MW Wharawhara

Seconded by: R Kaukau

KUA MANA | CARRIED

7.5 Schedule of Meetings and Draft Work Programme 2025

CM No.: 2951472

Rāpopotonga Matua | Executive Summary

Annually, Council and Committees determine proposed meeting dates for the next year and a draft work programme of reports.

Note, Council and other Committees are yet to determine their meeting dates but a full draft is attached for information but is subject to change.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received.
2. The Committee confirms the schedule of meetings and draft work programme of reports for 2025.

Resolution number /2024/00006

Moved by: Deputy Mayor J Thomas

Seconded by: D Paul

KUA MANA | CARRIED

4 Ngā Pūrongo Whakamārama | Information Reports

8.1 Policy and Bylaw Update

CM No.: 2949497

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

Rāpopotonga Matua | Executive Summary

Matamata-Piako District Council (Council) is required to produce a number of statutory planning and reporting documents on a regular cycle. This includes the Long Term Plan, the Annual Plan and the Annual Report.

In addition, Council is required to develop, and then regularly review, a number of policies and bylaws. For bylaws, legislation requires councils to review these five years after they are made, and then every 10 years after that. For policies, the review times for statutory policies are set out in the relevant legislation.

Council also undertakes other strategic policy and planning work as required.

Council's policy work programme for 2024/25 includes the following:

- a) Annual Plan 2025/26 – currently in development, due for adoption June 2025
- b) Fees and Charges 2025/26 – this will be consulted on in March/April 2025, alongside the policies/bylaws and the Annual Plan (if consultation is required).
- c) Annual Report 2023/24 – scheduled to be adopted by Council November/December 2024.
- d) Gambling Venue Policy – currently under review (pre-consultation)
- e) TAB Venue Policy – currently under review (pre-consultation)
- f) Public Amenities and Public Safety Bylaws – currently under review (pre-consultation)
- g) Climate change rivermap – currently in development.

Tūtohunga | Recommendation

That:

1. The information be received.

Resolution number /2024/00007

Moved by: R Kaukau

Seconded by: Cr K Tappin

KUA MANA | CARRIED

8.2 Resource Management and District Plan Update

CM No.: 2949827

Rāpopotonga Matua | Executive Summary

A District Plan and Resource Management summary is provided below. The update specifically refers to Waharoa (PC49), Papakāinga (PC54), Fonterra Waitoa (PPC55), Calcutta (PPC57), the National Planning Standards (PC61) and the Resource Management Reform.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received.

Resolution number /2024/00008

Moved by: D Paul

Seconded by: Deputy Mayor J Thomas

KUA MANA | CARRIED

11.30am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed. Mātua Manaia Te Waita performed the closing Karakia.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF WAHAROA (MATAMATA)
AERODROME COMMITTEEWAHAROA
(MATAMATA) AERODROME COMMITTEE HELD ON
24 OCTOBER 2024.

DATE:.....

CHAIRPERSON:.....
Mayor Adrienne Wilcock