

Te Manawhenua Forum Mo Matamata-Piako



Mēneti Wātea | Open Minutes



Minutes of an ordinary meeting of the Te Manawhenua Forum Mo Matamata-Piako held in the Council Chambers, 35 Kenrick Street, TE AROHA on Tuesday 11 June 2024 at 10:00.

Ngā Mema | Membership

**te kaunihera ā-rohe o |
Matamata-Piako District
Council**

Manuhuia | Mayor
Adrienne Wilcock, JP

Koromatua Tautoko | Deputy Mayor
James Thomas

Kaunihera ā-Rohe | District Councillors
Gary Thompson

Ngāti Hauā

Mema Tūturu | Principal Member
Mrs Te Ao Marama Maaka (Chair)

Mema Tautoko | Alternate Member
Ms Rangitionga Kaukau

Ngāti Hinerangi

Mr Phillip Smith

Ms Hinerangi Vaimoso

Ngāti Maru

Mrs Kathy Ngamane

Mr Wati Ngamane

Ngāti Rāhiri-Tumutumu

Mrs Jill Taylor

Mrs June McCaskill

Ngāti Pāoa

Mr Tahauariki Thompson

Mrs Glenice Puke

Ngāti Whanaunga

Mr Michael Baker

Mr Gavin Anderson

Raukawa

Mr Leo Whaiapu

Mrs Andrea Julian

Ngāti Tamaterā

Minutes completed by:

Kuljeet Kaur

Governance Support Officer

Ngā whakapāha | Apologies

Andrea Julian
Wati Ngamane
Kathy Ngamane

Apologies accepted for lateness
Apologies accepted for lateness

Members Present

Name	Organisation	Time In	Time Out
Chair Mrs Te Ao Marama		10.00am	12.00pm
Maaka	Ngāti Hauā		
Kathy Ngamane	Ngāti Maru	10.12am	12.55pm
Wati Ngamane	Ngāti Maru	10.12am	12.55pm
Leo Whaiapu	Raukawa	10.00am	12.55pm
Mr Norm Hill	Ngāti Rāhiri-Tumutumu	10.00am	12.55pm
Mr Reece Marsh	Ngāti Hinerangi	10.00am	13.00pm
Jill Taylor	Ngāti Rāhiri-Tumutumu	10.00am	12.55pm
Hinerangi Vaimoso	Ngāti Hinerangi	10.00am	11.37am
Mayor Adrienne Wilcock	Matamata-Piako District Council	10.00am	12.55pm
Deputy Mayor James Thomas	Matamata-Piako District Council	10.00am	12.55pm
Gary Thompson	Matamata-Piako District Council	10.00am	12.55pm

Kaimahi i reira | Staff Present

Name	Title	Item No.
Sandra Harris	Strategic Partnerships and Governance Manager	7.3, 7.8
Laura Hopkins	Policy Advisor	7.2,7.3
Anne Gummer	Policy Advisor	7.4
Olivia Picard	Graduate Policy Advisor	7.5
Carolyn McAlley	Senior RMA Policy Planner	7.6
Stephanie Hutchins	Governance Support Officer	
Kuljeet Kaur	Governance Support Officer	

1 Whakatūwheratanga o te hui | Meeting Opening

Chair, Te Ao Marama Maaka, declared the meeting open at 10.03am and performed mihi whakatau | welcome to the new members. The members were notified the meeting was being livestreamed.

2 Karakia

Gary Thompson performed the opening Karakia.

3 Ngā whakapāha | Apologies/Leave of Absence

Apology

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That the apology from Andrea Julian be accepted and leave of absence from the meeting be granted.

That the apologies for lateness from Kathy Ngamane and Wati Ngamane be accepted. Kathy and Wati joined the meeting at 10.12am.

Resolution number AC/2024/00001

Moved by: L Whaiapu

Seconded by: Cr G Thompson

KUA MANA | CARRIED

4 Pānui i Ngā Take Ohore Anō | Notification of Urgent/Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public -
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting -

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but

- (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

5 Whakaaetanga meneti | Confirmation of Minutes

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That the minutes of the meeting of the Ordinary meeting of the Te Manawhenua Forum Mo Matamata-Piako held on Tuesday, 9 April 2024, be confirmed as a true and correct record of the meeting.

Resolution number AC/2024/00002

Moved by: J Taylor

Seconded by: L Whaiapu

KUA MANA | CARRIED

Te Ao Marama welcomed Reece Marsh Te Puāwaitanga o Ngāti Hinerangi Iwi Trust and Norm Hill Ngāti Tumutumu to the Forum. Norm Hill and Reece Marsh performed a mihi.

NGĀ PŪRONGO A NGĀ ĀPIHA | OFFICER REPORTS

7 Pūrongo me whakatau | Decision Reports

7.1 New Membership to Forum - Ngāti Tumutumu Iwi Trust

CM No.: 2863364

Te Kaupapa | Purpose

The purpose of this report is to inform Te Manawhenua Forum of new membership from Ngāti Tumutumu Iwi Trust.

Rāpopotonga Matua | Executive Summary

Ngāti Tumutumu inform Te Manawhenua Forum that Mr Norm Hill is appointed as the new Ngāti Tumutumu alternate representative. Ms Jill Taylor will continue her appointment as the principal representative.

A formal letter from Ngāti Tumutumu was attached to the agenda.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. Mr Norm Hill be welcomed to the Forum and appointed as the new Ngāti Tumutumu alternate representative.

Resolution number AC/2024/00003

Moved by: Mayor A Wilcock

Seconded by: Cr G Thompson

KUA MANA | CARRIED

7.2 New Membership to Forum - Te Puāwaitanga o Ngāti Hinerangi Iwi Trust

CM No.: 2863383

Te Kaupapa | Purpose

The purpose of this report is to inform Te Manawhenua Forum of new membership from Te Puāwaitanga o Ngāti Hinerangi Iwi Trust Board following their recent trustee elections.

Rāpopotonga Matua | Executive Summary

Te Puāwaitanga o Ngāti Hinerangi Iwi Trust Board inform Te Manawhenua Forum of the result of their recent elections. Former trustee Mr Philip Smith chose not to be considered for re-election as principal representative on the Forum and as a result Mr Reece Marsh has been declared as the principal representative, with Ms Hinerangi Vaimoso re-appointed as the alternate representative.

Formal notification from Te Puāwaitanga o Ngāti Hinerangi Iwi Trust Board was attached to the agenda.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. **Mr Reece Marsh be welcomed to the Forum and appointed as the new Te Puāwaitanga o Ngāti Hinerangi Iwi Trust principal representative.**

Resolution number AC/2024/00004

Moved by: Mayor A Wilcock

Seconded by: Cr G Thompson

KUA MANA | CARRIED

7.3 Introduction of Local Government (Electoral Legislation and Māori Wards and Constituencies) Amendment Bill

CM No.: 2863705

Te Kaupapa | Purpose

The purpose of this report is to

- inform Te Manawhenua Forum mo Matamata-Piako (Forum) on the Amendment Bill
- inform the Forum of Council's submission to the Amendment Bill
- allow for discussion and any feedback to be provided to Council.

Rāpopotonga Matua | Executive Summary

Parliament has proposed an Amendment Bill which will amend the Local Electoral Act 2001, the Local Government Electoral Legislation Act 2023 and the Local Electoral Regulations 2001. A link to the Bill can be found [here](#). The proposed changes are centred around Māori Wards and extending the delivery period for voting papers due to postage timeframes.

In summary, regarding the Māori Ward Matamata-Piako District Council have been given three options:

- 1) Disestablish the Māori Ward and complete a shortened representation review by Christmas 2024; to be submitted to the Local Government Commission and effected in the 2025 local elections.
- 2) Disestablish the Māori Ward and revert to previous arrangements to come into effect for the 2025 local elections. To pursue this option, there are a number of criteria we need to meet. However, the Department of Internal Affairs has confirmed that if we have been granted an exemption by the Local Government Commission (which we have) then this still applies.
- 3) Hold a binding poll along with the 2025 local elections with the outcome to come into effect in 2028.

Tūtohunga | Recommendation

That:

1. The information be received.
2. Te Manawhenua Forum mo Matamata-Piako provides feedback to Council (*feedback to be specified if desired*).

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received.
2. Te Manawhenua Forum mo Matamata-Piako will revisit this issue at the next Manawhenua meeting and will make a recommendation to council.

Resolution number AC/2024/00005

Moved by: Mayor A Wilcock

Seconded by: J Taylor

KUA MANA | CARRIED

8 Ngā Pūrongo Whakamārama | Information Reports

8.1 Acknowledgement of Award for Queen's Service Medal

CM No.: 2864355

Te Kaupapa | Purpose

The purpose of this report is to formally recognise Chair Te Ao Marama's recent award of the Queen's Service Medal for her services to the community in the 2024 year's New Year Honours.

Rāpopotonga Matua | Executive Summary

A snippet from Matamata-Piako District Council's media release is below:

E kore te kūmara e kōrero mō tōna reka (which translates as: the kumara does not brag about its own sweetness).

This whakataukī (or saying) has a number of interpretations but the one we prefer in this instance is - to let others speak of your sweetness. And the sweetness is the amazing achievement Te Ao Marama was awarded and received last week - the Queen's Service Medal (QSM). We've had the good fortune of working alongside Te Ao Marama for many years and she is currently the chair of our Te Manawhenua Forum.

It's wonderful to see others recognise her work in the community and this article tells you more about what has earned Te Ao Marama a QSM - <https://www.nzherald.co.nz/waikato-news/news/new-year-honours-2024-waikato-maori-advisor-receives-qsm-for-35-years-of-services/3NJ3MQ25VZHMHLR3TDAAOJIVRA/>

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received.

Resolution number AC/2024/00006

Moved by: Mayor A Wilcock

Seconded by: N Hill

KUA MANA | CARRIED

8.2 Long Term Plan 2024-2034 - Update Following Consultation and Deliberations

CM No.: 2863277

Te Kaupapa | Purpose

The purpose of this report is to provide the Te Manawhenua Forum with an update following the consultation process undertaken on the Long Term Plan 2024-2034 Consultation Document.

Rāpopotonga Matua | Executive Summary

Consultation on the Long Term Plan 2024-2034 (LTP) Consultation Document was open from 21 March to 21 April 2024. 175 people submitted on the LTP and 33 submitted on the non-LTP related policies (Legal Highs Policy (Local Approved Products Policy), Smokefree Outdoor Spaces and Dangerous, Insanitary and Affected Buildings Policies). Council also received late submissions which were all considered.

A number of submitters chose to present their submission to Council in person, at a hearing held on 8 May 2024. Council read through and considered all submissions following the presentations from submitters. The meeting was adjourned and resumed on 9 May 2024 where Council requested further information from staff to assist in deliberations.

Council held deliberations on 22 May 2024. This report provides a summary of submissions and decisions that will be incorporated into the Final LTP for adoption by Council on 3 July 2024. A separate report has been prepared to provide Te Manawhenua Forum with an update on the non-LTP related policies that Council consulted on alongside the LTP, and the decisions made.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received.

Resolution number AC/2024/00007

Moved by: L Whaiapu

Seconded by: H Vaimoso

KUA MANA | CARRIED

8.3 Update on Council Policies Following Consultation

CM No.: 2863887

Te Kaupapa | Purpose

Consultation has been completed and decisions made in respect to a number of Matamata-Piako District Council's (Council) policies. The purpose of this report is to provide Te Manawhenua Forum (Forum) with an update upon the completion of the consultation process for the following policies/documents:

- Dangerous, Affected and Insanitary Buildings Policy
- Legal Highs Policy (Local Approved Products Policy)
- Smokefree Outdoor Spaces Policy
- Fees and Charges 2024/25

Rāpopotonga Matua | Executive Summary

Council is required to regularly review its policies and bylaws. The review times for statutory policies are set out in the relevant legislation.

Council's work programme for 2023/24 included review of the following:

- Dangerous, Affected and Insanitary Buildings Policy
- Legal Highs Policy (Local Approved Products Policy)
- Smokefree Outdoor Spaces Policy
- Fees and Charges 2024/25

Consultation has been completed (alongside the draft Long Term Plan 2024-2034 Consultation Document) and decisions made in respect to the above. This report provides Te Manawhenua Forum (Forum) with an update upon the completion of the consultation process.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received.

Resolution number AC/2024/00008

Moved by: Cr G Thompson

Seconded by: N Hill

KUA MANA | CARRIED

8.4 Te huringa āhuarangi - kupu whakataki | Climate change - an introduction

CM No.: 2864082

Te Kaupapa | Purpose

The purpose of this report is to

- Provide an introduction to projected climate change impacts in Matamata-Piako district
- Outline the climate change work programme that Council have included in the draft Long Term Plan 2024-2034
- Seek the committee's feedback on how they would like to be involved in the Strategy work stream within the overall climate change work programme

Rāpopotonga Matua | Executive Summary

Climate change hazards pose risks to many of Council's core functions and to our communities, including iwi Māori. A range of impacts are outlined in a number of reports, including at a Waikato region and Matamata-Piako district level.

As a result of a series of Council workshops, a 'climate change rivermap' has been produced which captures in broad terms the actions that Council has planned to respond to climate change over the next Long Term Plan period. The five work streams in the programme are Strategy, Water, Wastewater, Stormwater and Waste. The Strategy work stream includes iwi and wider community consultation in the development of a climate change strategy.

The committee's feedback on the involvement it would like to have in the development and implementation of the Strategy work stream of the climate change rivermap, including the engagement and consultation would be appreciated.

Tūtohunga | Recommendation

That:

1. The committee receives the report
2. The committee provides feedback on its desired involvement in the development and implementation of the Strategy work stream of the climate change rivermap (*feedback to be specified*).

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The committee receives the report.

Resolution number AC/2024/00009

Moved by: L Whaiapu

Seconded by: N Hill

KUA MANA | CARRIED

ATTACHMENTS

- A Te Manawhenua Forum Climate change workshop 1 11.06.24

Chair Te Ao Marama Maaka exited the meeting at 12.00pm. Mayor Adrienne Wilcock commenced as chairperson for remainder of the meeting.

8.5 Te Manawhenua Forum Annual Survey

CM No.: 2859933

Te Kaupapa | Purpose

The purpose of this report is to circulate the annual Te Manawhenua Forum Mo Matamata-Piako (Forum) Survey. The results of this survey are reported on in the Annual Report.

Rāpopotonga Matua | Executive Summary

Council have undertaken the survey since 2009/10 (apart from 2018/19-2020/21), and have reported on the results in the Annual Report. The 2023/24 Annual Report is the final Annual Report for the 2021-31 Long Term Plan (LTP) cycle. The 2024/25 Annual Report will begin reporting on the performance measures set out in the 2024-34 LTP.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The Survey be circulated and completed by Te Manawhenua Forum Mo Matamata Piako Members who have not already completed it electronically

Resolution number AC/2024/00010

Moved by: N Hill

Seconded by: R Marsh

KUA MANA | CARRIED

8.6 District Plan Update

CM No.: 2862556

Te Kaupapa | Purpose

The purpose of this report is to update Te Manawhenua Forum with a summary on the rolling review of the District Plan, changes around Resource Management matters and an update from the Hauraki Gulf Forum. Carolyn McAlley is available to deliver the update and answer any questions.

Rāpopotonga Matua | Executive Summary

A District Plan and Resource Management summary is provided below. The update specifically refers to Waharoa (PC49), Papakainga (PC54), Fonterra Waitoa (PPC55), Calcutta (PPC57), Avenue Business Park (PPC58), the National Planning Standards and the Resource Management Reform. There is also a minor update from the Hauraki Gulf Forum.

Tūtohunga | Recommendation

That:

1. The information be received.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received.
2. Forum members provided feedback to staff to seek clarification of the additional clause for PC54 as Manawhenua are deeply concerned with the wording of the additional clause and report back to the next Forum meeting.
3. Mana Whakahono a Rohe agreement plans process to be clarified by staff and provide an update to the next Forum meeting.

Resolution number AC/2024/00011

Moved by: N Hill

Seconded by: J Taylor

KUA MANA | CARRIED

8.7 Iwi Representatives Update

CM No.: 2866614

Te Kaupapa | Purpose

The purpose of this report is for Iwi Representatives to provide an update of their activities.

Rāpopotonga Matua | Executive Summary

Iwi representatives have the opportunity to provide an update of their activities to the Forum.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information is received.

Resolution number AC/2024/00012

Moved by: Cr G Thompson

Seconded by: J Taylor

KUA MANA | CARRIED

8.8 Te Manawhenua Forum Work Programme - Update June 2024

CM No.: 2864014

Te Kaupapa | Purpose

The purpose of this report is to provide an update to Te Manawhenua Forum on the work programme as confirmed for 2024.

Rāpopotonga Matua | Executive Summary

The 2024 Work Programme is attached. It is intended this is a standing item for each meeting.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received.

Resolution number AC/2024/00013

Moved by: L Whaiapu

Seconded by: NH Hill

KUA MANA | CARRIED

12.39 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF TE MANAWHENUA FORUM
MO MATAMATA-PIAKO HELD ON 11 JUNE 2024.

KO TE RĀ | DATE:

TIAMANA | CHAIRPERSON: