

# Kaunihera | Council

## Mēneti Wātea | Open Minutes



Minutes of an ordinary meeting of Matamata-Piako District Council held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 22 May 2024 at 9:00.

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### Ngā Mema | Membership

#### **Manuhuia | Mayor**

Adrienne Wilcock, JP (Chair)

#### **Koromatua Tautoko | Deputy Mayor**

James Thomas

#### **Kaunihera ā-Rohe | District Councillors**

Caleb Ansell

Sarah-Jane Bourne

Sharon Dean

Bruce Dewhurst

Dayne Horne

Peter Jager

James Sainsbury

Russell Smith

Kevin Tappin

Gary Thompson

Sue Whiting

## Ngā whakapāha | Apologies

Cr Peter Jager  
Cr Bruce Dewhurst

## Members Present via Audio/Visual Link

Name	Time In	Time Out
Cr Dayne Horne	9.00am	12.08pm

## Kaimahi i reira | Staff Present

Name	Title	Item No.
Don McLeod	Chief Executive Officer	
Stephanie Hutchins	Governance Support Officer	
Kuljeet Kaur	Governance Support Officer	
Sandra Harris	Strategic Partnerships and Governance Manager	7.16
Mark Naudé	Parks and Facilities Planning Team Leader	7.1
Niall Baker	Policy Team Leader	7.3, 7.4, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12, 7.13, 7.15, 7.16, 7.17, 7.18, 7.19, 7.20
Larnia Rushbrooke	Finance and Business Services Manager	7.3, 7.4, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12, 7.13, 7.15, 7.16, 7.17, 7.18, 7.19, 7.20
Manaia Te Wiata	Group Manager Business Support	7.2, 7.3, 7.4, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12, 7.13, 7.15, 7.16, 7.17, 7.18, 7.19, 7.20
Laura Hopkins	Policy Advisor	7.17, 7.18, 7.19

## I reira | In Attendance

Name	Position/Organisation	Item	Time In	Time Out
Shane Mellow	Te Miro Mountain Bike Club	6	9.00am	9.15am
Rob Corkill	Sport Waikato	7.1	9.00am	9.15am
Steve Dalgety	Sport Waikato	7.1	9.00am	9.15am

**1 Whakatūwheratanga o te hui | Meeting Opening**

Mayor Adrienne Wilcock welcomed members, staff and the public and declared the meeting open at 9.00am.

**2 Ngā whakapāha/Tono whakawātea | Apologies/Leave of Absence**

**WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION**

That an apology from Councillor Peter Jager and Councillor Bruce Dewhurst be received and accepted.

**Resolution number CO/2024/00001**

**Moved by: Cr R Smith**

**Seconded by: Cr C Ansell**

**KUA MANA | CARRIED**

**3 Pānui i Ngā Take Ohore Anō | Notification of Urgent Additional Business**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
  - (i) The reason why the item is not on the agenda; and
  - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
  - (i) That item is a minor matter relating to the general business of the local authority; and
  - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
  - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

**4 Whākī pānga | Declaration of interest**

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

**5 Whakaaetanga mēneti | Confirmation of minutes**

**WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION**

That the minutes of the meeting of the ordinary meeting of Matamata-Piako District Council held on Wednesday, 8 May 2024, be confirmed as a true and correct record of the meeting.

**Resolution number CO/2024/00002**

**Moved by: Cr C Ansell**

**Seconded by: Cr S Whiting**

**KUA MANA | CARRIED**

**6 Take i puta mai | Public Forum**

Name	Position/Organisation	Topic
Shane Mellow	Te Miro Mountain Bike Club	<ul style="list-style-type: none"> <li>New Proposal - Te Miro large scale development - native forest restoration</li> </ul>
<p><b><u>Summary</u></b></p> <p>Shane Mellow from Te Miro Mountain Bike Club in attendance to request council support for the club's new proposal of their project; Te Miro large scale development – native forest restoration.</p> <p>Shane described the club's proposal and showed next steps if Council's support as a landowner is received. This included requesting council approval as landowner to begin this project. Shane advised that there will be no cost to rate payers and the Club would provide all the funds needed. The project is part of a 20 year plan to restore the forest to native trees.</p> <p>The project will be across approx. 7 hectares and gross \$ worth of trees is \$45,000 (which will pay for tracks that club want to put in). The age of the current trees is close to 30 years. Because they haven't been thinned the root pull isn't very big.</p> <p>Shane advised the milling of trees would begin next in March/April of 2025 after the club's championships in February 2025.</p> <p>The club would like to seek permission from council for this project as Council are the landowners. Once the club has approval they will be able to take the next step.</p> <p>Mayor Adrienne Wilcock thanked Shane for coming in and speaking to council about the Club's proposal and advised that staff will be contact to discuss the request.</p>		
<p><b>ATTACHMENTS</b></p> <p>A Te Miro proposal for council (Public Forum) - 22 May 2024</p>		

7 Pūrongo me whakatau | Decision Reports

## 7.1 Play, Active Recreation and Sports Plan

CM No.: 2825401

### Te Kaupapa | Purpose

The purpose of this report is to adopt the Matamata-Piako Play, Active Recreation and Sport Plan.

### Rāpopotonga Matua | Executive Summary

The Play, Active Recreation and Sport Plan (PARS Plan) was developed by Sport Waikato in collaboration with Matamata-Piako District Council. This plan will supersede the District Sports Facility Action Plan adopted in 2018. The PARS Plan was workshopped with Council on 7 February 2024 and is now ready to be adopted.

#### WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The report be received;
2. Council adopts the text for the Play, Active Recreation and Sports Plan (Attachment A);
3. Council authorises staff to make minor editorial changes to the document as required.

Resolution number CO/2024/00003

Moved by: Cr C Ansell

Seconded by: Cr S-J Bourne

**KUA MANA | CARRIED**

## 7.2 Road naming a private lane off Te Poi Road

CM No.: 2858851

### Te Kaupapa | Purpose

This report asks Council to name a new private access way to a new 6-lot subdivision development, located directly off Te Poi Road, Te Poi.

Council staff liaises with developers and their agents to ensure the correct application of the road naming and numbering policy is applied for developments.

Council is responsible and has the power under sections 319, 319A and 319B of the Local Government Act 1974 to name formed roads including private roads that are intended for the use of the public generally, and for the numbering of land and buildings.

### Rāpopotonga Matua | Executive Summary

Barr Harris surveyors on behalf of the developer/applicant Mr Chris Coates is seeking council approval to name a private access way (lane) off Te Poi Road. The private lane provides access to 6 residential lots – a subdivision of the original Lot 1 DP 322968 that can be seen in the below survey plan shown under background.

In accordance with Section 4: Application of the policy, for each road the developer/applicant must submit their preferred name, plus two alternative names. Mr Chris Coates has submitted the following three names for this single private access way.

1. **Coates (Preferred)** – as a memorial to Chris’s dad who was tragically drowned during the cyclone Gabrielle floods. Chris’s dad was the biggest supporter of the subdivision.
2. **Mauri (Alternative 1)** – In Māori culture refers to the life force or essence of a person, entity, or environment. It embodies vitality, well-being, and the interconnectedness of all living things. The concept of “Mauri” emphasises the holistic relationship between people, nature, and the spiritual world. It is often used to describe the balance and harmony within oneself and with the surrounding environment.
3. **Oak (Alternative 2)** – Is based on the number of Pine Oak (*Quercus palustris*) trees located within the property and the adjacent property.

In addition to road names, a plan identifying all roads or access ways and each property number must be included in the proposal and all proposed roads to be named must be clearly labelled.

Developers must consider property numbers and road/open spaces names at the early stages of their resource consent application to ensure there are no delays to the process.

Section 6 Naming considerations of the policy state,

“A proposal to name or rename a road, or an open space must include evidence that the name(s) reflect one or more of the following:

- a. The identity of the Matamata-Piako District and/or local identity.
- b. The historical significance of particular locations.
- c. The cultural significance of the area to Mana Whenua.
- d. People important in the history of an area.
- e. Events, people and places significant to a community or communities locally, nationally or internationally.
- f. Flora and Fauna significant or important to the history of an area.”

Of the **Preferred** name selection (Coates). Available information indicates that this was a father and son subdivision project. Chris Coates (the son) was supported in many ways by his father who was tragically drowned during the cyclone Gabrielle floods putting the Te Poi subdivision on hold for some time. Some months later Chris was able to again progress the subdivision. From section 6 above, Chris Coates is regarded as a. A local identity.

Of the **Alternative 1** name selection (Mauri). Chris's suggested name Mauri creates a spiritual link between that land and his father Mr Coates (senior). The Te Reo Māori naming wasn't chosen for consultative reasons, rather it was representative of a considered spiritual connection. From section 6 above, Mauri is regarded as b. holding spiritual significance to the land/locally.

Of the **Alternative 2** name selection (Oak). Council's street register already highlights the existence of the name (Oak) Street in Morrinsville and an (Oaks) Place in Te Aroha. In preparing this report it was considered unlikely that Alternative 2 would become elevated to preferred road name status, hence its inclusion. From section 6 above, Oak is regarded as f. Flora significant or important to the history of the area.

#### **WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION**

**That:**

- 1. Council approves the preferred private road name Coates Lane for the single access way off Te Poi Road, Te Poi (as indicated on the survey plan).**

**Resolution number CO/2024/00004**

**Moved by: Cr S Whiting**

**Seconded by: Cr C Ansell**

**KUA MANA | CARRIED**

## 7.3 Long Term Plan 2024-2034 Decision on topic: Te Aroha spa

CM No.: 2854876

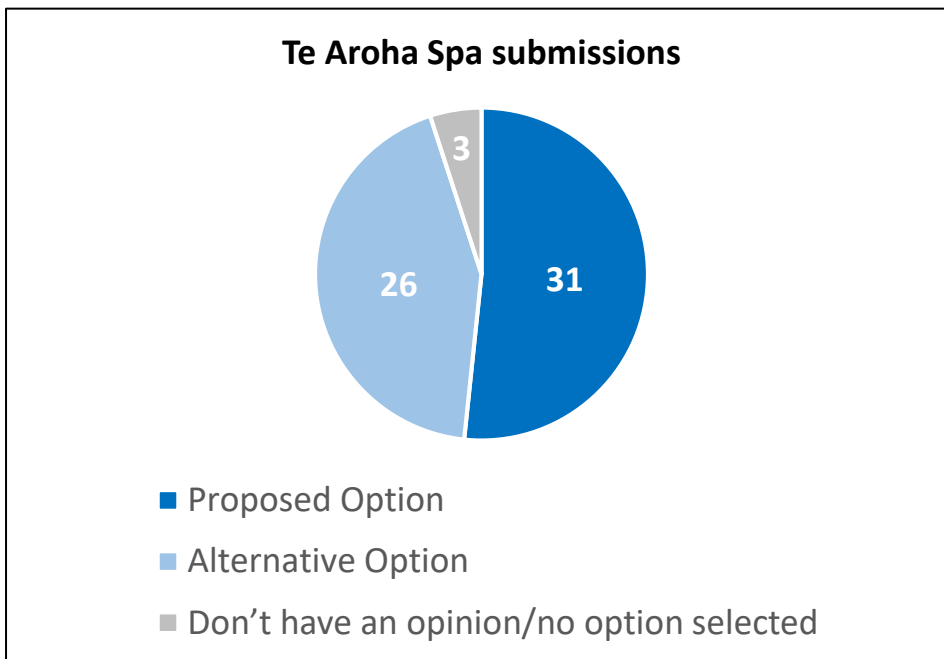
### Te Kaupapa | Purpose

The purpose of this report is to seek Council's decision on the topic of Te Aroha spa as consulted on during the consultation period for the draft Long Term Plan 2024-2034 (LTP).

### Rāpopotonga Matua | Executive Summary

Te Aroha spa is one of nine topics that Council sought feedback on as part of the Long Term Plan 2024-2034 Consultation Document.

In total 60 submissions were received on this topic. Of these, 31 agreed with the proposed option to continue to explore options to help Te Aroha capitalise on its rich spa history and thrive as a tourist destination, 26 agreed with the alternative option to stop work on it altogether – acknowledging that the business case doesn't stack up right now, however Council could revisit in the future. In addition, 3 submitters did not have an opinion on the topic or did not select a preferred option.



### Budget change since consultation period

Since the Consultation Document was adopted for public consultation, it was identified that for the proposed option the future operating costs associated with the \$5 million capital spend budgeted for 2026/27 for the Te Aroha Spa project were still to be added to the final LTP budget. Staff have recommended an estimated additional \$421,000 operating costs per annum from 2027/28 onwards. This amount is included in the summary of LTP budget changes presented in the Deliberations report.



## Tūtohunga | Recommendation

That:

1. a) Council resolves to make the following decision on the topic of Te Aroha Spa for inclusion in the Long Term Plan 2024-2034: Adopt the proposed option outlined in the Consultation Document to include \$200,000 for scoping and planning works in 2025/26 and \$5m for capital in 2026/27 to develop or refurbish the spa, or make other improvements. Council would then come back to the community with further information/details following the scoping phase.
  - b) The reasons for adopting the proposed option include that
    - Council still believes Te Aroha has strong tourism potential and a lot of investment and planning has already taken place
    - The business case for a larger scale development with more significant investment, doesn't stack up in the current economic environment
    - The existing Spa facility is well utilised and this funding will allow development or refurbishment in a more affordable way.
    - The majority of those who submitted on this topic support the proposed option
  - c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

**OR**

2. a) Council resolves to make the following decision on the topic of Te Aroha Spa for inclusion in the Long Term Plan 2024-2034: Adopt the alternative option outlined in the Consultation Document, acknowledging that the business case for a new spa doesn't stack up right now and stopping work on it all together. And noting that Council will continue to operate our existing spas, which already attract tourists to the area.
  - b) The reasons for adopting the alternative option include that:  
*(to be specified)*
  - c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

**WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION**

That:

1. a) Council resolves to make the following decision on the topic of Te Aroha Spa for inclusion in the Long Term Plan 2024-2034: Adopt the proposed option outlined in the Consultation Document to include \$200,000 for scoping and planning works in 2025/26 up to \$5m for capital in 2026/27 to develop or refurbish the spa, or make other improvements. Council would then come back to the community anticipating this would be cost neutral with further information/details following the scoping phase.
- b) The reasons for adopting the proposed option include that
  - Council still believes Te Aroha has strong tourism potential and a lot of investment and planning has already taken place
  - The business case for a larger scale development with more significant investment, doesn't stack up in the current economic environment
  - The existing Spa facility is well utilised and this funding will allow development or refurbishment in a more affordable way.
  - The majority of those who submitted on this topic support the proposed option
- c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

*Deputy Mayor James Thomas, Cr Sharon Dean, Cr Gary Thompson, Cr Dayne Horne, Cr Russell Smith, Cr Sue Whiting and Mayor Adrienne Wilcock voted for the motion and wished their vote to be recorded.*

*Cr Sarah-Jane Bourne, Cr James Sainsbury, Cr Caleb Ansell and Cr Kevin Tappin voted against the motion and wished their vote to be recorded.*

Resolution number CO/2024/00005

Moved by: Deputy Mayor J Thomas

Seconded by: Cr R Smith

**KUA MANA | CARRIED**

## 7.4 Long Term Plan 2024-2034 Decision on topic: Roading renewals

CM No.: 2842345

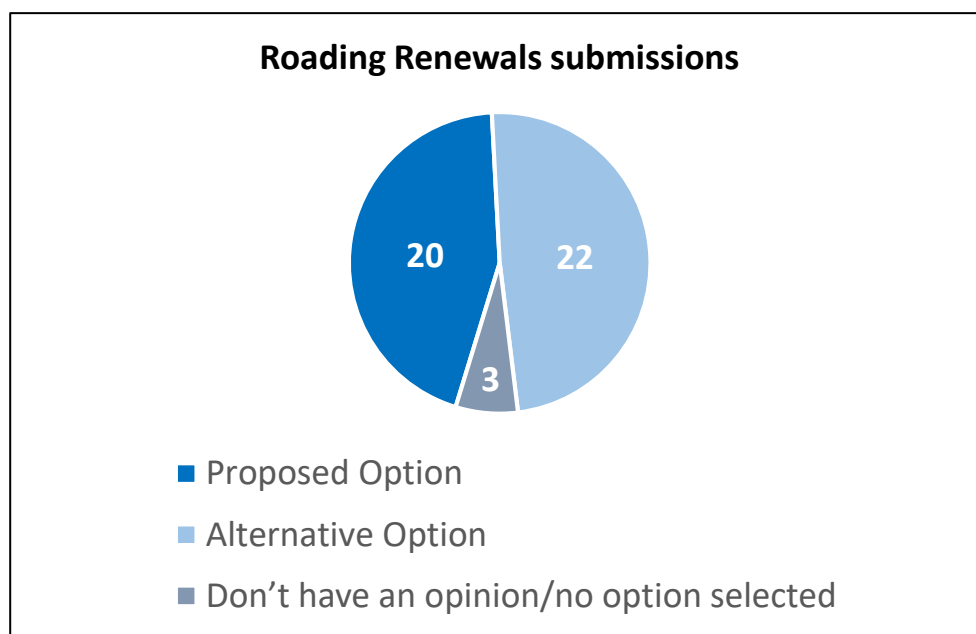
### Te Kaupapa | Purpose

The purpose of this report is to seek Council's decision on the topic of roading renewals as consulted on during the consultation period for the draft Long Term Plan 2024-2034 (LTP).

### Rāpopotonga Matua | Executive Summary

Roading renewals is one of nine topics that Council sought feedback on as part of the Long Term Plan 2024-2034 Consultation Document.

In total 45 submissions were received on this topic. Of these, 20 agreed with the proposed option to reduce our roading renewal programme to cut costs, 22 agreed with the alternative option to keep roading renewals at the current level. In addition, 3 submitters did not have an opinion on the topic or did not select a preferred option.



### Changes since consultation period

Since the Consultation Document was adopted for public consultation, the government has issued an updated Government Policy Statement on Land Transport. This has an impact on the co-funding available to Council from Waka Kotahi, New Zealand Transport Agency and has resulted in Council increasing budgeting for road pavement renewals and some increases to the operational budget for road pavement maintenance. The changes have been made between different funding activities, with the total overall spend remaining largely unchanged for Land Transport in the LTP. Upon review of the updated programme, staff identified that the level of co-funding available was \$769,000 more compared to what was included in the draft budget, so this will be amended in the final LTP and is included in the summary of LTP budget changes presented in the Deliberations report.

## Tūtohunga | Recommendation

That:

1. A) Council resolves to make the following decision on the topic of roading renewals for inclusion in the Long Term Plan 2024-2034: Adopt the proposed option outlined in the Consultation Document to spread out the road pavement renewal programme over a longer period, closely monitor the quality of the road network, and prioritise work to try and keep the roads to the current standard.

B) Increase the roading pavement renewals budget to \$6.05 million for 2024/25, \$6.5 million for 2025/26 and \$6.8 million for 2026/27, in order to support additional road pavement renewals.

C) The reasons for adopting the proposed option, with additional funds, include that

- Council's approach is to focus on affordability and that in the context of rising costs, spreading renewals over a longer timeframe will help keep rates down
- Public feedback on this topic was evenly split between those who supported the proposed option and the alternative option, so choosing the proposed option but with some additional funds helps to reach a compromise between the two approaches
- The Government Policy Statement on Land Transport 2024 (GPS) has directed Council to reallocate funds toward road pavement renewals. Council's intent is to maximise the 51% of co-funding from central government by aligning our programme with the priorities of the GPS.

D) Council notes to optimise the roading programme's co-funding potential, the following key programme changes will be implemented:

- The capital walking and cycling programme and small passenger transport infrastructure investment has been removed and this funding re-allocated to road pavement renewals.
- The speed management programme has been reduced and this funding re-allocated to road pavement and drainage renewals.

E) The above Council decision be incorporated into the Long Term Plan 2024-2034.

**OR**

2. A) Council resolves to make the following decision on the topic of roading renewals for inclusion in the Long Term Plan 2024-2034: Adopt the alternative option outlined in the Consultation Document to keep our pavement renewal programme at the current level, requiring funding of approximately \$6.5 million. \$500,000 of this to be funded solely by Council, without central government co-funding subsidies.

B) The reasons for adopting the alternative option include that:

***(to be specified)***

C) The above Council decision be incorporated into the Long Term Plan 2024-2034.

## WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. a) Council resolves to make the following decision on the topic of roading renewals for inclusion in the Long Term Plan 2024-2034: Adopt the proposed option outlined in the Consultation Document to spread out the road pavement renewal programme over a longer period, closely monitor the quality of the road network, and prioritise work to try and keep the roads to the current standard.  
  
b) Increase the roading pavement renewals budget to \$6.05 million for 2024/25, \$6.5 million for 2025/26 and \$6.8 million for 2026/27, in order to support additional road pavement renewals.  
  
c) The reasons for adopting the proposed option, with additional funds, include that;
  - Council's approach is to focus on affordability and that in the context of rising costs, spreading renewals over a longer timeframe will help keep rates down
  - Public feedback on this topic was evenly split between those who supported the proposed option and the alternative option, so choosing the proposed option but with some additional funds helps to reach a compromise between the two approaches
  - The Government Policy Statement on Land Transport 2024 (GPS) has directed Council to reallocate funds toward road pavement renewals. Council's intent is to maximise the 51% of co-funding from central government by aligning our programme with the priorities of the GPS.  
d) Council notes to optimise the roading programme's co-funding potential, the following key programme changes will be implemented:
  - The capital walking and cycling programme and small passenger transport infrastructure investment has been removed and this funding re-allocated to road pavement renewals.
  - The speed management programme has been reduced and this funding re-allocated to road pavement and drainage renewals.  
e) The above Council decision be incorporated into the Long Term Plan 2024-2034.

Resolution number CO/2024/00006

Moved by: Cr J Sainsbury

Seconded by: Cr S-J Bourne

**KUA MANA | CARRIED**

## 7.5 Long Term Plan 2024-2034 Decision on topic: Walking and cycling improvements

CM No.: 2854886

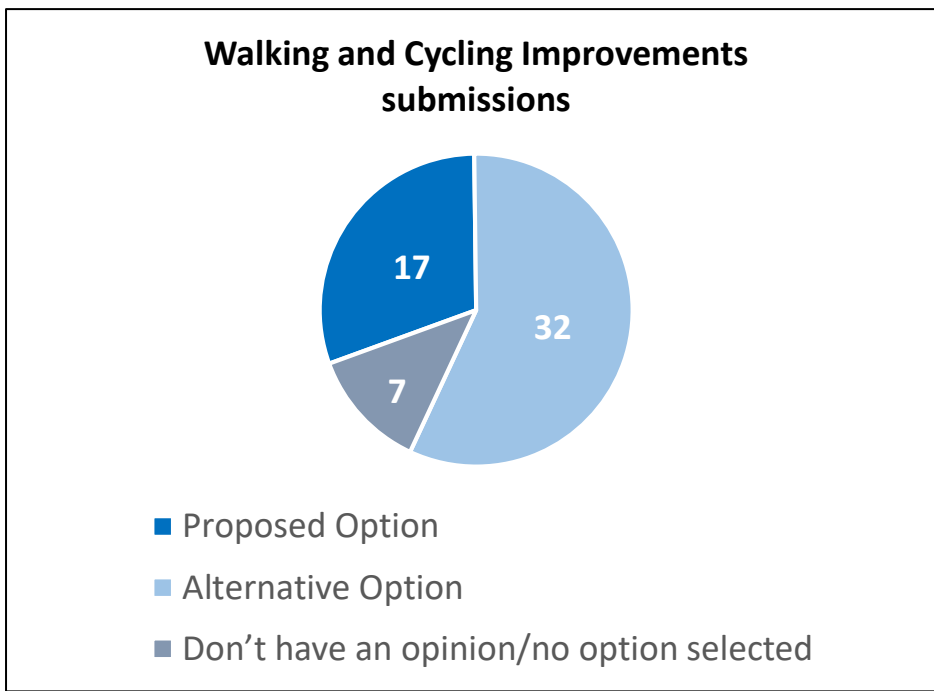
### Te Kaupapa | Purpose

The purpose of this report is to seek Council's decision on the topic of walking and cycling improvements as consulted on during the consultation period for the draft Long Term Plan 2024-2034 (LTP).

### Rāpopotonga Matua | Executive Summary

Walking and cycling improvements is one of nine topics that Council sought feedback on as part of the Long Term Plan 2024-2034 Consultation Document.

In total 56 submissions were received on this topic. Of these, 17 agreed with the proposed option to stop budgeting for new walking and cycling connections, and safety improvements for walking and cycling to keep costs down, 32 agreed with the alternative option to continue to steadily improve walking and cycling connections by spreading the projects over a longer period. In addition, 7 submitters did not have an opinion on the topic or did not select a preferred option.



### Changes since consultation period

Since the consultation document was adopted for public consultation, the government has issued an updated Government Policy Statement on Land Transport (GPS). This has an impact on the co-funding available to Council from Waka Kotahi New Zealand Transport Agency.

The GPS 2024 is very specific that any investment in walking and cycling should only take place where there is clear benefit for increasing economic growth, or where there is clear benefit for improving safety, and demonstrated volumes of pedestrians and cyclists already exist.

This means Council has assessed that it is unlikely to receive co-funding for new walking and cycling capital projects.

The budget for maintenance and renewals has been retained.

## Tūtohunga | Recommendation

That:

1. a) Council resolves to make the following decision on the topic of Walking and Cycling Improvements for inclusion in the Long Term Plan 2024-2034:  

Adopt the proposed option as outlined in the Consultation Document to stop budgeting for new walking and cycling connections, and safety improvements for walking and cycling.
  - b) Note that the \$50,000 included in the draft budget for 2024/25 for Matamata pedestrian improvements on Bridie Ave will be retained
  - c) Direct staff to investigate alternative options for additional funding for walking and cycling projects
  - d) Note that while very limited capital projects are funded in the Long term plan, the renewal and maintenance of the existing walking and cycling network continues to be funded
  - e) Council resolves that the reasons for adopting the proposed option include that:
    - Council's approach is to focus on affordability and that, in the context of focusing on the Must Dos, removing walking and cycling projects from the budget will help keep rates down
    - The Government Policy Statement on Land Transport's priority areas and associated co-funding do not include walking and cycling
    - Council notes the support for walking and cycling received in public submissions and therefore directs staff to investigate alternative options for funding this work
  - f) The above Council decision be incorporated into the Long Term Plan 2024-2034.
- OR**
2. a) Council resolves to make the following decision on the topic of Walking and Cycling Improvements for inclusion in the Long Term Plan 2024-2034: Adopt the alternative option as outlined in the Consultation Document to continue to steadily improve walking and cycling connections, but over a longer time frame including Hinuera to Piarere cycleway \$1.8m over 4 years, completed 2028/29, Te Aroha to Matamata cycleway offshoots and minor upgrades \$187,000 over 2 years, completed 2028/29, Te Aroha to Morrinsville cycleway \$3.2m over 3 years of this LTP (\$6.5m in total), completed 2042.
  - b) The reasons for adopting the alternative option include that:  
*(to be specified)*
  - c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

**WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION**

**That:**

1. **a) Council resolves to make the following decision on the topic of Walking and Cycling Improvements for inclusion in the Long Term Plan 2024-2034:**

**Adopt the proposed option as outlined in the Consultation Document to stop budgeting for new walking and cycling connections, and safety improvements for walking and cycling.**
- b) Note that the \$50,000 included in the draft budget for 2024/25 for Matamata pedestrian improvements on Bridie Ave will be retained**
- c) Direct staff to investigate alternative options for additional funding for walking and cycling projects**
- d) Note that while very limited capital projects are funded in the Long term plan, the renewal and maintenance of the existing walking and cycling network continues to be funded**
- e) Council resolves that the reasons for adopting the proposed option include that:**
  - **Council's approach is to focus on affordability and that, in the context of focusing on the Must Dos, removing walking and cycling projects from the budget will help keep rates down**
  - **The Government Policy Statement on Land Transport's priority areas and associated co-funding do not include walking and cycling**
  - **Council notes the support for walking and cycling received in public submissions and therefore directs staff to investigate alternative options for funding this work**
- f) The above Council decision be incorporated into the Long Term Plan 2024-2034.**

**Resolution number CO/2024/00007**

**Moved by: Cr C Ansell**

**Seconded by: Cr J Sainsbury**

**KUA MANA | CARRIED**



## 7.6 Long Term Plan 2024-2034 Decision on topic: Town centre infrastructure upgrades

CM No.: 2854970

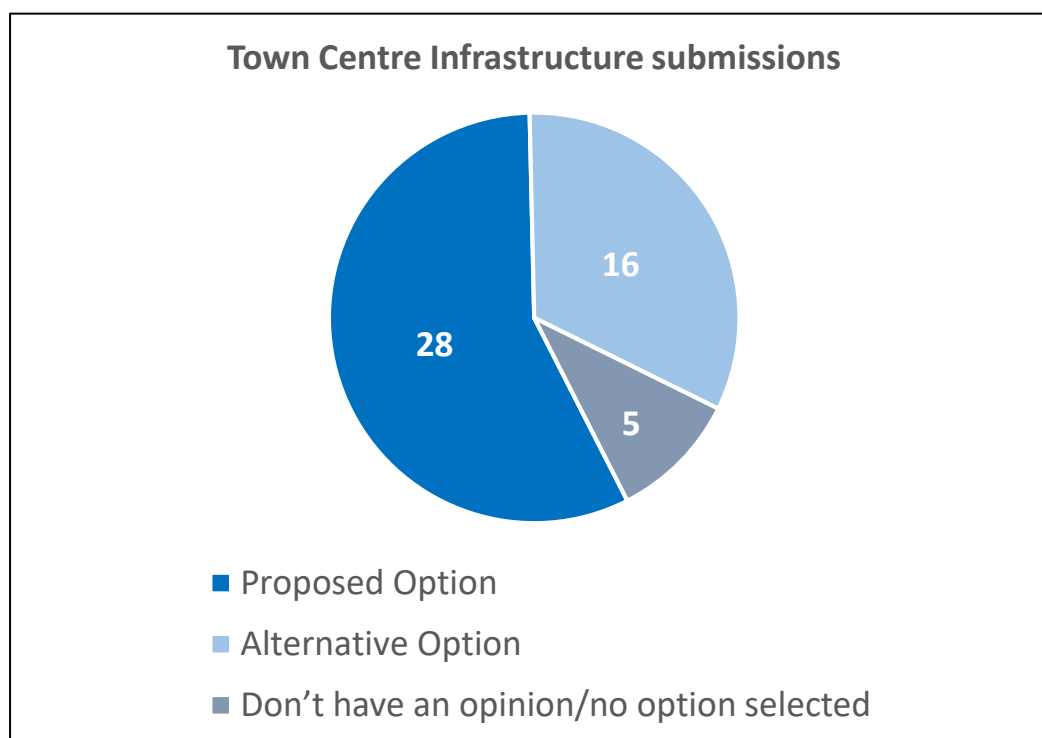
### Te Kaupapa | Purpose

The purpose of this report is to seek Council's decision on the topic of town centre infrastructure upgrades as consulted on during the consultation period for the draft Long Term Plan 2024-2034 (LTP).

### Rāpopotonga Matua | Executive Summary

Town centre infrastructure upgrades is one of nine topics that Council sought feedback on as part of the Long Term Plan 2024-2034 Consultation Document.

In total 49 submissions were received on this topic. Of these, 28 agreed with the proposed option to prioritise maintaining and renewing the existing infrastructure and Pride of Place over doing any major upgrades, 16 agreed with the alternative option to stick to the plan and keep capital funding in the LTP (as well as the operational funding and maintenance/renewal costs). In addition, 5 submitters did not have an opinion on the topic or did not select a preferred option.



## Tūtohunga | Recommendation

That:

1. a) Council resolves to make the following decision on the topic of town centre infrastructure upgrades for inclusion in the final Long Term Plan 2024-2034: Adopt the proposed option as outlined in the Consultation Document to prioritise maintaining and renewing the existing infrastructure over doing any major upgrades, and delivering on Pride of Place - focussing on making our towns vibrant places for people to connect.  
  
b) The reasons for adopting the proposed option include that:
  - Council's approach is to focus on affordability and that, in the context of prioritising the 'must do' projects, focusing on low cost projects over large capital works will help keep rates down
  - Community feedback received previously highlighted the value placed on partnerships and activities that create a sense of vibrancy and connection
  - The majority of those who gave public feedback on this topic supported the proposed option.  
c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

**OR**

2. a) Council resolves to make the following decision on the topic of town centre infrastructure upgrades for inclusion in the final Long Term Plan 2024-2034: Adopt the alternative option as outlined in the Consultation Document to keep capital funding in the Long Term Plan of \$1 million per year for the first five years (as well as the operational funding and maintenance/renewal costs), this would have an impact on debt of \$5.2 million following completion in 2028/29).  
  
b) The reasons for adopting the alternative option include that:  
*(to be specified)*  
  
c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

**WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION**

**That:**

1. a) Council resolves to make the following decision on the topic of town centre infrastructure upgrades for inclusion in the final Long Term Plan 2024-2034: Adopt the proposed option as outlined in the Consultation Document to prioritise maintaining and renewing the existing infrastructure over doing any major upgrades, and delivering on Pride of Place - focussing on making our towns vibrant places for people to connect.  
  
b) The reasons for adopting the proposed option include that:
  - Council's approach is to focus on affordability and that, in the context of prioritising the 'must do' projects, focusing on low cost projects over large capital works will help keep rates down
  - Community feedback received previously highlighted the value placed on partnerships and activities that create a sense of vibrancy and connection
  - The majority of those who gave public feedback on this topic supported the proposed option.  
c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

**Resolution number CO/2024/00008**

**Moved by: Cr R Smith  
Seconded by: Cr S Whiting**

**KUA MANA | CARRIED**

*The meeting adjourned for a break at 10.00am and reconvened at 10.18am.*

## 7.7 Long Term Plan 2024-2034 Decision on topic: Additional playgrounds

CM No.: 2855232

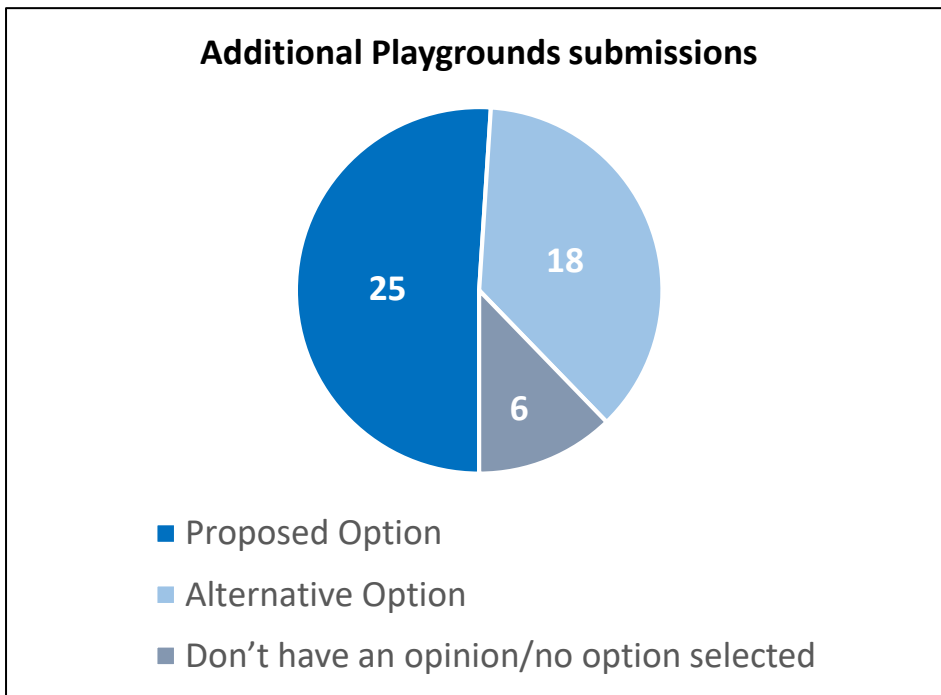
### Te Kaupapa | Purpose

The purpose of this report is to seek Council's decision on the topic of additional playgrounds as consulted on during the consultation period for the draft Long Term Plan 2024-2034 (LTP).

### Rāpopotonga Matua | Executive Summary

Additional playgrounds is one of nine topics that Council sought feedback on as part of the Long Term Plan 2024-2034 Consultation Document.

In total 49 submissions were received on this topic. Of these, 25 agreed with the proposed option to limit new playgrounds to the already planned playgrounds in Matamata and Te Aroha, 18 agreed with the alternative option to defer the Te Aroha playground until the next Long Term Plan. In addition, 6 submitters did not have an opinion on the topic or did not select a preferred option.



## Tūtohunga | Recommendation

That:

1. a) Council resolves to make the following decision on the topic of Additional playgrounds upgrades for inclusion in the Long Term Plan 2024-2034: Adopt the proposed option as outlined in the Consultation Document to keep costs down by limiting new playgrounds to the planned, new playgrounds in Matamata (\$1.5m in 2024/25 and Te Aroha (\$1.5m in 2026/27), and continue to maintain and renew existing play equipment (\$54,000 per year).
  - b) The reasons for adopting the proposed option include that:
    - We are committed to delivering significant play projects
    - A majority of those who gave feedback on this topic supported the proposed option
  - c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

**OR**

2. a) Council resolves to make the following decision on the topic of Additional playgrounds upgrades for inclusion in the Long Term Plan 2024-2034: Adopt the alternative option as outlined in the Consultation Document to defer the new Te Aroha playground until the next Long Term Plan (i.e. 2028/29) to reduce the financial burden right now.
  - b) The reasons for adopting the alternative option include that:  
*(to be specified)*
  - c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

## WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. a) Council resolves to make the following decision on the topic of Additional playgrounds upgrades for inclusion in the Long Term Plan 2024-2034: Adopt the proposed option as outlined in the Consultation Document to keep costs down by limiting new playgrounds to the planned, new playgrounds in Matamata (\$1.5m in 2024/25 and Te Aroha (\$1.5m in 2026/27), and continue to maintain and renew existing play equipment (\$54,000 per year).
  - b) The reasons for adopting the proposed option include that:
    - We are committed to delivering significant play projects
    - A majority of those who gave feedback on this topic supported the proposed option
  - c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

Resolution number CO/2024/00009

Moved by: Cr S-J Bourne  
Seconded by: Cr J Sainsbury

**KUA MANA | CARRIED**

## 7.8 Long Term Plan 2024-2034 Decision on topic: Stage for Matamata Civic Centre

CM No.: 2855234

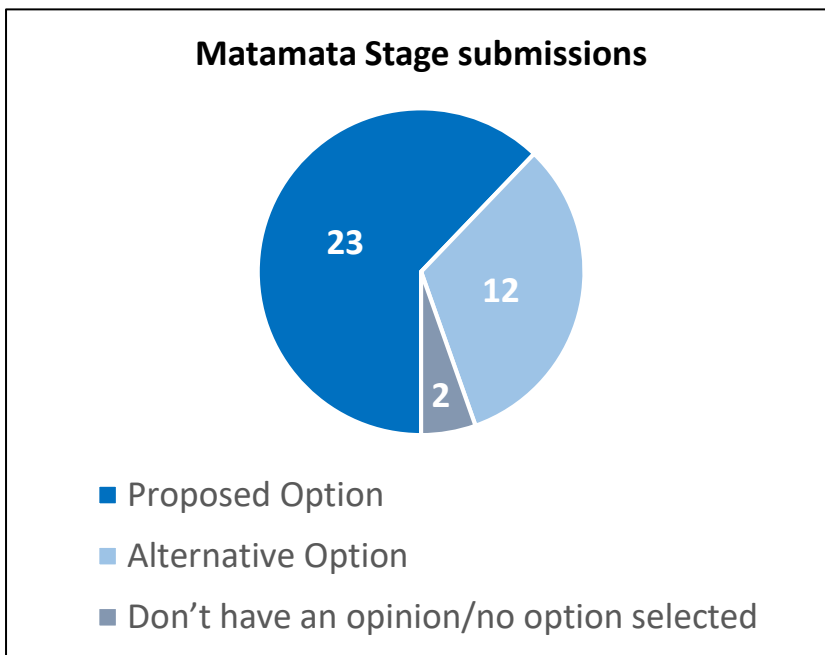
### Te Kaupapa | Purpose

The purpose of this report is to seek Council's decision on the topic of stage for Matamata Civic Centre, as consulted on during the during the consultation period for the draft Long Term Plan 2024-2034 (LTP).

### Rāpopotonga Matua | Executive Summary

Stage for Matamata Civic Centre is one of nine topics that Council sought feedback on as part of the Long Term Plan 2024-2034 Consultation Document.

In total 37 submissions were received on this topic. Of these, 23 agreed with the proposed option to remove this project from our work programme to keep costs down, 12 agreed with the alternative option to keep the project in the work programme, but defer it a few years (to 2029/30) noting however that the longer we push this out the more it is likely to cost. In addition, 2 submitters did not have an opinion on the topic or did not select a preferred option.



## Tūtohunga | Recommendation

That:

1. a) Council resolves to make the following decision on the topic of Stage for Matamata Civic Centre, for inclusion in the Long Term Plan 2024-2034: Adopt the proposed option as outlined in the Consultation Document to remove this project from the work programme and maintain the level of service we currently provide.  
  
b) The reasons for adopting the proposed option include that:
  - Council's approach is to focus on affordability and that, in the context of prioritising the Must Do projects, removing this project will help keep rates down.
  - The majority of those who gave feedback on this topic supported the proposed option.  
c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

**OR**

2. a) Council resolves to make the following decision on the topic of Stage for Matamata Civic Centre, for inclusion in the Long Term Plan 2024-2034: Adopt the alternative option as outlined in the Consultation Document to keep the project in the work programme but defer it to the 2029/30 year.  
  
b) The reasons for adopting the alternative option include that:  
*(to be specified)*  
  
c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

## WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. a) Council resolves to make the following decision on the topic of Stage for Matamata Civic Centre, for inclusion in the Long Term Plan 2024-2034: Adopt the proposed option as outlined in the Consultation Document to remove this project from the work programme and maintain the level of service we currently provide.  
  
b) The reasons for adopting the proposed option include that:
  - Council's approach is to focus on affordability and that, in the context of prioritising the Must Do projects, removing this project will help keep rates down.
  - The majority of those who gave feedback on this topic supported the proposed option.  
c) The above Council decision be incorporated into the Long Term Plan 2024-2034.  
  
d) Staff to investigate additional moveable/modular staging to further expand the current stage.

Resolution number CO/2024/00010

Moved by: Cr C Ansell

Seconded by: Cr S Whiting

## 7.9 Long Term Plan 2024-2034 Decision on topic: Services we provide

CM No.: 2855235

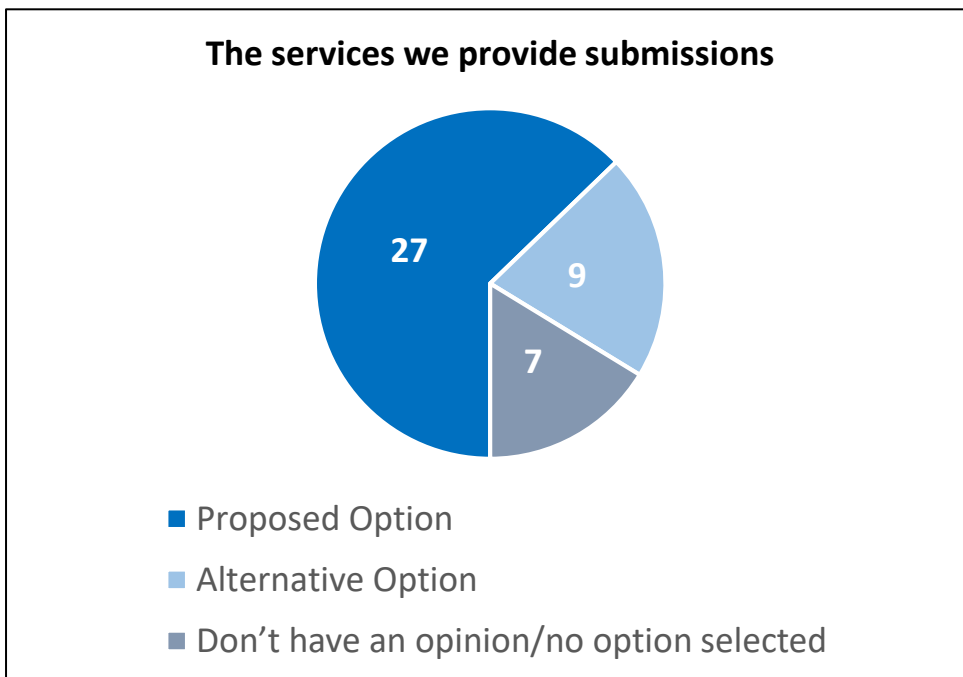
### Te Kaupapa | Purpose

The purpose of this report is to seek Council's decision on the topic of Services we provide as consulted on during the consultation period for the draft Long Term Plan 2024-2034.

### Rāpopotonga Matua | Executive Summary

Services we provide is one of nine topics that Council sought feedback on as part of the Long Term Plan 2024-2034 Consultation Document (LTP).

In total 43 submissions were received on this topic. Of these, 27 agreed with the proposed option to continue to provide all the current services, to mostly the same standard, 9 agreed with the alternative option to make cuts to some services noting that this would need to be significant to impact the proposed rates increase. In addition, 7 submitters did not have an opinion on the topic or did not select a preferred option.





## Tūtohunga | Recommendation

That:

1. a) Council resolves to make the following decision on the topic of services we provide, for inclusion in the Long Term Plan 2024-2034: Adopt the proposed option as outlined in the Consultation Document to continue to provide all our current services to mostly the current standard
  
- b) The reasons for adopting the proposed option include that:
  - We'd need to make some significant cuts to services to make a difference in the rates increase, and we would prefer not to do this, as we believe the services we choose to deliver are the services that make a huge difference to wellbeing in our community.
  - The majority of those who gave feedback on this topic support the proposed option
  
- c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

**OR**

2. a) Council resolves to make the following decision on the topic of services we provide, for inclusion in the Long Term Plan 2024-2034: Adopt the alternative option as outlined in the Consultation Document to cut Council services to get the rates increase lower
  
- b) The reasons for adopting the alternative option include that:  
*(to be specified)*
  
- c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

**WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION**

**That:**

1. a) Council resolves to make the following decision on the topic of services we provide, for inclusion in the Long Term Plan 2024-2034: Adopt the proposed option as outlined in the Consultation Document to continue to provide all our current services to mostly the current standard
  
- b) The reasons for adopting the proposed option include that:
  - We'd need to make some significant cuts to services to make a difference in the rates increase, and we would prefer not to do this, as we believe the services we choose to deliver are the services that make a huge difference to wellbeing in our community.
  - The majority of those who gave feedback on this topic support the proposed option
  
- c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

Resolution number CO/2024/00011

Moved by: Cr S Whiting

Seconded by: Cr J Sainsbury

**KUA MANA | CARRIED**

## 7.10 Long Term Plan 2024-2034 Decision on topic: Te Aroha library

CM No.: 2855239

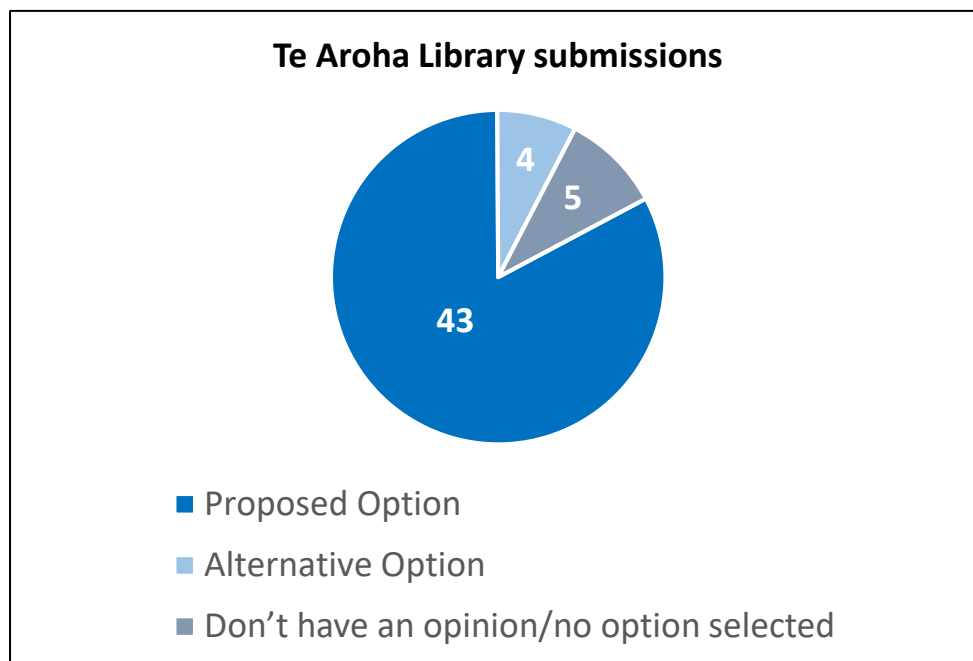
### Te Kaupapa | Purpose

The purpose of this report is to seek Council's decision on the topic of Te Aroha library as consulted on during the during the consultation period for the draft Long Term Plan 2024-2034 (LTP).

### Rāpopotonga Matua | Executive Summary

Te Aroha library is one of nine topics that Council sought feedback on as part of the Long Term Plan 2024-2034 Consultation Document.

In total, 52 submissions were received on this topic. Of these, 43 agreed with the proposed option to investigate and deliver a suitable building to continue providing library services in Te Aroha, 4 agreed with the alternative option to close the Te Aroha library (if there was a strong community view). In addition, 5 submitters did not have an opinion on the topic or did not select a preferred option.



## Tūtohunga | Recommendation

That:

1. a) Council resolves to make the following decision on the topic of Te Aroha Library for inclusion in the Long Term Plan 2024-2034: Adopt the proposed option as outlined in the Consultation Document to investigate and deliver a suitable building to ensure Te Aroha continues to have library services for years to come, by investing \$4.7 million for year 2026-28, and coming back to consult with the community once we have more information.  
  
b) The reasons for adopting the proposed option include that:
  - We believe libraries are an essential service
  - The majority of those who gave feedback on this topic support the proposed option  
c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

**OR**

2. a) Council resolves to make the following decision on the topic of Te Aroha Library for inclusion in the Long Term Plan 2024-2034: Adopt the alternative option as outlined in the Consultation Document to close the Te Aroha library, and only operate libraries in Morrinsville and Matamata.  
  
b) The reasons for adopting the alternative option include that:  
*(to be specified)*  
  
c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

## WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. a) Council resolves to make the following decision on the topic of Te Aroha Library for inclusion in the Long Term Plan 2024-2034: Adopt the proposed option as outlined in the Consultation Document to investigate and deliver a suitable building to ensure Te Aroha continues to have library services for years to come, by investing \$4.7 million for year 2026-28, and coming back to consult with the community once we have more information.  
  
b) The reasons for adopting the proposed option include that:
  - We believe libraries are an essential service
  - The majority of those who gave feedback on this topic support the proposed option  
c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

Resolution number CO/2024/00012

Moved by: Cr R Smith  
Seconded by: Cr C Ansell

**KUA MANA | CARRIED**

## 7.11 Long Term Plan 2024-2034 Decision on topic: Our approach to rates and debt

CM No.: 2855243

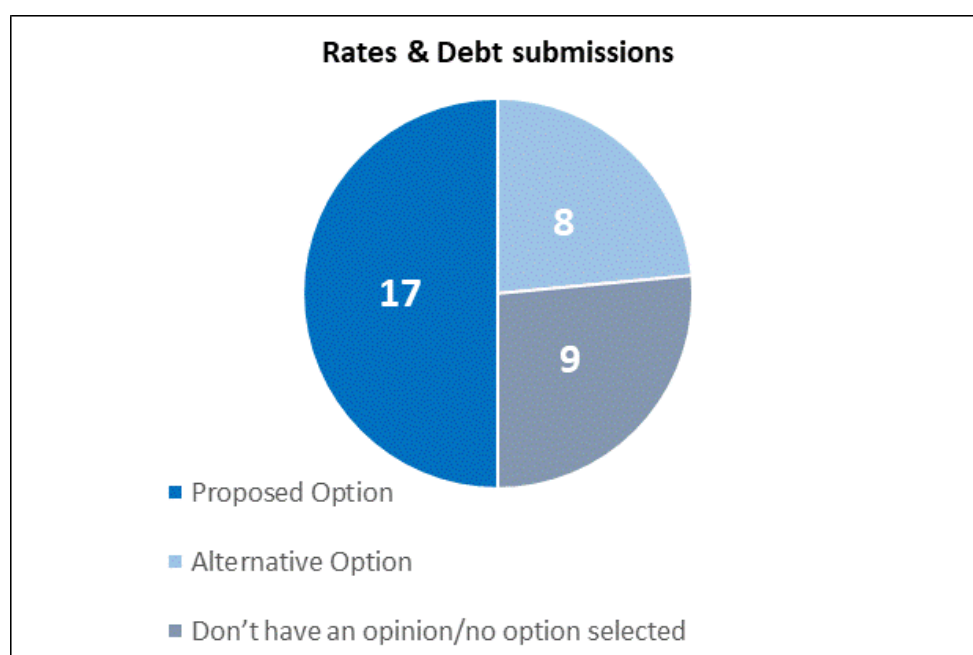
### Te Kaupapa | Purpose

The purpose of this report is to seek Council's decision on the topic of our approach to rates and debt as consulted on during the consultation period for the draft Long Term Plan 2024-2034 (LTP).

### Rāpopotonga Matua | Executive Summary

Our approach to rates and debt is one of nine topics that Council sought feedback on as part of the Long Term Plan 2024-2034 Consultation Document.

In total 34 submissions were received on this topic. Of these, 17 agreed with the proposed option or philosophy that rates needed to be significantly increased in the year ahead to manage the significant increase in costs, 8 agreed with the alternative option to borrow money to help cover the high operational costs for the year ahead, and pay this back over the following year. In addition, 9 submitters did not have an opinion on the topic or did not select a preferred option.



### Changes since consultation period

A summary of recommended changes or amendments identified to the draft LTP budget is included in the Deliberations report included in this agenda.

## Tūtohunga | Recommendation

That:

1. a) Council resolves to make the following decision on the topic of Our approach to rates and debt for inclusion in the Long Term Plan 2024-2034: Adopt the proposed option as outlined in the Consultation Document to accept that our rates need a significant increase in the year ahead to manage the significant increase in costs, rather than borrowing to fund the increase (as outlined in the second option).  
  
b) The reasons for adopting the proposed option include that:
  - Borrowing money to pay for day to day operating costs is not considered to be sustainable and shifts the burden to future ratepayers.
  - Council has developed this budget with a focus on keeping rates as affordable as possible by focussing on the must do projects, increasing fees and charges (more user pays), smoothing out costs where it makes sense to do so, and taking some risk in the management of some budgets (eg roading renewals and not fully funding depreciation).
  - It would not be sustainable to keep rates artificially low when the costs to deliver our basic services are increasing significantly.
  - It is felt that the proposed rates increase strikes a financially responsible balance between keeping rates as low as we reasonably can while enabling us to catch-up on the growing demands from increased Government regulation, growth in our district and the impact of inflation and current economic conditions.
  
- c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

**OR**

2. a) Council resolves to make the following decision on the topic of Our approach to rates and debt for inclusion in the Long Term Plan 2024-2034: Adopt the alternative option as outlined in the Consultation Document to borrow money to help cover the high increase for the year ahead, and keep the rates increase to 10% for each of the first three years.  
  
b) The reasons for adopting the alternative option include that:  
*(to be specified)*
  
- c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

**WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION**

**That:**

1. a) Council resolves to make the following decision on the topic of Our approach to rates and debt for inclusion in the Long Term Plan 2024-2034: Adopt the proposed option as outlined in the Consultation Document to accept that our rates need a significant increase in the year ahead to manage the significant increase in costs, rather than borrowing to fund the increase (as outlined in the second option).
  - b) The reasons for adopting the proposed option include that:
    - Borrowing money to pay for day to day operating costs is not considered to be sustainable and shifts the burden to future ratepayers.
    - Council has developed this budget with a focus on keeping rates as affordable as possible by focussing on the must do projects, increasing fees and charges (more user pays), smoothing out costs where it makes sense to do so, and taking some risk in the management of some budgets (eg roading renewals and not fully funding depreciation).
    - It would not be sustainable to keep rates artificially low when the costs to deliver our basic services are increasing significantly.
    - It is felt that the proposed rates increase strikes a financially responsible balance between keeping rates as low as we reasonably can while enabling us to catch-up on the growing demands from increased Government regulation, growth in our district and the impact of inflation and current economic conditions.
  - c) The above Council decision be incorporated into the Long Term Plan 2024-2034.

Resolution number CO/2024/00013

Moved by: Cr S-J Bourne  
Seconded by: Deputy Mayor J Thomas

**KUA MANA | CARRIED**

## 7.12 Long Term Plan 2024-2034 Other comments and attachments received

CM No.: 2857285

### Te Kaupapa | Purpose

The purpose of this report is to present the other comments and attachments received during the consultation period for the draft Long Term Plan 2024-2034 (LTP) to Council for their consideration and decision.

### Rāpopotonga Matua | Executive Summary

Consultation on the draft LTP took place from 21 March to 21 April 2024. Alongside the feedback on the nine topics on which Council specifically sought public feedback, feedback was also received on the following topics:

The topics presented in the consultation document as 'What has increased'

- a) Resource recovery centre
- b) Morrinsville stormwater upgrades
- c) Wastewater treatment plant upgrades
- d) Matamata stadium

The topic presented in the consultation document as 'What we're unsure about'

- e) Waitoa water

The topics presented in the consultation document as 'Looking further ahead'

- f) Swimzone Morrinsville
- g) Water Meters

In addition, feedback was received on a variety of other issues, which have been grouped as follows:

- A) Roothing, walking and cycling
- B) Climate change, biodiversity, environment
- C) Parks, playgrounds, sports fields, swimming pools
- D) Financial
- E) Various



## WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Council has considered the feedback received on the four topics in the Consultation Document entitled 'What has increased' and confirms its intention to proceed for each, in accordance with what was outlined in the consultation document as follows, these decisions to be incorporated into the Long Term Plan 2024-2034.

### a) Resource recovery centre

(i) Upgrade existing transfer stations and expand the scope of the resource recovery centres project

(ii) The reasons for the decision include that:

- providing rubbish and recycling services to the community is important, upgrading our existing sites will keep them compliant and operational.
- a business case is a must do project to ensure we will continue to comply with national standards, benefit the environment and be more cost effective

### b) Morrinsville stormwater upgrades

(i) Improve Morrinsville CBD stormwater and improve Council's planning information

(ii) The reasons for the decision include that:

- severe weather events in recent years resulted in flooding in Morrinsville, impacting business and locals
- we consider this a must do project to ensure safety of people and property

### c) Wastewater treatment plant upgrades

(i) Increase funding, and stage the upgrades to minimise the cost impact on the community

(ii) The reasons for the decision include that:

- Council needs to upgrade all of our wastewater treatment plants to comply with the new environmental regulations
- we consider this a must do project as we must provide wastewater services to our community and we must comply with legal requirements

### d) Matamata stadium

(i) Increase funding to include \$3 million towards the stadium in 2024/25

(ii) The reasons for the decision include that:

- the project is already well underway, and funds have been committed.

2. Council has considered the feedback received on the topic in the Consultation Document entitled 'What we are unsure about' and confirms its intention to proceed, in accordance with what was outlined in the consultation document, as follows, this decision to be incorporated into the Long Term Plan 2024-2034:

**e) Waitoa water**

(i) Continue working on options and consult with the community in due course

(ii) The reasons for the decision include that:

- we are still working on the options and financial impacts

3. Council has considered the feedback received on the two topics in the Consultation Document entitled 'Looking further ahead and confirms its intention to proceed, in accordance with what was outlined in the consultation document, as follows, these decisions to be incorporated into the Long Term Plan 2024-2034:

**f) Swimzone Morrinsville**

(i) Upgrade / replace the pool, consult with the community in due course

(ii) The reasons for the decision include that:

- The pool is nearing the end of its asset life
- This will be a major project and the community will have the chance to input into the design

**g) Water meters**

(i) Continue to investigate the installation of water meters

(ii) The reasons for the decision include that:

- Water is a precious resource and paying for actual consumption is a proven way to reduce water use.

4. Council has considered the feedback received on the various other issues raised by submitters and will communicate with submitters to thank them for their submissions and where appropriate respond to their individual comments.

Resolution number CO/2024/00014

Moved by: Cr J Sainsbury

Seconded by: Cr K Tappin

**KUA MANA | CARRIED**

## 7.13 Long Term Plan 2024-2034 Decision: Long Term Plan Policies

CM No.: 2855868

### Te Kaupapa | Purpose

The purpose of this report is to seek Council's decision on three Long Term Plan policies - Revenue and Financing Policy, Development Contributions Policy, and Rates Remission and Postponement Policy, as consulted on during the consultation period for the draft Long Term Plan 2024-2034 (LTP).

### Rāpopotonga Matua | Executive Summary

The draft Revenue and Financing Policy, draft Development Contributions Policy and draft Rates Remission and Postponement Policy (Policies) were presented for public consultation as part of the consultation for the LTP.

The following submissions were received on the Policies.

Policy	Agreed	Did not agree	No opinion	Total
Revenue and Financing Policy	8	1	8	17
Development Contributions Policy	14	4	6	24
Rates Remission and Postponement Policy	7	4	6	17

### Tūtohunga | Recommendation

That:

1. a) Council confirms no amendments required to the Revenue and Financing Policy, Development Contributions Policy and Rates Remission and Postponement Policy, with adoption to take place at the Council meeting at which the full Long Term Plan 2024-2034 is adopted.
    - b) The reasons for adopting the Policies with no amendments include that:
      - The Policies were developed using a robust process and as such Council has confidence that they are fit for purpose
      - The majority of those who submitted on the draft Policies agree with them
- OR**
2. a) Council confirms amendments are required to the Revenue and Financing Policy, Development Contributions Policy and Rates Remission and Postponement Policy, with adoption to take place at the Council meeting at which the full Long Term Plan 2024-2034 is adopted. These amendments are: *(to be specified)*
    - b) The reasons for adopting the Policies with amendments include that: *(to be specified)*

**WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION**

**That:**

1. a) Council confirms no amendments required to the Revenue and Financing Policy, Development Contributions Policy and Rates Remission and Postponement Policy, with adoption to take place at the Council meeting at which the full Long Term Plan 2024-2034 is adopted.  
  
b) The reasons for adopting the Policies with no amendments include that:
  - The Policies were developed using a robust process and as such Council has confidence that they are fit for purpose
  - The majority of those who submitted on the draft Policies agree with them

**Resolution number CO/2024/00015**

**Moved by: Cr K Tappin**

**Seconded by: Cr C Ansell**

**KUA MANA | CARRIED**

## 7.14 Long Term Plan 2024-2034 Decision: Rubbish and Recycling Budget

CM No.: 2858177

### Te Kaupapa | Purpose

To recommend amendments to the Long Term Plan 2024-2034 budget for the Rubbish and Recycling Activity.

### Rāpopotonga Matua | Executive Summary

Since the time the Rubbish and Recycling activity budgets for the draft Long Term Plan 2024-2034 (LTP) were initially developed, a number of changes have occurred, resulting in a recommendation to amend the activity budget for the final LTP. In summary, staff have recommended:

- Projected revenue from fees and charges at Refuse Transfer Stations (RTS) facilities is reduced by \$83,000, to address concerns that the budget is unachievable given current revenue trends.
- Projected operating costs are increased by \$326,000, largely as a result of the need to continue contracting the RTS operations until 1 July 2025.
- Together, these budget changes result in an increased rates requirement for this activity of \$409,000 for year one of the LTP, and similar increases for years 2-10 until potential future operating efficiencies (from providing the RTS operations in-house) are better understood.
- Within the total Rubbish and Recycling activity budget the allocation of the net cost to be funded between targeted and general rates needs to be amended, meaning the targeted kerbside collection rate for year one of the LTP will be increased to level very similar to the current year.

#### WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. **Projected fees and charges revenue from Refuse Transfer Station operations is reduced by \$83,000 in the final Long Term Plan 2024-2034 budget for years one to ten.**
2. **Projected operating costs for the Rubbish and Recycling activity are increased by \$326,000 in the final Long Term Plan 2024-2034 budget for year one, largely as a result of the need to continue contracting the Refuse Transfer Station operations until 1 July 2025. Projected operating costs for years 2-10 are conservatively maintained at a similar level as year one in the Long Term Plan 2024-2034 budget, until potential future operating efficiencies are better understood.**
3. **The allocation of rates funding for the total Rubbish and Recycling activity between targeted rates (for kerbside collection) and general rates (for the balance of this activity) is revised with an additional \$208,000 allocated to the targeted rate.**

Resolution number CO/2024/00016

Moved by: Cr C Ansell  
Seconded by: Cr S Whiting

**KUA MANA | CARRIED**

## 7.15 Long Term Plan 2024-2034 Performance Measures

CM No.: 2855515

### Te Kaupapa | Purpose

The purpose of this report is to seek Council's approval of revised performance measures to be included in Council's Long Term Plan 2024-2034 (LTP) following advice from Audit New Zealand (Audit).

### Rāpopotonga Matua | Executive Summary

Council is required to prepare and adopt an LTP under the Local Government Act 2002 (LGA) every three years. As part of this process, Council sets performance measures which sets out what we plan to do and why (what we are trying to achieve), and how we plan to measure our progress.

The draft performance measures are included in the draft LTP, available here:

<https://ltp.mpdc.nz/download-resources>

Audit have recommended Council review its performance measures with a view to reducing the number of measures in the LTP. A reduction in the number of measures will reduce the length of the LTP and the reporting obligations. Information can still be tracked and reported on internally.

At the time of writing this report Council staff are working through some suggested recommendations for reductions in the performance measures to be included in the LTP with Audit. These recommendations are attached. Council is asked to approve the performance measures for inclusion within the LTP.

### Tūtohunga | Recommendation

That:

1. The report is received.
2. a) Council approves the revised performance measures for inclusion in the Long Term Plan 2024-2034 as attached, subject to audit review.

**OR**

- b) Council approves the revised performance measures for inclusion in the Long Term Plan 2024-2034 subject to further amendments *(to be specified)*.
3. Council delegates staff the ability to make changes to the performance measures if required as part of the Long Term Plan 2024-2034 audit process.

**WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION**

That:

1. The report is received.
2. a) Council approves the revised performance measures for inclusion in the Long Term Plan 2024-2034 as attached, subject to audit review.
3. Council delegates staff the ability to make changes to the performance measures if required as part of the Long Term Plan 2024-2034 audit process.

Resolution number CO/2024/00017

Moved by: Cr S Whiting

Seconded by: Cr C Ansell

**KUA MANA | CARRIED**

**ATTACHMENTS**

- A Item 7.15, for 22 May 2024 meeting - Performance measures suggested removal for final 2024 LTP (circulated in MS teams) - update to district plan PM target

## 7.16 Long Term Plan 2024-2034 Deliberations

CM No.: 2842620

### Te Kaupapa | Purpose

The purpose of this report is to:

- outline a number of changes that have taken place since approval for consultation
- seek Council's decision on a number of procedural matters relating to the adoption of the Long Term Plan 2024-2034 (LTP)
- seek Council's decision on the Multi-Year Community grants.

### Rāpopotonga Matua | Executive Summary

The consultation process whereby the public is invited to make submissions has been undertaken on the Consultation Document for the draft Long Term Plan 2024-2034 (LTP) and several other documents as follows:

- Draft Revenue and Financing Policy
- Draft Rates Remission and Postponement Policy
- Draft Fees and Charges 2024/25
- Draft Development Contributions Policy
- Draft Dangerous, Affected and Insanitary Buildings Policy 2024
- Draft Legal Highs Policy (Local Approved Products Policy) 2024
- Draft Smokefree Outdoor Spaces Policy 2024
- Multi-Year Community Grant applications

Consultation was open from 21 March to 21 April 2024. 175 people submitted on the LTP and 33 submitted on the non-LTP related policies (Legal Highs, Smokefree Outdoor Spaces and Dangerous, Insanitary and Affected Buildings Policies). Council also received late submissions which were all considered.

A number of submitters chose to present their submission to Council in person, at a hearing held on 8 May 2024. Council read through and considered all submissions following the presentations from submitters. The meeting was adjourned and resumed on 9 May 2024 where Council requested further information from staff to assist in deliberations and this is provided in separate reports related to each topic.

A number of amendments and changes that have been identified since the draft LTP was approved that are necessary or recommended by staff for the final LTP are covered in this report (notwithstanding any further changes required as a result of Council's deliberations) are covered in this report.

**The resulting impact of the changes included within this report is that the rates increase for year one of the LTP would reduce from 15.7% to 15.1%, and similar reductions across the remaining 9 years of the LTP compared to the draft LTP.**



## Tūtohunga | Recommendation

That:

1. Council confirms all decisions on Multi-Year Community Grant Funding and Other Grant Funding as detailed in the Schedule of Decisions (attached) and this is incorporated into the final Long Term Plan 2024-2034.
2. Council confirms the amendments to the final Long Term Plan 2024-2034 outlined in the “Summary of required budget changes identified since consultation” section of this report.
3. Council address the risk of a potential funding shortfall in the water activity from metered water revenue by
  - a) amending the metered water volume assumption to a more comfortable level (requiring more targeted rates from water supply)

**OR**

  - b) increase the targeted metered water charge to \$x

**OR**

  - c) a combination of a) and b)
4. Council authorise staff to make any further minor amendments to the Long Term Plan 2024-2034 as needed for accuracy.
5. The Long Term Plan 2024-2034 be amended, finalised, submitted to audit and circulated to Council for adoption on 3 July 2024 or before.
6. Council’s current Long Term Plan 2021-2031 continues in force until the date Council adopts its Long Term Plan 2024-2034 as provided for by the Water Services Acts Repeal Act 2024.
7. Council extends its current Development Contributions Policy so that the period to which it applies ends on the date Council adopts its Long Term Plan 2024-2034 as provided for by the Water Services Acts Repeal Act 2024.

**WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION**

**That:**

- 1. Council confirms all decisions on Multi-Year Community Grant Funding and Other Grant Funding as detailed in the Schedule of Decisions (attached) and this is incorporated into the final Long Term Plan 2024-2034.**
- 2. Council has received notification that Te Waka is ceasing to operate as in independent economic development agency on 30 June 2024. As a result –**
  - c) The \$30,000 within the Economic Development draft budget be maintained for other economic development purposes, as determined at a later date.**
- 3. Council confirms the amendments to the final Long Term Plan 2024-2034 outlined in the “Summary of required budget changes identified since consultation” section of this report.**
- 4. Council address the risk of a potential funding shortfall in the water activity from metered water revenue by:**
  - a) Increase the targeted metered water charge to \$2.97.**
  - b) amending the metered water volume assumption to a more comfortable level; requiring more targeted rates from water supply.**
- 5. Council authorise staff to make any further minor amendments to the Long Term Plan 2024-2034 as needed for accuracy.**
- 6. The Long Term Plan 2024-2034 be amended, finalised, submitted to audit and circulated to Council for adoption on 3 July 2024 or before.**
- 7. Council’s current Long Term Plan 2021-2031 continues in force until the date Council adopts its Long Term Plan 2024-2034 as provided for by the Water Services Acts Repeal Act 2024.**
- 8. Council extends its current Development Contributions Policy so that the period to which it applies ends on the date Council adopts its Long Term Plan 2024-2034 as provided for by the Water Services Acts Repeal Act 2024.**

**Resolution number CO/2024/00018**

**Moved by: Deputy Mayor J Thomas**

**Seconded by: Cr C Ansell**

**KUA MANA | CARRIED**

## 7.17 Adoption of Dangerous, Affected and Insanitary Buildings Policy 2024 following consultation

CM No.: 2856564

### Te Kaupapa | Purpose

The purpose of this report is for Council to adopt the Dangerous, Affected and Insanitary Buildings Policy 2024 following consultation.

### Rāpopotonga Matua | Executive Summary

Council recently consulted on its draft Long Term Plan 2024-2034 Consultation Document and a number of other documents. Alongside this Council also consulted on its draft Dangerous, Affected and Insanitary Buildings Policy 2024 (Policy).

Council received 11 submissions on the draft Policy and a hearing was held on 8 May 2024. No submitters chose to speak to their submission at the hearing. Following this, Council resolved that they had heard those submitters that wished to be heard and considered all submissions received. Council sought further information to inform deliberations and decision making, and staff responses are provided in the attached document.

Council are asked to consider the issues raised during the consultation and hearing and to adopt the final Policy.

#### WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Council adopts the Dangerous, Affected and Insanitary Buildings Policy 2024 to include minor amendments and to incorporate an amendment to the definition of 'Dangerous Building' as per the attached Policy.
2. Council notes the reasons for adopting the Dangerous, Affected and Insanitary Buildings Policy 2024 include that:
  - Council is upholding its statutory obligations under the Building Act 2004 to hold such a Policy and to review it every five years.
  - Support was received for the draft Dangerous, Affected and Insanitary Buildings Policy 2024 during consultation.
  - The definition of 'Dangerous Building' has been amended as per the submission made by Fire and Emergency New Zealand.
3. Council authorises staff to respond to submitters on the draft Dangerous, Affected and Insanitary Buildings Policy 2024.
4. Council authorises staff to undertake minor amendments if needed prior to publishing the final Dangerous, Affected and Insanitary Buildings Policy 2024.
5. The Dangerous, Affected and Insanitary Buildings Policy 2024 will come into force on 1 July 2024.

Resolution number CO/2024/00019

Moved by: Cr C Ansell  
Seconded by: Cr J Sainsbury

**KUA MANA | CARRIED**

## 7.18 Adoption of Legal Highs Policy (Local Approved Products Policy) 2024 following consultation

CM No.: 2856587

### Te Kaupapa | Purpose

The purpose of this report is for Council to adopt the Legal Highs Policy (Local Approved Products Policy) 2024 following consultation.

### Rāpopotonga Matua | Executive Summary

Council recently consulted on its draft Long Term Plan 2024-2034 Consultation Document and a number of other documents. Alongside the Long Term Plan, Council also consulted on its draft Legal Highs Policy (Local Approved Products Policy) 2024 (Policy).

Council received 24 submissions on the draft Policy and a hearing was held on 8 May 2024, whereby two submitters spoke to their submission on this draft Policy. Following this, Council resolved that they had heard those submitters that wished to be heard and considered all submissions received. Council sought further information to inform deliberations and decision making, and staff responses are provided in the attached document.

Council are asked to consider the issues raised during the consultation and hearing and to adopt the final Policy.

## Tūtohunga | Recommendation

That:

1. Council confirms clause 8.1 (distance to sensitive sites) within its Legal Highs Policy (Local Approved Products Policy) 2024 to include the following:
    - a) Clause 8.1 to remain as consulted on ‘Retail premises from which approved products may be sold are not permitted within 25 metres of a sensitive site...’
- OR**
- b) Clause 8.1 to be amended as follows: ‘Retail premises from which approved products may be sold are not permitted within *[to be specified]* metres of a sensitive site...’ and
  - c) The reasons for amending clause 8.1 of the Legal Highs Policy (Local Approved Products Policy) 2024 to include that:
    - *[to be specified]*
2. Council adopts the Legal Highs Policy (Local Approved Products Policy) 2024 to include minor amendments as per the attached policy and to incorporate its decision on clause 8.1 as above.
  3. Council notes the reasons for adopting the Legal Highs Policy (Local Approved Products Policy) 2024 include that:
    - Council is protecting the community by having a relevant policy in place in the event that a psychoactive substance is approved;
    - The majority of the submitters supported the draft policy.
  4. Council authorises staff to respond to submitters on the Legal Highs Policy (Local Approved Products Policy) 2024.
  5. Council authorises staff to undertake minor amendments if needed prior to publishing the Legal Highs Policy (Local Approved Products Policy) 2024.
  6. The Legal Highs Policy (Local Approved Products Policy) 2024 will come into force on 1 July 2024.

## WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Council confirms clause 8.1 (distance to sensitive sites) within its Legal Highs Policy (Local Approved Products Policy) 2024 to include the following:
  - a) Clause 8.1 to remain as consulted on 'Retail premises from which approved products may be sold are not permitted within 25 metres of a sensitive site...'
  - b) Clause 7.1 (distance from one retail premises to another) to be amended as follows: New retail premises from which approved products may be sold are not permitted within 350 metres of another retail premises from which approved products may be sold.
  - c) The reason for amending clause 7.1 of the Legal Highs Policy (Local Approved Products Policy) 2024 to include:
    - *Reflecting submissions and align the retail opportunities of Te Aroha to the existing opportunities of Matamata and Morrinsville.*
2. Council authorises staff to rename the Legal Highs Policy (Local Approved Products Policy) 2024 to Psychoactive Substances Policy (Local Approved Products Policy) 2024 to reflect the legal term used in the Act.
3. Council adopts the Psychoactive Substances Policy (Local Approved Products Policy) 2024 to include minor amendments as per the attached policy and to incorporate its decision on clause 8.1 and 7.1 as above.
4. Council notes the reasons for adopting the Psychoactive Substances Policy (Local Approved Products Policy) 2024 include that:
  - Council is protecting the community by having a relevant policy in place in the event that a psychoactive substance is approved;
  - The majority of the submitters supported the draft policy.
5. Council authorises staff to respond to submitters on the Psychoactive Substances Policy (Local Approved Products Policy) 2024.
6. Council authorises staff to undertake minor amendments if needed prior to publishing the Psychoactive Substances Policy (Local Approved Products Policy) 2024.
7. Psychoactive Substances Policy (Local Approved Products Policy) 2024 will come into force on 1 July 2024.

Resolution number CO/2024/00020

Moved by: Cr C Ansell

Seconded by: Cr G Thompson

**KUA MANA | CARRIED**

## ATTACHMENTS

- A Additional information presented to Council for Deliberations and Local Approved Products (Legal Highs) Policy adoption

## 7.19 Adoption of Smokefree Outdoor Spaces Policy 2024 following Consultation

CM No.: 2856462

### Te Kaupapa | Purpose

The purpose of this report is for Council to adopt the Smokefree Outdoor Spaces Policy 2024 following consultation.

### Rāpopotonga Matua | Executive Summary

Council recently consulted on its draft Long Term Plan 2024-2034 Consultation Document and a number of other documents. Alongside this Council also consulted on its draft Smokefree Outdoor Spaces Policy 2024 (Policy).

Council received 17 submissions on the draft Policy and a hearing was held on 8 May 2024 whereby two submitters spoke to their submission on this draft Policy. Following this, Council resolved that they had heard those submitters that wished to be heard and considered all submissions received. Council sought further information to inform deliberations and decision making, and staff responses are provided in the attached document.

Council are asked to consider the issues raised during the consultation and hearing and to adopt the final Smokefree Outdoor Spaces Policy 2024.

#### WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Council adopts the Smokefree Outdoor Spaces Policy 2024 to include minor amendments as per the attached policy.
2. Council notes the reasons for adopting the Smokefree Outdoor Spaces Policy 2024 include that:
  - Council is supporting public health and promoting the health and wellbeing of our communities by discouraging smoking in outdoor areas.
  - Support was received for the draft Smokefree Outdoor Spaces Policy 2024 during community consultation.
3. Council authorises staff to respond to submitters on the draft Smokefree Outdoor Spaces Policy 2024.
4. Council authorises staff to undertake minor amendments if needed prior to publishing the final Smokefree Outdoor Spaces Policy 2024.
5. The Smokefree Outdoor Spaces Policy 2024 will come into force on 1 July 2024.

Resolution number CO/2024/00021

Moved by: Cr S Whiting

Seconded by: Cr G Thompson

**KUA MANA | CARRIED**

## 7.20 Civic Financial Services Limited AGM

CM No.: 2857570

### Te Kaupapa | Purpose

The purpose of this report is provide notification of the Civic Financial Services Limited Annual General Meeting (AGM) to be held in Wellington on Friday 21 June 2024.

### Rāpopotonga Matua | Executive Summary

Civic Financial Services Limited provides superannuation and risk financing solutions to the local government sector.

The Constitution of the Company provides for at least two Directors retiring by rotation each year.

Matamata Piako District Council holds 1.09% shares in the company.

The upcoming Civic Financial Services Limited AGM provides the opportunity for Council to as a shareholder, appoint a representative to attend and vote but if unable to do so may appoint a proxy for this meeting.

#### WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. The information be received.
2. Council appoints Mayor Adrienne Wilcock as proxy to vote on its behalf at the Annual General Meeting.
3. Council provides direction on how that person should vote on the matters raised, including the Annual Report and appointment and remuneration of Auditor.
4. Council notes the re-appointment of Nicola Mills as director and the appointment of Sue Bidrose as a new director from the close of the Annual General Meeting.

Resolution number CO/2024/00022

Moved by: Cr S Whiting

Seconded by: Cr C Ansell

**KUA MANA | CARRIED**



12.08 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
OF THE MEETING OF KAUNIHERA | COUNCIL  
HELD ON 22 MAY 2024.

**KO TE RĀ | DATE:** .....

**TIAMANA | CHAIRPERSON:** .....