

Kaunihera | Council

Mēneti Wātea | Open Minutes



Minutes of an ordinary meeting of Matamata-Piako District Council held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 8 May 2024 at 9:00.

Ngā Mema | Membership

Manuhuia | Mayor

Adrienne Wilcock, JP (Chair)

Koromatua Tautoko | Deputy Mayor

James Thomas

Kaunihera ā-Rohe | District Councillors

Caleb Ansell

Sarah-Jane Bourne

Sharon Dean

Bruce Dewhurst

Dayne Horne

Peter Jager

James Sainsbury

Russell Smith

Kevin Tappin

Gary Thompson

Sue Whiting

Ngā whakapāha | Apologies

Cr Bruce Dewhurst

Kaimahi i reira | Staff Present

Name	Title	Item No.
Don McLeod	Chief Executive Officer	
Stephanie Hutchins	Governance Support Officer	
Kuljeet Kaur	Governance Support Officer	
Sandra Harris	Strategic Partnerships and Governance Manager	7.2
Olivia Picard	Graduate Policy Advisor	7.3

I reira | In Attendance

Name	Position/Organisation	Item	Time In	Time Out
Nicola Greenwell	Hamilton and Waikato Tourism	7.1	9.00am	9.12am
Steve Gow	Hamilton and Waikato Tourism	7.1	9.00am	9.12am
Mark Morgan	Waikato Regional Airport – Teams	7.1	9.12am	9.20am
Nigel McWilliam	Morrinsville Chamber of Commerce	7.1	9.07am	9.36am
Cathy Balvert	Morrinsville Chamber of Commerce	7.1	9.07am	9.36am
Lynette Stanley	Matamata Chamber of Commerce	7.1	9.10am	9.50am
Tim Hampton	Matamata Chamber of Commerce	7.1	9.10am	9.50am
Matthew Cooper	Sport Waikato	7.1	9.32am	9.58am
Rob Corkill	Sport Waikato	7.1	9.32am	9.58am
Gina Barretto	Morrinsville Art Gallery Charitable Trust	7.1	9.39am	10.10am
Yvette Ives	Morrinsville Art Gallery Charitable Trust	7.1	9.33am	10.10am
Graham Shortland	Morrinsville Art Gallery Charitable Trust	7.1	9.43am	10.10am
Lynne Wayne	Morrinsville Art Gallery Charitable Trust	7.1	9.27am	10.10am
Cath Hughes	Te Aroha Croquet Club	7.1	9.53am	10.53am
Alan Wilkie	Te Aroha Croquet Club	7.1	9.53am	10.53am
Denise Williams	Matamata Community Patrol	7.1	9.50am	10.27am
Brian Hunter	Matamata Community Patrol	7.1	9.50am	10.27am
Clive Williams	Matamata Community Patrol	7.1	9.50am	10.27am
Bethan Sanders	Matamata Community Resource Trust	7.1	9.56am	10.31am
Christine Miles	Matamata Community Resource Trust	7.1	9.56am	10.31am
Charlotte Putt	Future Te Aroha	7.1	9.54am	10.41am
Lyn Renwick	Future Te Aroha	7.1	9.54am	10.41am
James Brodie	Future Te Aroha	7.1	9.33am	10.41am
Christine	Future Te Aroha	7.1	9.54am	10.41am
Shane Smith	Te Aroha BMX Club	7.1	10.12am	10.46am
Ricky Mold	Te Aroha BMX Club	7.1	10.12am	10.46am
Merv Joines	Te Aroha Community Patrol	7.1	10.15am	10.49am
Andrea Oosterwijk	Te Aroha & District Museum Society Incorporated	7.1	10.18am	10.52am
Janice Parsell	Te Aroha & District Museum Society Incorporated	7.1	10.18am	10.52am
Suzanne Spooner	Te Aroha & District Museum Society Incorporated	7.1	10.18am	10.52am
Eve Kinane	Te Aroha & District Museum	7.1	10.18am	10.52am

Name	Position/Organisation	Item	Time In	Time Out
	Society Trust			
Philippa Fourie	Fonterra	7.1	10.53am	11.09am
Keith Trembath	Life Education Trust Waikato East	7.1	10.41am	11.10am
Frances Nicol	Life Education Trust Waikato East	7.1	10.41am	11.10am
Tracy Hampton	Waikato Screen – Teams	7.1	10.50am	11.32am
Erin Griffiths	Waikato Screen	7.1	10.39am	11.32am
Jeremy Mayall	Creative Waikato	7.1	11.06am	11.27am
Aimee Anderson-O'Connor	Creative Waikato	7.1	11.06am	11.27am
Res	Creative Waikato	7.1	11.06am	11.27am
Temaikohaa Waitere	Tangata Marae	7.1	11.03am	11.32am
Neash Waitere	Tangata Marae	7.1	11.03am	11.32am
Yenda Douglas	Tangata Marae – Teams	7.1	11.18am	11.32am
Bette Blance	Morrinsville Historical Society	7.1	11.19am	11.54am
David Sing	Morrinsville Historical Society	7.1	11.19am	11.54am
Jill Brookes	Citizens Advice Bureau Matamata	7.1	11.18am	11.46am
Christine Miles	Citizens Advice Bureau Matamata	7.1	11.18am	11.46am
Jackie Royce	Matamata Historical Society Incorporated	7.1	11.03am	11.46am
Shirley Gillard	Matamata Historical Society Incorporated	7.1	11.03am	11.46am
Craig	Citizens Advice Bureau Te Aroha Incorporated	7.1	11.12am	11.58am
Jill Taylor	Citizens Advice Bureau Te Aroha Incorporated	7.1	11.12am	11.58am
Johann Roozenburg	Ngati Tumutumu	7.1	11.31am	12.11pm
Jude Tisdall	Te Miro Mountain Bike Club	7.1	9.02am	9.54am
Te Aroha Drummond	Piako Waihou Catchment Trust	7.1	11.53am	12.20pm
Rebecca Brophy	Piako Waihou Catchment Trust	7.1	11.53am	12.20pm
Bryan Turner	United Matamata Sports Incorporated - Teams	7.1	12.45pm	1.00pm
Donna Arnold	Keep Te Aroha Beautiful	7.1	12.26pm	12.59pm
Phil Sherwood	Waikato Federated Farmers	7.1	12.31pm	1.13pm
Brian Steele	Waikato Federated Farmers	7.1	12.31pm	1.13pm
Gary Voogt	Waikato Federated Farmers	7.1	12.31pm	1.13pm
Andrew Galloway	Waikato Federated Farmers and individual	7.1	12.31pm	1.32pm
Rien van de Weteringh	Alcohol Healthwatch – Teams	7.1	12.45pm	1.15pm
Martin Parks	Keep Te Aroha Beautiful	7.1	12.37pm	12.59pm
Martin Lowe	Transition Matamata	7.1	12.46pm	1.25pm
John Byers	Transition Matamata	7.1	12.46pm	1.25pm
Jan Clayton	Stanley Avenue School principal	7.1	1.05pm	1.36pm
Ron Tuck	Life's Jacket Swim	7.1	1.15pm	1.51pm
George Burton	Morrinsville Greypower	7.1	12.57pm	2.18pm
Holly Snape	Morrinsville Greypower	7.1	12.57pm	2.18pm
John Harris	Community Waikato	7.1	1.00pm	1.55pm
Mike Gribble	Community Waikato	7.1	1.30pm	2.00pm
Judith Hattie	Community Waikato	7.1	12.57pm	2.10pm
Waati Ngamane	Liahona Trust	7.1	1.49pm	2.25pm
Greg Ryan	Hauraki Rail Trail Charitable Trust	7.1	1.37pm	2.27pm
	Waikato Regional Council	7.1	1.48pm	2.31pm

1 Whakatūwheratanga o te hui | Meeting Opening

Mayor Adrienne Wilcock welcomed members, staff and public in attendance and declared the meeting open at 9.00am.

**2 Ngā whakapāha/Tono whakawātea | Apologies/Leave of Absence
WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION**

That the apology from Cr Bruce Dewhurst be accepted and leave of absence from the meeting be granted.

Resolution number CO/2024/00001

Moved by: Cr S-J Bourne

Seconded by: Cr C Ansell

KUA MANA | CARRIED

3 Pānui i Ngā Take Ohore Anō | Notification of Urgent Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4 Whāki pānga | Declaration of interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

Name	Item	Declaration of conflict or perceived conflict
Adrienne Wilcock	7.1	United Matamata Sports

Gary 7.1 Employee of Community Waikato

5 Whakaaetanga mēneti | Confirmation of minutes

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That the minutes of the meeting of the ordinary meeting of Matamata-Piako District Council held on Wednesday, 24 April 2024, be confirmed as a true and correct record of the meeting.

Resolution number CO/2024/00002

Moved by: Cr S-J Bourne

Seconded by: Cr K Tappin

KUA MANA | CARRIED

6 Take i puta mai | Public Forum

Due to this meeting being a Council Hearing, there is no scheduled Public Forum.

7 Pūrongo me whakatau | Decision Reports

7.1 Council Hearing - Long Term Plan 2024-2034 and Policies

CM No.: 2843021

Te Kaupapa | Purpose

The purpose of this report is to receive and hear submissions from the public on the following:

- Draft Long Term Plan 2024-2034 Consultation Document.
- Draft Revenue and Financing Policy
- Draft Rates Remission and Postponement Policy
- Draft Fees and Charges 2024/25
- Draft Development Contributions Policy
- Draft Dangerous, Affected and Insanitary Buildings Policy 2024
- Draft Legal Highs Policy (Local Approved Products Policy) 2024
- Draft Smokefree Outdoor Spaces Policy 2024
- Multi-Year Community Grant applications

Rāpopotonga Matua | Executive Summary

The consultation process whereby the public is invited to make submissions has been undertaken on the Consultation Document for the draft Long Term Plan 2024-2034 (LTP) and several other documents.

Consultation was open from 21 March to 21 April 2024. 175 people submitted on the draft Long Term Plan and 33 submitted on the non-Long Term Plan related policies (Legal Highs, Smokefree Outdoor Spaces and Dangerous, Insanitary and Affected Buildings Policies). Further information is provided in this report on the topics submitted on and the themes identified.

At the time of writing this report Council has received two late submissions and these have been

included for consideration in the attached submissions. Eighteen submitters have chosen to present their submission to Council in person, a hearing schedule with accompanying submissions/grant applications in order of appearance will be circulated separately to this report.

Long Term Plan and associated policies	
Total number of submissions (topics) (LTP, policies and non-LTP related policies)	617
Total number of submitters (LTP, policies and non-LTP related policies)	208
Number of submissions per CD topic	
1) Te Aroha Spa	60
2) Roothing renewals	45
3) Walking and cycling improvements	56
4) Town centre upgrades	49
5) Additional playgrounds	49
6) Stage for Matamata Civic Centre	37
7) The services we provide	43
8) Te Aroha Library	52
9) Rates or borrowing options	34
Number of submissions on other topics	
Other topics submitted on including Matamata Stadium, Accessibility, Sportsgrounds, Future projects, water meters, Waitoa water, Te Aroha	11
Final comments and attachments	
Final comments and attachments received	29
Number of submissions on LTP-related policies	
1) Fees and charges	53
2) Revenue and Financing Policy	17
3) Development Contributions Policy	21
4) Rates Remission and Postponement Policy	16

Number of submissions non-LTP related policies	
1) Legal Highs (Local Approved Products) Policy	23
2) Smokefree Outdoor Spaces Policy	14
3) Dangerous, Affected and Insanitary Buildings Policy	8

Council also invited applications to the Multi-Year Community Grants, and received 34 applications for funding. Grant applications are presented in a separate report and circulated separately.

Council now needs to hear those who identified they wished to present their submissions, and consider all the submissions received.

This report details the process with which each of the documents must be considered as set out in the relevant legislation.

The following documents are attached to this report:

- Submissions (LTP, LTP policies and non-LTP related policies)
- Submission Attachments document

A hearing schedule with accompanying submissions/grant applications in order of appearance will be circulated separately.

Hearing process

The hearing of submissions is scheduled for 8 and 9 May 2024. Following hearing of submitters who have chosen to speak to their submission it is recommended that:

1. Council review all submissions received. It is suggested this could occur on Wednesday afternoon (8 May).
2. Council to provide direction to staff for further issues that require clarification resulting from the submissions or any further information that is required. Staff will report this information back to the meeting on 22 May 2024. At this meeting, Council will deliberate on the issues and make the final decisions on the LTP topics.

Given the number of submitters seeking to be heard and the likely timing for the meeting, Council may wish to adjourn the meeting to Thursday 9 May. On Thursday 9 May, the following matters could be considered:

3. Council make decisions on the Multi-Year Community Grant applications.
4. Council make decisions on the Fees and Charges (this is recommended to meet the timeframes for notification of any final fee increases to registered dog owners as part of planned communications).
5. If there are any further matters arising for staff to report back to the next meeting on 22 May 2024 this can be discussed.

Once Council has made decisions on the submissions, the Long Term Plan and other documents will be amended based on the decisions ready for adoption on 26 June 2024, where Council will also strike the 2024/25 rates. The Long Term Plan will also be subject to a final audit before Council's adoption.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

Part One: Opening of hearing

That:

- 1. Any late submissions and Multi-Year Community Grant applications as detailed in the attachments as well as any tabled on the day be accepted.**
- 2. Council hears all submitters who wish to be heard.**

Resolution number CO/2024/00003

Moved by: Cr J Sainsbury

Seconded by: Cr C Ansell

KUA MANA | CARRIED

ATTACHMENTS

- A LATE Multi-Year Grant Application and Staff Comments
- B LATE Submission: Mike Gribble - Hearings meeting submission final MPDC
- C Morrinsville Chamber - MCC Council Presentation 2024
- D Matamata Chamber MPDC Presentation May
- E Te Miro MTB Funding
- F Morrinsville Gallery 2024 7 5 2024
- G Waikato Screen - MPDC LPT Presentation 2024
- H KMRP Tumutumu 24March23
- I Piako Catchment Forum
- J KTAB - Grant Application LTP 2024-2034
- K KTAB - LTP 2024-2034 Submission
- L Tanya Austin - Presentation for LTP

The meeting adjourned for a break at 10.52am and reconvened at 11.04am.

The meeting adjourned for a break at 12.20pm and reconvened at 12.46pm.

The meeting adjourned for a break at 2.31pm and reconvened at 2.49pm

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

Part Two: Continuation of hearing

1. That pursuant to Standing Order 4.2, Council agrees to continue the meeting past the six-hour time limit.

Resolution number CO/2024/00004

Moved by: Deputy Mayor J Thomas

Seconded by: Cr C Ansell

KUA MANA | CARRIED

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

Part Three: Consideration of submissions

1. Council has heard those submitters that wished to be heard and has considered all submissions received.
2. Council provide direction to staff to provide further information or additional advice to support decision making on 22 May 2024.
3. Council agrees to adjourn the meeting at 4.05pm and resume at 9.00am, 9 May 2024, in the Council Chambers at the Matamata-Piako District Council area office in Te Aroha .
4. Remaining business on the agenda will be considered once the meeting has reconvened.

Resolution number CO/2024/00005

Moved by: Cr C Ansell

Seconded by: Cr G Thompson

KUA MANA | CARRIED

The meeting adjourned at 4.05pm on Wednesday 8 May, 2024.

9.00am, Thursday 9 May, 2024 – Council Chambers, 35 Kenrick Street, Te Aroha

The meeting reconvened at 9.00am on Thursday 9 May, 2024.

Members worked through a spreadsheet of the Multi-Year Grant applicants and discussed allocating amounts.

The meeting adjourned for a break at 10.43am and reconvened at 11.48am.

7.2 Multi-Year Community Grant Applications - Long Term Plan 2024-2034

CM No.: 2847797

Te Kaupapa | Purpose

The purpose of this report is for Council to consider all Multi-Year Community Grant applications received as part of the Long Term Plan 2024-2034 (LTP) and make decisions on all applications to be incorporated within the final LTP.

Rāpopotonga Matua | Executive Summary

On 27 September 2023 Council adopted the Multi and Single-Year Community Grants Policy to apply from 1 July 2024 alongside the new LTP, this policy can be found here;

[Multi-Year Community Grants \(mpdc.govt.nz\)](https://mpdc.govt.nz).

Multi-Year Grant applications were open from 21 February to 21 April 2024 (2 month period). All previous recipients and other known interested parties were notified of the grant opening on 21 February.

All applications received have been circulated separately and a draft schedule of decisions are attached.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

- 1. The information be received.**
- 2. Council review decisions on Multi-Year Community Grant funding in the Schedule of Decisions on 22 May 2024.**

Resolution number CO/2024/00006

Moved by: Cr J Sainsbury

Seconded by: Cr D Horne

KUA MANA | CARRIED

ATTACHMENTS

- A Copy of Draft Grants spreadsheet for Council Hearing 9 May

7.3 Draft Fees and Charges 2024/25 - For Approval

CM No.: 2846091

Te Kaupapa | Purpose

The purpose of this report is to present an overview of the submissions received on the draft Fees and Charges and seek Council's decision on the matter.

Rāpopotonga Matua | Executive Summary

While most of Council's costs are recouped through rates, about 16% of costs are recouped through Fees and Charges. The proposed Fees and Charges were developed and aligned with the draft Revenue and Financing Policy, and propose that more of Council's revenue should come from user pays in order to keep rates down.

This has resulted in Council proposing to increase a range of fees across Council activities beyond the rate of inflation. This proposal has been consulted on with the community from 21 March to 21 April 2024 alongside the Long Term Plan (LTP) and the draft Revenue and Financing Policy.

Out of the 184 submissions received during the consultation period, 53 submissions were on the proposed Fees and Charges.

Of the 53 submissions, 19 agreed with the proposed option to adopt the proposed fees and charges, 26 did not agree with the proposal, four did not have an opinion. Four wish to speak to their submission at the Hearing on 8 May 2024. The submissions schedule with staff comments will be circulated separately to this report.

Council is asked to consider the submissions received and make decisions on the Fees and Charges (this is recommended to meet the timeframes for notification of any final fee increases to registered dog owners as part of planned communications).

During the consultation period, staff noted some typing errors or requested for minor changes to be made to the draft fees schedule. These changes are included in this report and are being presented to Council for approval.

WHAKATAUNGA A TE KAUNIHERA | COUNCIL RESOLUTION

That:

1. Information is received.
2. Council considers the submissions on the draft Fees and Charges 2024/25.
3. Council confirms all decisions and these are incorporated into the final Fees and Charges.
4. Council adopt the Fees and Charges 2024/25 to reflect the above decisions and the minor amendments as attached in this report.
5. Council staff inform submitters of the decisions.
6. Fees and Charges 2024/25 will come into effect from 1 July 2024.
7. Staff be authorised to make minor proofing and grammatical changes prior to publishing the Fees and Charges 2024/25.

Resolution number CO/2024/00007

Moved by: Cr C Ansell

Seconded by: Cr S Dean

KUA MANA | CARRIED

12.20 pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF KAUNIHERA | COUNCIL
HELD ON 8 AND 9 MAY 2024.

KO TE RĀ | DATE:

TIAMANA | CHAIRPERSON: