

Te Manawhenua Forum Mo Matamata-Piako



Mēneti Wātea | Open Minutes



Minutes of an ordinary meeting of the Te Manawhenua Forum Mo Matamata-Piako held in the Council Chambers, 35 Kenrick Street, TE AROHA on Tuesday 9 April 2024 at 10:00.

Ngā Mema | Membership

**te kaunihera ā-rohe
o | Matamata-Piako
District Council**

Manuhuia | Mayor
Adrienne Wilcock, JP

Koromatua Tautoko | Deputy Mayor
James Thomas

Kaunihera ā-Rohe | District Councillors
Gary Thompson

Ngāti Hauā

Mema Tūturu | Principal Member
Mrs Te Ao Marama Maaka (Chair)

Mema Tautoko | Alternate Member
Ms Rangitionga Kaukau

Ngāti Hinerangi

Mr Philip Smith

Ms Hinerangi Vaimoso

Ngāti Maru

Mrs Kathy Ngamane

Mr Wati Ngamane

**Ngāti Rāhiri-
Tumutumu**

Mrs Jill Taylor

Mrs June McCaskill

Ngāti Pāoa

Mr Tahauariki Thompson

Mrs Glenice Puke

Ngāti Whanaunga

Mr Michael Baker

Mr Gavin Anderson

Raukawa

Mr Leo Whaiapu

Mrs Andrea Julian

Ngāti Tamaterā



Ngā whakapāha | Apologies

Name	Organisation
Gary Thompson	Matamata-Piako District Council
Tahauariki Thompson	Ngāti Pāoa
Wati Ngamane	Ngāti Maru
Kathy Ngamane	Ngāti Maru

Members present via Audio/Visual link

Name	Iwi/Organisation	Time In	Time Out
Hinerangi Vaimoso	Ngāti Hinerangi	10.11am	11.51am

Ngā mema kua tae ā-tinana | Members Present

Name	Iwi/Organisation
Te Ao Marama Maaka	Ngāti Hauā
Rangitonga Kaukau	Ngāti Hauā
Mayor Adrienne Wilcock	Matamata-Piako District Council
Deputy Mayor James Thomas	Matamata-Piako District Council
Michael Baker	Ngāti Whanaunga
Leo Whaiapu	Raukawa
Andrea Julian	Raukawa
Jill Taylor	Ngāti Rāhiri-Tumutumu

Kaimahi i reira | Staff Present

Name	Title	Item No.
Stephanie Hutchins	Governance Support Officer	
Mark Naudé	Parks and Facilities Planning Team Leader	7.1
Olivia Picard	Graduate Policy Advisor	7.2
Laura Hopkins	Policy Advisor	7.3
Niall Baker	Policy Team Leader	7.4
Jenni Cochrane	Group Manager Customer Experience	7.4
Nathan Sutherland	Team Leader RMA Policy	7.5
Carolyn McAlley	Senior RMA Policy Planner	7.5
Sandra Harris	Placemaking and Governance Team Leader	

I reira | In Attendance

Name	Position/Organisation	Item	Time In	Time Out
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1 Whakatūwheratanga o te hui | Meeting Opening

Chair Te Ao Marama Maaka welcome members and staff and declared the meeting open at 10.29am.

2 Karakia

Mr Michael Baker performed the opening Karakia

**3 Ngā whakapāha | Apologies/Leave of Absence
WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION**

That the apologies from Cr Gary Thompson, Mr Tahauariki Thompson, Mr Wati Ngamane and Mrs Kathy Ngamane be accepted and leave of absence from the meeting be granted.

Apologies for lateness from Mr Michael Baker were received. Mr Michael Baker joined the meeting at 10.27am.

Apologies for lateness from Deputy Mayor James Thomas were received. Deputy Mayor James Thomas joined the meeting at 10.29am.

Resolution number AC/2024/00001

Moved by: L Whaiapu

Seconded by: J Taylor

KUA MANA | CARRIED

4 Pānui i Ngā Take Ohore Anō | Notification of Urgent/Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public -
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting -

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

5 Whākī pānga | Declaration of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

6 Whakaaetanga meneti | Confirmation of Minutes

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That the minutes of the meeting of the Ordinary meeting of the Te Manawhenua Forum Mo Matamata-Piako held on Tuesday, 13 February 2024, be confirmed as a true and correct record of the meeting.

Resolution number AC/2024/00002

Moved by: Chair T Maaka

Seconded by: Mayor A Wilcock

KUA MANA | CARRIED

NGĀ PŪRONGO A NGĀ ĀPIHA | OFFICER REPORTS

7 Ngā Pūrongo Whakamārama | Information Reports

7.1 Parks and Facilities Strategy & Policy Update

CM No.: 2840692

Te Kaupapa | Purpose

To provide an update on strategy and policy work affecting parks and community facilities as well as a progress report on the implementation of Rautaki mō ngā Papa Rēhia me ngā Wāhi Wātea | Parks and Open Spaces Strategy 2021-51.

Rāpopotonga Matua | Executive Summary

Staff in attendance to provide an update on strategy and policy work affecting parks and community facilities.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The report be received.

Resolution number AC/2024/00003

Moved by: R Kaukau

Seconded by: Mayor A Wilcock

KUA MANA | CARRIED

ATTACHMENTS

- A Parks Facilities Policy Update

7.2 Six Month Report July 2023 - December 2023

CM No.: 2840611

Te Kaupapa | Purpose

The Six Month Report is produced each year to provide an update on Councils' financials and performance during the period July – December 2023. The intent of this report is to provide Te Mana Whenua Forum with a copy of the report for information.

Rāpopotonga Matua | Executive Summary

Preparation of a Six Month Report to Council each year reflects the 'no surprises' approach staff endeavour to maintain. This is to ensure that the results of the Annual Report, that is required to be audited and adopted by 31 October each year, are not unexpected.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

- 1. The Six Month Report be received.**

Resolution number AC/2024/00004

Moved by: R Kaukau

Seconded by: Mayor A Wilcock

KUA MANA | CARRIED

7.3 Non-Long Term Plan Related Policies open for Consultation

CM No.: 2840609

Te Kaupapa | Purpose

The purpose of this report is to provide Te Manawhenua Forum mō Matamata-Piako Forum (the Forum) with an update on the policies that are currently open for consultation alongside the draft 2024-34 Long Term Plan (LTP).

Rāpopotonga Matua | Executive Summary

Matamata-Piako District Council (Council) is required to regularly review its policies and bylaws. The review times for statutory policies are set out in the relevant legislation. Bylaws must be reviewed within 5 years after they were first made and then every ten years after that.

Council has recently completed review of the following:

- Draft Legal Highs Policy (Local Approved Products Policy)
- Draft Smokefree Outdoor Spaces Policy
- Draft Dangerous, Affected and Insanitary Buildings Policy

Council is now seeking feedback from the community on these draft policies between 21 March and 21 April 2024. Alongside the above, Council is also seeking feedback on its draft 2024-34 Long Term Plan and a number of related policies and documents including:

- Draft Fees and Charges 2024/25
- Draft Development Contributions Policy 2024-34
- Draft Revenue and Financing Policy
- Draft Rates Remission and Postponement Policy

The Forum are invited to submit feedback on the above topics and share this opportunity with their communities and relevant interest groups. All information can be found on Council's have your say page: <https://www.mpdc.govt.nz/have-your-say>.

Tūtohunga | Recommendation

That:

1. The information be received.
2. Te Manawhenua Forum mō Matamata-Piako Forum (the Forum) members consider making a submission on the Council policies open for consultation alongside the 2024-34 Long Term Plan.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received.

Resolution number AC/2024/00005

Moved by: Chair T Maaka

Seconded by: L Whaiapu

KUA MANA | CARRIED

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The Forum prepare a combined submission to the next Long Term Plan. This is to be noted on future Work Programmes.
2. Communication around outcomes and submissions to be put into Work Programme.
3. Staff to investigate into how can Te Manawhenua Forum be involved in the preparation to the next Long Term Plan process.

Resolution number AC/2024/00006

Moved by: J Taylor

Seconded by: M Baker

KUA MANA | CARRIED

7.4 Long-Term Plan 2024-34 Update

CM No.: 2840950

The LTP outlines the Council's plans including major projects, levels of service and forecast budgets for the next ten years.

The Consultation Document was made available to the public on 21 March 2024. Submissions are open to 21 April 2024.

The following topics are the ones for which Council is seeking public feedback:

- 1) Te Aroha Spa
- 2) Roding renewals
- 3) Walking and cycling improvements
- 4) Town centre upgrades
- 5) Additional playgrounds
- 6) Stage for Matamata Civic Centre
- 7) The services we provide
- 8) Te Aroha library
- 9) Rates or borrowing options

The Consultation Document is attached to this report.

For people who wish to, the opportunity to present their views orally will be available as part of the Council hearings on 8-9 May (9 May if required). All submissions will then be considered before the Council meets at the end of June 2024 to adopt its 2024-34 LTP

Te Mana Whenua Forum may wish to make a submission to the LTP.

Tūtohunga | Recommendation

That:

1. **The information be received.**
2. **Te Manawhenua Forum mō Matamata-Piako Forum consider making a submission on the 2024-34 Long Term Plan consultation.**

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. **The information be received.**

Resolution number AC/2024/00007

Moved by: M Baker

Seconded by: Mayor A Wilcock

KUA MANA | CARRIED

7.5 District Plan and Resource Management Update

CM No.: 2840299

Te Kaupapa | Purpose

The purpose of this report is to update Te Manawhenua Forum with a summary on the rolling review of the District Plan and changes around Resource Management matters. Nathan Sutherland is available to deliver the update and answer any questions.

Rāpopotonga Matua | Executive Summary

A District Plan and Resource Management summary is provided below. The update specifically relates to Waharoa (PC49), Papakāinga (PC54), Fonterra Waitoa (PPC55), Calcutta (PPC57), Avenue Business Park (PPC58), the National Planning Standards, the Hauraki Gulf Forum and the Resource Management Reform.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

- 1. The information be received.**

Resolution number AC/2024/00008

Moved by: R Kaukau

Seconded by: J Taylor

KUA MANA | CARRIED

7.6 Iwi Representatives Update

CM No.: 2840487

Te Kaupapa | Purpose

The purpose of this report is for Iwi Representatives to provide an update of their activities.

Rāpopotonga Matua | Executive Summary

Iwi representatives have the opportunity to provide an update of their activities to the Forum.

The below are discussion points specifically raised prior to the meeting:

Ngati Haua – Ward Street road traffic - signage

Ngati Tumutumu - Te Aroha Domain Committee - update on works agreed, specifically the Māori Bath House refurbishment – Storyboarding - Cultural Inductions.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information is received.

Resolution number AC/2024/00009

Moved by: Chair T Maaka

Seconded by: Mayor A Wilcock

KUA MANA | CARRIED

7.7 Te Manawhenua Forum Work Programme - Update April 2024

CM No.: 2840493

Te Kaupapa | Purpose

The purpose of this report is to provide an update to Te Manawhenua Forum on the work programme as confirmed for 2024.

Rāpopotonga Matua | Executive Summary

The 2024 Work Programme is attached. It is intended this is a standing item for each meeting.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received.

Resolution number AC/2024/00010

Moved by: L Whaiapu

Seconded by: J Taylor

KUA MANA | CARRIED

11.51 am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF TE MANAWHENUA FORUM
MO MATAMATA-PIAKO HELD ON 9 APRIL 2024.

KO TE RĀ | DATE:

TIAMANA | CHAIRPERSON: