

Te Manawhenua Forum Mo Matamata-Piako



Mēneti Wātea | Open Minutes



Minutes of an ordinary meeting of the Te Manawhenua Forum Mo Matamata-Piako held in the Council Chambers, 35 Kenrick Street, TE AROHA on Tuesday 1 August 2023 at 10.00am.

Ngā Mema | Membership

**te kaunihera ā-rohe o |
Matamata-Piako District
Council**

Manuhuia | Mayor
Adrienne Wilcock, JP

Koromatua Tautoko | Deputy Mayor
James Thomas

Kaunihera ā-Rohe | District Councillors
Gary Thompson

Ngāti Hauā

Mema Tūturu | Principal Member
Mrs Te Ao Marama Maaka (Chair)

Mema Tautoko | Alternate Member
Ms Rangitionga Kaukau

Ngāti Hinerangi

Mr Philip Smith

Ms Hinerangi Vaimoso

Ngāti Maru

Mrs Kathy Ngamane

Mr Wati Ngamane

Ngāti Rāhiri-Tumutumu

Mrs Jill Taylor

Mrs June McCaskill

Ngāti Pāoa

Mr Tahauariki Thompson

Mrs Glenice Puke

Ngāti Whanaunga

Mr Michael Baker

Mr Gavin Anderson

Raukawa

Mr Leo Whaiapu

Mrs Andrea Julian

Ngāti Tamaterā



Ngā whakapāha | Apologies

Glenice Puke
Tahau Thompson

Members Present

Name	Iwi/Organisation
Chair Te Ao Marama Maaka	Ngāti Hauā
Mayor Adrienne Wilcock	Matamata-Piako District Council
Deputy Mayor James Thomas	Matamata-Piako District Council
Cr Gary Thompson	Matamata-Piako District Council
Mrs Jill Taylor	Ngāti Rāhiri-Tumutumu
Ms Hinerangi Vaimoso	Ngāti Hinerangi
Mrs Andrea Julian	Raukawa
Mr Leo Whaiapu	Raukawa

Kaimahi i reira | Staff Present

Name	Title	Item No.
Sandra Harris	Placemaking and Governance Team Leader	
Kuljeet Kaur	Governance Support Officer	
Tamara Kingi	Community Partnerships Advisor	7.1
Tuatahi Nightingale-Pene	Kaitakawaenga Māori - Iwi Liaison Officer	7.2, 7.3
Kumeshni Naidu	Graduate RMA Policy Planner	7.4, 8.1
Laura Hopkins	Policy Advisor	8.2
Louisa Palmer	Solid Waste Lead	8.3
Mark Naudé	Parks and Facilities Planning Team Leader	8.4

I reira | In Attendance

Name	Position/Organisation	Item	Time In	Time Out
Taima Campbell	Chief Executive, Hauraki Pho	7.1	10.26am	10.53am

1 Whakatūwheratanga o te hui | Meeting Opening

Chair Te Ao Marama Maaka welcomed members and staff and declared the meeting open at 10.04am.

2 Karakia

Gary Thompson performed the opening Karakia.

**3 Ngā whakapāha | Apologies/Leave of Absence
WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION**

That the apology from Mrs Glenice Puke and Mr Tahau Thompson be accepted and leave of absence from the meeting be granted.

Resolution number AC/2023/00001

Moved by: J Taylor
Seconded by: L Whaiapu

KUA MANA | CARRIED

4 Pānui i Ngā Take Ohorere Anō | Notification of Urgent/Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public -
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting -

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

Hinerangi Vaimoso raised additional business of alternative education

5 Whākī pānga | Declaration of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

6 Whakaaetanga meneti | Confirmation of Minutes

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That the minutes of the meeting of the Ordinary meeting of the Te Manawhenua Forum Mo Matamata-Piako held on Tuesday, 6 June 2023, be confirmed as a true and correct record of the meeting.

Moved by: Mayor A Wilcock

Seconded by: L Whaiapu

KUA MANA | CARRIED

NGĀ PŪRONGO A NGĀ ĀPIHA | OFFICER REPORTS

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7 Pūrongo me whakatau | Decision Reports

7.1 Te Puna Hauora Matua o Hauraki (Hauraki PHO) - Localities

CM No.: 2731158

Rāpopotonga Matua | Executive Summary

Te Puna Hauora Matua o Hauraki (Hauraki PHO) Chief Executive, Taima Campbell, in attendance to present on the attached charter.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The report be received.
2. Whakawhanaungatanga be established.

Resolution number AC/2023/00002

Moved by: H Vaimoso

Seconded by: A Julian

KUA MANA | CARRIED

Horopaki | Background

On 10 May 2023, representatives of Te Whatu Ora and Te Ahurei, presented on the Health and Disability system and localities approach in a Council workshop forum.

Localities is a national approach to improve how healthcare is delivered in communities. It represents place-based planning for health and wellbeing needs identified by whānau, community and iwi-Māori Partnership Boards.

Health New Zealand and the Māori Health Authority, must consult with local authorities and iwi-Māori Partnership Boards, to develop locality plans by 2025.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

- Pae Ora (Healthy Futures) Act 2022

Ngā Tāpiritanga | Attachments

- A. Te Tara o te Whai_Hauraki Charter 2023
- B. Hauraki PHO Localities overview

Ngā waitohu | Signatories

Author(s)	Tamara Kingi Community Partnerships Advisor	
Approved by	Erin Bates Strategic Partnerships and Governance Manager	

7 Pūrongo me whakatau | Decision Reports

7.2 Proposed projects for the 2024-34 Long Term Plan

CM No.: 2745720

Rāpopotonga Matua | Executive Summary

The Manawhenua Forum proposed collective project for Council's LTP consideration.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received
2. Te Mana Whenua Forum recommend the work programme in Attachment A be considered by Council for inclusion in the 2024-34 Long Term Plan and resourced accordingly.

Resolution number AC/2023/00003

Moved by: J Taylor

Seconded by: Cr G Thompson

KUA MANA | CARRIED

Horopaki | Background

The Te Manawhenua Forum has undertaken a number of workshops to identify projects to put forward for consideration in the 2024-34 Long Term Plan.

Ngā Take/Kōrerorero | Issues/Discussion

The development of the 2024-34 Long Term Plan provides an opportunity for the Te Mana Whenua Forum to recommend potential projects for Council to consider for approval.

Attachment A provides a narrative around potential projects; primarily focussed on treaty auditing, and the Maori economy.

Mōrearea | Risk

None

Ngā Whiringa | Options

None

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

Local Government Act 2002

Ngā take ā-lhinga | Consent issues

None

**Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera |
Contribution to Community Outcomes and consistency with Council Vision**

Theme: Alignment to all themes

Community Outcome: All outcomes

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source
None

Ngā Tāpiritanga | Attachments

A. Iwi LTP project proposal

Ngā waitohu | Signatories

Author(s)	Tuatahi Nightingale-Pene Kaitakawaenga Māori - Iwi Liaison Officer	
Approved by	Erin Bates Strategic Partnerships and Governance Manager	
	Don McLeod Chief Executive Officer	

7 Pūrongo me whakatau | Decision Reports

7.3 Proposed Iwi Aspiration Statement

CM No.: 2747996

Rāpopotonga Matua | Executive Summary

The purpose of this report is to seek Te Mana Whenua Forum endorsement and recommendation to Council, that the attached iwi aspirational vision – a written statement that outlines the aspirations, goals, and ideals of iwi contributing to the vision of the district – be considered by Council in the development of its key strategic documents.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information to be received
2. The Iwi Aspiration Statement (Attachment A) be received
3. The Te Mana Whenua Forum recommends to Council the Iwi Aspiration Statement (Attachment A) being incorporated into key strategic documents.

Resolution number AC/2023/00004

Moved by: Cr G Thompson

Seconded by: H Vaimoso

KUA MANA | CARRIED

Horopaki | Background

The Te Manawhenua Forum has undertaken multiple hui to arrive at a collective Iwi aspiration statement with the aim of recommending to Council that these be interwoven into Council's Strategic Direction and key strategic documents.

Ngā Take/Kōrerorero | Issues/Discussion

The vision aligns to a thriving and inclusive community in the Matamata-Piako District that honours and embraces Te Ao Māori, fostering strong partnerships and recognising the potential of Iwi Economic Development for long-term district growth. It also aligns to the four wellbeings which underpin the purpose of local government.

Mōrearea | Risk

Not applicable.

Ngā Whiringa | Options

Not applicable.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

The proposed iwi aspirations document is envisaged to be utilised as part of key Council document development.

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

Not applicable.

Ngā take ā-lhinga | Consent issues

Not applicable.

Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes and consistency with Council Vision

Theme: Alignment to all themes

Community Outcome: All outcomes

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

Not applicable.

Ngā Tāpiritanga | Attachments

A. Iwi's Aspirational Statement

Ngā waitohu | Signatories

Author(s)	Tuatahi Nightingale-Pene Kaitakawaenga Māori - Iwi Liaison Officer	
Approved by	Erin Bates Strategic Partnerships and Governance Manager	
	Don McLeod Chief Executive Officer	

7 Pūrongo me whakatau | Decision Reports

7.4 Draft Mana whenua chapter of the District Plan

CM No.: 2749415

Rāpopotonga Matua | Executive Summary

The purpose of this report is to provide Te Manawhenua Forum with a draft of the Mana whenua chapter proposed for the District Plan. This chapter has been formed based on the recommendations coming out of Te Manawhenua Forum workshop held on 18 July 2023. Nathan Sutherland will be present to summarise the process to date, answer questions and take any comments regarding the draft chapter.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received;
2. Comments and feedback on the draft chapter are provided; and,
3. The next steps in the process are confirmed.

Resolution number AC/2023/00005

Moved by: J Taylor

Seconded by: H Vaimoso

KUA MANA | CARRIED

Ngā Take/Kōrerorero | Issues/Discussion

The concept of planning standards were introduced as part of the 2017 amendments to the Resource Management Act 1991 (RMA). However, the first set of National Planning Standards were not released until 2019. The intention of these standards is to bring national consistency to planning documents prepared under the RMA. They require District Plans across the country to have a standard structure, format and definitions. For Matamata-Piako, the requirements of the National Planning Standards must be implemented by April 2024. As part of implementing these standards, the District Plan must contain a Tangata whenua/Mana whenua chapter, which is to be developed in conjunction with tangata whenua/mana whenua. However, the matters which the chapter may or may not cover are prescribed by the National Planning Standards.

A Te Manawhenua Forum workshop was held on 18 July 2023 to discuss the naming of the chapter and its content. Some of the key recommendations made at this workshop included:

- The chapter should be called “Mana whenua”
- It should list both the iwi and hapū within the district
- It should include a set of collective iwi and hapū values (these are still to be developed)

Any supplementary information should generally sit outside the chapter, and instead be available through website links.

A proposed chapter has been produced based on the recommendations of the July workshop. This is very much in draft form, with the iwi and hapū values section in particular requiring more input. However, comments and feedback on this chapter as it presently exists are invited from the Forum. From here, the Council's Planning Team proposes to engage with individual iwi regarding the further development of the Mana whenua chapter if that is their preference.

Ngā Tāpiritanga | Attachments

A. DRAFT 5 Mana Whenua Chapter (NS) pdf

Ngā waitohu | Signatories

Author(s)	Kumeshni Naidu Graduate RMA Policy Planner	
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Approved by	Ally van Kuijk District Planner	
	Dennis Bellamy Group Manager Community Development	

8 Ngā Pūrongo Whakamārama | Information Reports

8.1 District Plan Update

CM No.: 2749330

Rāpopotonga Matua | Executive Summary

The purpose of this report is to update the Te Manawhenua Forum with a summary on the rolling review of the District Plan and changes around Resource Management matters. Kumesh Burr will be present to deliver the update and answer any questions.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received.

Resolution number AC/2023/00006

Moved by: Cr G Thompson

Seconded by: H Vaimoso

KUA MANA | CARRIED

Ngā Take/Kōrerorero | Issues/Discussion

Plan Change 54 – “Papakāinga”

Matamata-Piako District Council is preparing a change to the District Plan, which seeks to update the District Plan provisions to allow for papakāinga development (PC54). The aim is to ensure that the District Plan provides an enabling framework for quality papakāinga development that supports the social, cultural and economic wellbeing of tangata whenua. The plan change was originally raised by Te Manawhenua Forum and recommended to Council as a priority. Council took on this recommendation and initiated a plan change. The Māori Purpose Zone (Precinct 1 – Papakāinga Tahī) will provide the most enabling provisions for papakāinga by increasing housing density in comparison to the Rural Zone and enabling the establishment of home businesses and small-scale community facilities, education facilities and healthcare facilities. Sites that are proposed to be rezoned as Māori Purpose Zone (Precinct 2 - Papakāinga Rua) have existing papakāinga. In addition to the Māori Purpose Zone, the plan change proposes general provisions in the Rural and Rural-Residential Zones enabling papakāinga development on Māori Freehold Land, General Land owned by Māori (if it can be demonstrated there is an ancestral connection and a legal mechanism in place to ensure the land is maintained in whanau ownership in perpetuity), and Treaty Settlement Land. The change was re-notified for public submissions on 21 December 2022, and closed for submissions on 13 February 2023. The further submission phase closed on 26 April 2023. A copy of the 52 submissions received and 3 further submissions is available on the Council's website. On 18 July 2023, an Iwi Working Group (IWG) Hui was held at the Silver Ferns Events Centre. During this Hui, the key themes that were raised in the submissions along with the next steps in the process were discussed, and a draft, unbranded papakāinga Toolkit was shared. The IWG members' also submitted nominations for Independent Hearing Commissioners. The Planning Team is currently engaging with Hearing Commissioners. Once these have been confirmed, a hearing date will be established.

Plan Change 49 – “Waharoa”

This District Plan change seeks to review the zoning and development controls of Waharoa. To date, a preliminary community Hui was held in partnership with Ngāti Hauā to understand the invited stakeholder's aspirations for the town. Following this, a Working Group was established that consists of Matamata-Piako District Council elected members and Ngāti Hauā representatives as governance members along with a number of support staff. On 30 November 2022, Matamata-Piako Te Manawhenua Forum and Ngāti Hauā held a community consultation event at Te Kura O Waharoa in order to understand if the initial spatial plan that was developed, meets the communities' aspirations and needs for Waharoa. As part of this consultation, an online survey where individuals could share their thoughts on the initial spatial plan was also available following the consultation event for those that could not attend. In total a 150 participants completed the online survey and there were around 30 participants at the community event. A report that summarises the outcomes of the consultation is available to view on the Council's website. In addition, Warren Gumbly consultants have been engaged to undertake an archaeological assessment of the plan change area, with this work currently underway. The Council is also in the process of reviewing the community's aspirations and considering how these may be enabled by the District Plan's provisions.

Plan Change 57 Calcutta

On 3 July 2022, Matamata-Piako District Council received an application for Private Plan Change 57 – Calcutta. This plan change seeks to rezone approximately 41ha of rural land along the southern side of Tauranga Road, Matamata to Industrial Zone. This plan change proposes to introduce a new General Industrial Zone into the District Plan in accordance with the National Planning Standards. On 11 October 2022, submissions opened for the Calcutta private plan change and closed at 4:30pm on Wednesday 9 October 2022. Matamata-Piako District Council received 28 submissions in total. The Council summarised the submissions received and opened for further submissions on the 7 March 2023 with a closing date of 21 March 2023. During this submission phase, a further 20 submissions were received. The Council and the applicant are currently discussing a hearing date.

Private Plan Change 58 - Avenue Industrial Park

A private plan application was lodged with the Council on 22 December 2022 to rezone 14ha of rural land on the western side of Morrinsville, between Avenue Road North and State Highway 26 to Industrial Zone. The proposed private plan change is expected to adopt the same General Industrial Zone provisions as the proposed Calcutta private plan change under the National Planning Standards. The application was publicly notified on 15 June 2023, with the submission period closing on 17 July 2023. Thirteen submissions were received. These will be summarised and the application publicly notified for further submissions.

Private Plan Change 55 - "Fonterra –Waitoa"

On 13 November 2020, Council received a private plan change application regarding the Waitoa manufacturing site Development Concept Plan. The proposal is to amend the current noise emission control boundary in the Operative District Plan and replace it with a new Noise Emission Control Boundary and amend the associated rules. Council made a request, on 22 January 2022, for further information under Clause 23, RMA Schedule 1. Council received a response to this further information request at the end of November 2022 and have been working with the applicant to finalise this information.

Hauraki Gulf Forum

The Hauraki Gulf Forum (HGF) is a statutory body, which promotes and facilitates integrated approach to the management and protection of the Hauraki Gulf, under the Hauraki Gulf Marine Park Act 2000. The forum's current focus is on three priorities which are to improve integrated management through collaborative planning, restoring water quality values by addressing land use activities that degrade those values and lastly recognising those critical marine values and ecosystems through advocating for protection, restoration and enhancement. As part of its advocacy, the forum used last year's surplus funds to carry out Natural Capital Valuations on the marine park. This work is being carried out by the New Zealand Institute of Economic Research (NZIER) with the reports due to be released in late July. At the latest meeting on 12 June, Hauraki District Council's Mayor Toby Adams was elected as Co-Chair of the Forum. The term of the new Co-Chair will be until late 2025. Member Nicole MacDonald remains the Forum's Co-Chair Tangata Whenua until March 2024. Other agenda items included presentations on the threats to the Hauraki Gulf with focus on the spread of Caulerpa and assessment of the RMS Niagara that sank on the northern border of the Gulf in 1940.

National Planning Standards (NPS)

The Council has commenced work on reformatting its District Plan to comply with the National Planning Standards (NPS). The purpose of the National Planning Standards is to make council plans and policy statements easier to prepare, understand and comply with. They do this by improving the consistency of the format and content across all resource management documents throughout New Zealand. Any proposed changes that are simply a reformatting of the current Operative District Plan into the new format do not require a plan change, however there will be some changes that will be required to be notified. The Council is working to have this completed and notified by April 2024 in accordance with the relevant NPS legislation. As part of complying with the National Planning Standards, the District Plan is required to have a Tangata whenua/Mana whenua chapter. This is to be developed in conjunction with mana whenua. On 18 July 2023, a Te Manawhenua Forum workshop was held at the Silver Ferns Events Centre to discuss the title and contents of the chapter. A draft Mana whenua chapter has been produced based on this discussion and has been addressed to this agenda as a separate item.

Ngā Tāpiritanga | Attachments

There are no attachments for this report.

Ngā waitohu | Signatories

Author(s)	Kumeshni Naidu Graduate RMA Policy Planner	
Approved by	Ally van Kuijk District Planner	
	Dennis Bellamy Group Manager Community Development	

8 Ngā Pūrongo Whakamārama | Information Reports

8.2 Significance and Engagement Policy

CM No.: 2750004

Rāpopotonga Matua | Executive Summary

The Local Government Act 2002 (the Act) requires Council to have a Significance and Engagement Policy. The purpose of the policy is to provide the community with assurances on when they can expect Council to engage with them.

The Act provides for Council to amend its policy *from time to time*. Council is undertaking a review alongside the Long Term Plan project to ensure that the current policy remains relevant to the community and is fit for purpose.

Te Manawhenua Forum members are invited to provide feedback to staff to contribute to the review process.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The report is received;
2. Te Manawhenua Forum provides feedback to staff to contribute to the review process.

Resolution number AC/2023/00007

Moved by: Cr G Thompson

Seconded by: J Taylor

KUA MANA | CARRIED

Horopaki | Background

Requirements

Changes to the Local Government Act 2002 (LGA) made in 2014 required councils to adopt a Significance and Engagement Policy.

A Significance and Engagement Policy must set out how Council determines the degree of significance of any issue and how Council will engage with the community. The Policy provides information to our community about how, when and what they can be expected to be consulted on.

The purpose of the Policy is:

- a) to enable the local authority and its communities to identify the degree of significance attached to particular issues, proposals, assets, decisions, and activities; and
- b) to provide clarity about how and when communities can expect to be engaged in decisions about different issues, assets, or other matters; and
- c) to inform the local authority from the beginning of a decision-making process about—
 - i. the extent of any public engagement that is expected before a particular decision is made; and
 - ii. the form or type of engagement required.

The current policy notes the importance of engaging with the community to understand the views and preferences of people likely to be affected by, or interested in, a proposal or decision. An

assessment of the degree of significance and associated level of engagement should be undertaken early in the process and regularly reviewed as the project develops.

When considering the degree of significance and appropriate level of engagement, Council takes into consideration the following – if a proposal/decision is affected by a number of these considerations it is more likely to have a higher degree of significance and therefore a greater need for community engagement:

1. Any **legal requirement** to engage with the community;
2. The level of **financial consequences** of the proposal/decision;
3. Whether the proposal/decision will affect a **large proportion** of the community;
4. Likely impact on **present and future interests** of the community
5. Recognition of **Maori cultural values** and their relationship to land and water through whakapapa;
6. Whether the proposal/decision will affect the **level of service of a significant activity**;
7. Whether **community interest is high**;
8. Whether the likely consequences are **controversial** and will have a likely impact on the reputation of Council;
9. Whether **community views** are already known, including the community's preferences about the form of engagement;
10. The **form of engagement** used in the past for similar proposals/decisions.

Schedule 1 of the Policy lists the assets considered by Council to be strategic assets and the rationale for inclusion as a strategic asset. Schedule 2 is a Community Engagement Guide to assist with a better understanding of when and how the community can expect to be engaged on issues and proposals.

Review

There is no legislative requirement as to the frequency of review, however the LGA provides for Council to amend its policy *from time to time*. Council is currently undertaking a review alongside the Long Term Plan project to ensure that the Policy remains relevant to the community and is fit for purpose.

Council developed a joint Significance and Engagement Policy template with other councils across the Waikato with the Policy first adopted on 28 November 2014. The Policy has been reviewed regularly since then with no significant changes.

Ngā Take/Kōrerorero | Issues/Discussion

Te Manawhenua Forum are invited to provide feedback on the current policy (attached to this report) to provide direction to staff on suggested updates/changes that may help Council to assess how and when it engages with the community and therefore improve the quality of engagement.

Questions to consider:

- What do you think of the existing criteria?
- Should Council move to a spectrum of low, medium and high significance?
- What do you think about the thresholds, e.g. should we consult the community less/more?

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

Section 76AA of the LGA details the legislative requirements of every local authority to adopt a Significance and Engagement Policy. The Policy must set out:

- a) the local authority's general approach to determining the significance of proposals and decisions in relation to issues, assets, and other matters; and

- b) any criteria or procedures that are to be used by the local authority in assessing the extent to which issues, proposals, assets, decisions, or activities are significant or may have significant consequences; and
- c) how the local authority will respond to community preferences about engagement on decisions relating to specific issues, assets, or other matters, including the form of consultation that may be desirable; and
- d) how the local authority will engage with communities on other matters.

Section 76AA also states the purpose of the policy is to provide clarity around when communities will be engaged on significant issues.

When adopting or amending a policy under this section, Council must consult in accordance with section 82 (principles of consultation) unless it considers on reasonable grounds that it has sufficient information about community interests and preferences to enable the purpose of the Significance and Engagement Policy to be achieved.

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

When adopting or amending its Significance and Engagement Policy, Council must consult with its community in accordance with section 82 if the LGA, unless it considers on reasonable grounds that it has sufficient information about community interests and preferences to enable the purpose of the policy to be achieved.

Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes and consistency with Council Vision

Theme: Healthy Communities

Community Outcome: We encourage community engagement and provide sound and visionary decision making,

Theme: Vibrant Cultural Values

Community Outcome: Tangata Whenua with manawhenua status (those with authority over the land under Māori lore) have meaningful involvement in decision making.

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source

The cost of reviewing Council's Significance and Engagement Policy is within existing budgets for the Strategies and Plans activity.

Ngā Tāpiritanga | Attachments

A. Significance and Engagement Policy 2020 Adopted 22 July 2020

Ngā waitohu | Signatories

Author(s)	Laura Hopkins Policy Advisor	
Approved by	Niall Baker Policy Team Leader	

	Erin Bates Strategic Partnerships and Governance Manager	
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8 Ngā Pūrongo Whakamārama | Information Reports

8.3 Update and overview of new kerbside collection contract

CM No.: 2740954

Rāpopotonga Matua | Executive Summary

This is to provide an overview of the new kerbside collection contract for recycling and refuse commencing 1 September 2023 and to provide updates on progress and projects funded by our Waste Minimisation Levy Contestable Grants.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The information be received.

Resolution number AC/2023/00008

Moved by: J Taylor

Seconded by: Cr G Thompson

KUA MANA | CARRIED

Horopaki | Background

On 24 May 2023, Council formally awarded our new kerbside collection contract to Waste Management NZ Ltd. with a start date of 1 September 2023.

This followed a joint procurement process undertaken in partnership with Hauraki and Thames Coromandel District Councils.

Although we undertook joint procurement, the intention was for each council to have single contract rather than the current shared contract.

The new contract includes a change in level of services and this is to provide TMF members with an update and overview.

It also provides an update on projects funded through the Waste Levy Contestable Grant in July 2022 as per our Waste Management and Minimisation Plan (WMMP). In particular projects undertaken by local Iwi.

Ngā Take/Kōrerorero | Issues/Discussion



25L food scraps bin
Collected fortnightly



120L wheelie bin for rubbish
Collected fortnightly



240L wheelie bin for recycling
(your current bin)
Collected fortnightly



45L glass crate
(your current bin)
Collected fortnightly

This depicts the new bins being delivered. I will discuss the new services, along with plenty of time for questions.

I will also cover an overview of three successful projects delivered as part of our Waste Levy Contestable fund 2022.

It will include a look at MPDC's Waste Management and Minimisation Plan (WMMP). Information on how new projects could be considered for funding this year will be discussed.

Mōrearea | Risk

N/A

Ngā Whiringa | Options

N/A

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

The new contract aligns with the:

- Long Term Plan (LTP)
- Annual Plan (AP)
- Waste Management and Minimisation Plan (WMMP)
- Central Government direction

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

Communications are underway in partnership with MPDC's communications team who have developed a comprehensive Communications Plan, already underway.

Ngā take ā-lhinga | Consent issues

None

Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes and consistency with Council Vision

Theme: Rubbish and Recycling

Community Outcome: Environmental Sustainability

Rubbish and Recycling contributes to the following Community outcomes			
	Connected Infrastructure	Infrastructure and services are fit for purpose and affordable, now and in the future. Quality infrastructure is provided to support community wellbeing	✓ ✓
	Healthy Communities	Our community is safe, healthy and connected	✓
	Environmental Sustainability	We support environmentally friendly practices and technologies	✓

Pānga ki te pūtea, me te puna pūtea | Financial Cost and Funding Source
 N/A

Ngā Tāpiritanga | Attachments

A. Final WMMP with Te Reo Headings, adopted 30 June 2021

Ngā waitohu | Signatories

Author(s)	Louisa Palmer Solid Waste Lead	
Approved by	Fiona Vessey Group Manager Service Delivery	

8 Ngā Pūrongo Whakamārama | Information Reports

8.4 National pest management plan to protect kauri

CM No.: 2749858

Rāpopotonga Matua | Executive Summary

A national pest management plan has been launched to help protect kauri from the pathogen *Phytophthora agathidicida*, which causes kauri dieback disease. This is the strongest form of protection available under the Biosecurity Act 1993. The Plan brings together government, Māori, councils and communities to lead and work collaboratively on kauri protection. A brief overview of the plan is presented with particular attention to rules that affect activities on lands managed by Council.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The report be received.

Resolution number AC/2023/00009

Moved by: J Taylor

Seconded by: Cr G Thompson

KUA MANA | CARRIED

Horopaki | Background

The disease commonly known as kauri 'dieback' disease is caused by a fungus-like pathogen called *Phytophthora agathidicida* (PA).

The National PA Management Plan

The National PA Pest Management Plan (NPMP) has been launched to help protect kauri. It is the strongest form of regulation made under the Biosecurity Act 1993.

The NPMP establishes national objectives and a nationally co-ordinated and consistent approach to managing the risk and impacts of PA. It enables access to powers under the Biosecurity Act 1993 to require specific actions of people that use, or come into contact with, kauri trees and forests; and provides a focus for funding.

Tiakina Kauri

Tiakina Kauri (a division of Biosecurity New Zealand) will lead and co-ordinate a collaborative effort between Government, councils, iwi, hapū, whānau and non-government organisations in the shared goal of protecting kauri.

Tiakina Kauri also funds a range of kauri protection activities, including those that build capability and capacity among mana whenua to lead kauri protection locally, enhancing surveillance and monitoring, leveraging research efforts into operation, on ground mitigation works, and the development of guides, policies and standards.

The Rules

The NPMP has introduced 10 rules to help protect kauri from the PA pathogen. The rules are outlined in clauses 15-24 of the Biosecurity (National PA Pest Management Plan) Order 2022, which is freely available on the legislation.govt.nz website.

The rules can be summarised as follows:

Rule No.	Rule Title	Summary of what it means in practice
1	Obligation to report	Landowners must notify Tiakina Kauri if kauri trees on their land look unhealthy.
2	Provision of information	An obligation to respond to information requests from Tiakina Kauri or their agents in a timely manner.
3	Restriction on movement of kauri	Anyone who produces or propagates a kauri must not allow the kauri to be moved except in accordance with an approved production plan. A kauri planted or growing before 2 August 2022 may not be moved unless practices and procedures are in place to ensure that end-of-process PA testing is conducted.
4	PA risk management plans	Landowners must develop a PA risk management plan if it is determined that it is needed to help control the spread, or limit the effects of, the disease on their land.
5	Earthworks PA risk management plan	If wanting to do any earthworks within a 'kauri hygiene zone' (i.e. within 3x the radius of the dripline of a kauri tree canopy) an earthworks risk management plan will be needed.
6	Stock exclusion notice	A notice may be issued to ensure grazing animals within 500m of a kauri forest are excluded from the forest.
7	Restriction on release of animals	Animals may not be released into a kauri forest (except for certain exceptions).
8	Obligation to clean items before entering or exiting kauri forest	An obligation on people entering and leaving kauri forest to clean high risk items e.g. footwear. People who fail to do so can now be fined.
9	Obligation to use cleaning stations	An obligation on people entering and

Rule No.	Rule Title	Summary of what it means in practice
		leaving kauri forest to use cleaning stations where these are provided. People who fail to do so can now be fined.
10	Open tracks and roads in kauri forest	<p>Where tracks or roads in kauri forest are open the public, the landowner must comply with one or more of the following:</p> <ul style="list-style-type: none"> • ensure all tracks and roads avoid the kauri hygiene zone (3x dripline of kauri) • install at least one cleaning station • install track surfacing to minimise the risks.

Rules 3, 5, and 10 are considered relevant to parks, reserves, and tracks managed by Council. Rule 4 may also apply if PA is discovered in the vicinity.

Mōrearea | Risk

Landowners, land managers and visitors to areas where kauri grow need to be aware of the rules introduced by the NPMP.

Failure to adhere to the rules may result in fines but more importantly, it endangers kauri.

Council needs to be aware of the rules to ensure that the correct protocols are followed concerning any earthworks or public tracks near where kauri grow.

Ngā take ā-ture, ā-Kaupapahere hoki | Legal and policy considerations

The NPMP has been made through the Biosecurity (National PA Pest Management Plan) Order 2022 under the Biosecurity Act 1993. An NPMP must name the pest, describe the impact that it is having and how the pest is going to be managed, who is going to manage the pest and how management of the pest will be funded. An NPMP may introduce rules about what people can do with the pest - or in areas where the pest might be – and it allows for the use of particular Biosecurity Act 1993 powers by Tiakina Kauri, authorised persons and inspectors.

Ngā Pāpāhonga me ngā Wātaka | Communications and timeframes

Some of the rules in the NPMP take effect in August 2023.

Te Tākoha ki ngā Hua mō te Hapori me te here ki te whakakitenga o te Kaunihera | Contribution to Community Outcomes and consistency with Council Vision

Theme: Environmental sustainability.

Community Outcome: We support environmentally friendly practices and technologies.

Community Outcome: We engage with our regional and national partners to ensure positive environmental outcomes for our community.

Theme: Vibrant cultural values.

Community Outcome: We promote and protect our arts, culture, historic, and natural resources.

Community Outcome: We value and encourage strong relationships with iwi and other cultures, recognising waahi tapu and taonga and whakapapa.

Ngā Tāpiritanga | Attachments

A. Attachment - FAQs

Ngā waitohu | Signatories

Author(s)	Mark Naudé Parks and Facilities Planning Team Leader	
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Approved by	Susanne Kampshof Asset Manager Strategy and Policy	
	Manaia Te Wiata Group Manager Business Support	

8 Ngā Pūrongo Whakamārama | Information Reports

8.5 Te Manawhenua Forum Work Programme 2023 - Update

CM No.: 2749722

Rāpopotonga Matua | Executive Summary

The 2023 work programme and tracking for the Forum is attached. It is intended this is a standing item for each Forum meeting.

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That:

1. The work programme update be received.

Resolution number AC/2023/00010

Moved by: Chair T Maaka

Seconded by: Cr G Thompson

KUA MANA | CARRIED

Horopaki | Background

Prior to the commencement of each calendar year the Forum sets itself a work programme. While priorities can shift during the year as unexpected issues arise, the work programme is a useful tool to enable Forum members to set their direction and to allow staff to understand the work priorities that need to be achieved.

Ngā Tāpiritanga | Attachments

- A. Te Manawhenua Forum Work Programme - Update August 2023

Ngā waitohu | Signatories

Author(s)	Stephanie Hutchins Governance Support Officer	
Approved by	Sandra Harris Placemaking and Governance Team Leader	

12.46pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF TE MANAWHENUA FORUM
MO MATAMATA-PIAKO HELD ON 1 AUGUST 2023.

KO TE RĀ | DATE:

TIAMANA | CHAIRPERSON: