

Chief Executive Performance Committee

Māneti Wātea | Open Minutes



Minutes of a meeting of Chief Executive Review Committee held in the Council Chambers, 35 Kenrick Street, TE AROHA on Wednesday 5 July 2023 at 1.00pm.

Ngā Mema | Membership

Manuhuia | Mayor

Adrienne Wilcock, JP (Chair)

Koromatua Tautoko | Deputy Mayor

James Thomas

Kaunihera ā-Rohe | District Councillors

Bruce Dewhurst

James Sainsbury

Sue Whiting



Ngā whakapāha | Apologies

Cr James Sainsbury

Kaimahi i reira | Staff Present

Name	Title	Item No.
Don McLeod	Chief Executive Officer	C1
Kelly Reith	People, Safety and Wellness Manager	C1
Debbie Burge	Executive Assistant to Mayor and CEO	C1

I reira | In Attendance

Name	Position/Organisation	Item	Time In	Time Out
Graham Dick	GHD Consultants	C1	1.00pm	3.20pm

1 Whakatūwheratanga o te hui | Meeting Opening

Mayor Adrienne Wilcock welcomed members and acknowledged Graham Dick for his attendance and declared the meeting open at 1.05pm.

2 Ngā whakapāha/Tono whakawātea | Apologies/Leave of Absence

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That the apology from Cr James Sainsbury be accepted and leave of absence from the meeting be granted.

Resolution number SGSC/2023/00001

Moved by: Cr B Dewhurst

Seconded by: Cr S Whiting

KUA MANA | CARRIED

3 Pānui i Ngā Take Ohore Anō | Notification of Urgent/Additional Business

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“An item that is not on the agenda for a meeting may be dealt with at that meeting if-

- (a) The local authority by resolution so decides; and
- (b) The presiding member explains at the meeting, at a time when it is open to the public,-
 - (i) The reason why the item is not on the agenda; and
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.”

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 (as amended) states:

“Where an item is not on the agenda for a meeting,-

- (a) That item may be discussed at that meeting if-
 - (i) That item is a minor matter relating to the general business of the local authority; and
 - (ii) the presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but
 - (iii) no resolution, decision or recommendation may be made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion.”

4 Whākī pānga | Declaration of Interest

Members are reminded of their obligation to declare any conflicts of interest they might have in respect of the items on this Agenda.

5 Whakaaetanga mēneti | Confirmation of minutes

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That the minutes of the meeting of the Ordinary Meeting of Chief Executive Review Committee held on Wednesday, 15 June 2022, be confirmed as a true and correct record of the meeting.

Resolution number SGSC/2023/00002

Moved by: Deputy Mayor J Thomas

Seconded by: Mayor A Wilcock

KUA MANA | CARRIED

TAKE MATATAPU | PUBLIC EXCLUDED

6 Mōtini he aukati i te whānui | Procedural motion to exclude the public 5

C1 Annual Performance Review for the Chief Executive Officer 2022/23

1.06pm The public were excluded.

Resolutions in relation to the confidential items are recorded in the confidential section of these minutes and are not public available.

C1 Annual Performance Review for the Chief Executive Officer 2022/23

7 Mōtini hei aukati i te iwi whānui | Procedural motion to exclude the public

WHAKATAUNGA Ā-KOMITI | COMMITTEE RESOLUTION

That the public be excluded from the following part(s) of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

C1 Annual Performance Review for the Chief Executive Officer 2022/23

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person. .	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

The text of these resolutions is made available to the public who are present at the meeting and form part of the minutes of the meeting.

Resolution number SGSC/2023/00003

Moved by: Cr S Whiting

Seconded by: Cr B Dewhurst

KUA MANA | CARRIED

The meeting adjourned at 3.20pm and reconvened at 8.47am, Wednesday 12 July 2023.

8.49 am

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
OF THE MEETING OF CHIEF EXECUTIVE
PERFORMANCE COMMITTEE HELD ON 5 JULY
2023.

KO TE RĀ | DATE:

TIAMANA | CHAIRPERSON: